

University of Waterloo
SENATE UNDERGRADUATE COUNCIL
Minutes of the March 5, 2024 Meeting
[in agenda order]

Present: Katherine Acheson, Maya Baboolal, Victoria Chu, Cecilia Cotton, Vivian Dayeh, Laura Deakin, David DeVidi (chair), Leeann Ferries, Zev Friedman, Jason Grove, Alysia Kolentsis, Carol Ann MacGregor, Kristiina Montero, Catherine Newell Kelly, Nigharika Senthil Kumar, Helena Shilomboleni, Theodore Thompson, Chris Vigna, Johanna Wandel, Tim Weber-Kraljevski (secretary), Richard Wikkerink.

Resources/Guests: Jennifer Coghlin, Maysah Eid, Danielle Jeanneault, Carrie MacKinnon, Sukhmeet Singh Bedi.

Absent: Janice Aurini*, Fatma Gzara*, Viv Hoang, Rory Norris*, Charvi Patel, Ryan Trelford.

*Regrets

Organization of Meeting: David DeVidi took the chair, and Tim Weber-Kraljevski acted as secretary. The secretary advised that a quorum was present. The agenda was approved without formal motion.

1. DECLARATIONS OF CONFLICTS OF INTEREST

No conflicts of interest were declared.

2. APPROVAL OF THE FEBRUARY 5, 2024 MINUTES

The minutes were approved without formal motions.

3. BUSINESS ARISING FROM THE MINUTES

The chair informed members that the Final Assessment Reports for Nanotechnology and Computer Science that were conditionally approved at the February 5, 2024 meeting, have now been revised and corrected as requested. The chair also informed members that an error was identified in the effective date for the Knowledge Integration specializations from the November 21, 2023 meeting and it has been corrected from September 1, 2023 to September 1, 2024.

CONSENT AGENDA

Deakin highlighted a number of typos in item 4a, concerning the numbering of sections. A motion was heard to approve consent agenda as presented. Deakin and Wandel. Carried. Members discussed the Curriculum Subcommittee recommendation process.

4. CURRICULAR SUBMISSIONS

Council approved item a. as presented.

REGULAR AGENDA

5. ACADEMIC PROGRAM REVIEWS

a. Progress Report: Spanish. Leoni presented a brief overview of the report. Members discussed: the building of the Cultural Identities (CI) program; and the challenges with an unfilled faculty position. Members also commended Leoni on what the program has been able to accomplish with only a few people. Leoni left the meeting.

A motion was heard to approve the Progress report on behalf of Senate, as presented. Acheson and Montero. Carried.
Members discussed: the role of the Council with Academic Program Reviews.

6. CURRICULAR SUBMISSIONS

- a. Faculty of Science:** Deakin provided an overview of the regulation revisions for Doctor of Optometry Academic Regulations, Courses - Course Grades and Credits, and Courses - Online Courses. Deakin requested a revision to the following revision to the Doctor of Optometry Academic Regulations: change the first bullet text to "The course is a 100-300 level LEC, LAB, SEM or PRJ OPTOM course (CLN courses excluded)" with the same text removed. Members discussed Faculties' practices concerning students paying supplemental examination administrative fees. A motion was heard to recommend Senate approve the regulation revisions, as revised. Deakin and Grove. Carried.

7. CYCLICAL REVIEW OF STAND ALONE MINORS AND UNDERGRAD DIPLOMAS

The chair presented on a proposal for revised review process for stand-alone minor and undergraduate diplomas, which includes a shorter template with 10 points of minor-relevant information; a program-written "action plan" for the next few years, plus a response from the relevant Dean, and a streamlined approval process. Members discussed: student consultation; how a minor is determined to be stand-alone; the role of departments; who conducts the review for interdisciplinary stand-alone minors and how the review gets on their radar when it is time; the need for more guidelines for the point 6. Teaching quality, of the draft template; and data needs for programs.

8. OTHER BUSINESS

There was no other business.

9. ADJOURNMENT

With no further business, the meeting adjourned. The next meeting is Tuesday, April 9, 2024, 12:30 to 2:30 p.m. in NH 3318.

March 25, 2024

Tim Weber-Kraljevski
Governance Officer