Present: Steve Bradley, Courtney Bremer, Kathy Becker (for Dave McDougall), Priscila Carrara, Yessenia Guerrero, Lisa Habel (for Sara Perkins), Michelle Hollis (co-chair), Lee Hornberger, Agata Jagielska (co-chair), Cathy Newell Kelly, James Rush, Sarah Willey-Thomas (secretary), Kate Windsor

Regrets: Sheila Ager

Organization of Meeting: Agata Jagielska, co-chair of the committee, took the chair, and Sarah Willey-Thomas acted as secretary. The secretary advised that a quorum was present. The agenda was accepted as distributed.

OPEN AGENDA

1. DECLARATIONS OF CONFLICT OF INTEREST
   No conflicts were declared.

2. APPROVAL OF MINUTES OF THE 24 NOVEMBER 2022 MEETING AND BUSINESS ARISING
   The minutes of the 24 November 2022 meeting were approved as amended. Windsor and Hornberger. Carried unanimously.

3. OTHER BUSINESS
   The Committee clarified that Kate Windsor replaced Karen Trevors on the Committee.

13 January 2023

Sarah Willey-Thomas
Associate University Secretary