

**University of Waterloo**  
**Board of Governors**  
**BUILDING & PROPERTIES COMMITTEE**  
**Minutes of the 11 October 2023 Meeting**  
**[in agenda order]**

**Attendees:** John Saabas (Chair), Nasser Abukhdeir, Rory Norris, Linda Blair, Jack deGooyer

**Regrets:** Michael Eubanks

**Administration:** Vivek Goel, Jacinda Reitsma, James Rush, Stepanka Elias, Christina Alkiviades, Rob Hunsperger, Glen Weppler, Sarah Hadley, Melanie Figueiredo (secretary)

**OPEN SESSION**

**1. DECLARATION OF CONFLICTS OF INTEREST**

No conflicts of interest were declared.

**2. MINUTES OF THE 17 MAY 2023 MEETING AND BUSINESS ARISING**

The minutes were reviewed by members. Saabas/Blair. As there were five members present and three abstentions, the minutes were not approved.

**3. EXECUTION AGAINST WORK PLAN**

Melanie Figueiredo provided an update on the work plan. Staff were asked to investigate how issues related to health, safety and risk could be incorporated into the work plan.

**4. COMMITTEES ORIENTATION**

Melanie Figueiredo and Jacinda Reitsma presented the orientation slide show.

**5. PRESIDENT'S ADVISORY COMMITTEE ON DESIGN (PACOD) UPDATE**

Jacinda Reitsma provided an update on the most recent PACOD meeting. Members discussed the relationship between PACOD and the Building & Properties Committee in regards to materials presented to both groups. In response to questions from members, it was noted that a new campus master plan was currently under development, and an update would be discussed at a future meeting.

**6. DEFERRED MAINTENANCE UPDATE**

Stepanka Elias provided an update. Members were advised that staff are continuing work on a five year plan for deferred maintenance projects, and an update would be brought to a future meeting. Members discussed processes to address maintenance and inquired as to how projects were deferred, as well as financial implications of these projects.

Staff advised that additional information on project selection and approval processes would be brought to a future meeting.

**7. OTHER BUSINESS**

None.

**8. PROCEED TO CONFIDENTIAL SESSION**

11 October 2023

Melanie Figueiredo  
Governance Officer