

**University of Waterloo**  
**SENATE UNDERGRADUATE COUNCIL**  
**Minutes of the 13 December 2022 Meeting**  
**[in agenda order]**

**Present:** Veronica Austen, Monica Barra, Benoit Charbonneau, Martin Cooke, Daniel Davison, Vivian Dayeh, David DeVidi (Chair), Leeann Ferries, Fatma Gzara, Carol Ann MacGregor, Kristiina Montero, Catherine Newell Kelly, Troy Osborne, Naman Sood, Ryan Trelford, Chris Vigna, Johanna Wandel, Tim Weber-Kraljevski (secretary), Richard Wikkerink, Stephanie Ye-Mowe

**Resources/Guests:** Angela Christelis, Jennifer Coghlin, Danielle Jeanneault, Amanda McKenzie

**Regrets:** Victoria Chu

**Organization of Meeting:** David DeVidi took the chair, and Tim Weber-Kraljevski acted as secretary. The secretary advised that a quorum was present. The agenda was approved without formal motion.

The chair recognized that it was Davison's last meeting and thanked Davison for their service. The chair also recognized that Katherine Acheson will be returning in January and thanked Cooke for their service.

**1. DECLARATIONS OF CONFLICTS OF INTEREST**

No conflicts of interest were declared.

**2. APPROVAL OF THE 15 NOVEMBER 2022 MINUTES AND BUSINESS ARISING**

The minutes were approved without formal motion. There was no business arising from the minutes.

**3. CURRICULAR ITEMS FOR APPROVAL & INFORMATION**

**Arts.** Cooke presented new courses REES 240, PSCI 228, PSCI 290, PSCI 326, PSCI 368, PSCI 470, PSYCH 471, APPLS 291, APPLS 391, APPLS 491, and EASIA 101R. Members discussed: submission timing for calendar changes; concerns with the teaching apprenticeship opportunities in APPLS 491; and the similarities between PSCI 368 and the existing course HIST 369, cross-listed with PSCI 369. There was a motion to approve these new courses on behalf of Senate. Cooke and Charbonneau. Carried with friendly amendment to withdraw APPLS 491. Cooke gave an overview of changes from the School of Accounting and Finance, Anthropology, Political Science, Renison University College, Religious Studies, Sociology and Legal Studies, and requested a revision to the material submitted by the Faculty of Arts to withdraw HIST 255/SDS 220R and SDS 245R. Discussion included: the rationale for PSYCH 417 requiring department consent for enrolment; and the rationale for continuing to include the ISS course code. There was a motion to approve the course changes on behalf of Senate. Cooke and Austen. Carried. After a brief overview, there was a motion to recommend that Senate approve the major academic changes for English Language and Literature. Cooke and MacGregor. Carried. There was a motion to approve the minor academic changes for English Language and Literature and Renison University College on behalf of Senate. Cooke and Vigna. Carried. There was a motion to approve the course inactivations on behalf of Senate. Cooke and Charbonneau. Carried.

**Health.** Ferries presented the new interdisciplinary Neuroscience Minor. Members discussed where the program would live. There was a motion to recommend that Senate approve the new Neuroscience Minor. Ferries and Dayeh. Carried.

**Renison.** Montero presented new course SWREN 490R and changes to course SWREN 422E. There was a motion to approve the new course and course changes on behalf of Senate. Montero and Ferries. Carried.

**4. SENATE GOVERNANCE REVIEW**

The chair spoke to the Senate Governance Review and Council's role to review its terms of reference, with recommendations to be brought forward to Senate. The chair also highlighted various areas where Council could be more effective and efficient. Members broadly discussed the Council, its terms of reference and its mandate, including: The Quality Assurance flow chart and how long it takes to approve new programs; creating a curriculum subcommittee and its potential mandate; creating more time for broader, strategic topics; Council's membership and how to better utilize all members; the nature the Council's role in reviewing and approving curricular changes, along with its role with quality assurance; the desire to include resources as part of discussions; training for new members; ensuring any changes do not affect the legitimacy of Council; development training, examples, guidelines and checklists for those developing curricular submissions at the department level; introducing a consent agenda; timing for the academic calendar; the frequency of meetings; and what Council is currently doing effectively. Members heard that discussion will continue at the next meeting where a more detailed review of the guiding questions will be undertaken and actions will be developed.

**5. OTHER BUSINESS**

Members heard that Senate has developed a new coversheet for submitting reports and additional information will be required on submissions for items going forward to Senate for approval, particularly the governance path the item.

**6. NEXT MEETING**

The next meeting is Tuesday 10 January 2023, 12:30 to 2:30 p.m. in NH 3318

21 December 2022

Tim Weber-Kraljevski  
Associate University Secretary