

University of Waterloo
Board of Governors
BUILDING & PROPERTIES COMMITTEE
Minutes of the 30 September 2020 Meeting
[in agenda order]

Attendees: Peter Barr, Murray Gamble, Martha George (chair), Alice Raynard (secretary), Max Salman, James Schlegel, Abbie Simpson

Administration: Stepanka Elias, Feridun Hamdullahpur, Dennis Huber, Rob Hunsperger, James W. E. Rush

Regrets: Jennifer Kieffer (administration)

Organization of Meeting: Martha George took the chair and Alice Raynard acted as secretary. The chair welcomed members to the meeting. The agenda was approved by consensus as circulated. The secretary advised that quorum was present.

OPEN SESSION

1. DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interest were declared.

2. MINUTES OF THE 15 JANUARY 2020 MEETING

A motion was heard to approve the minutes of the meeting as distributed. Barr and Salman. Carried.

3. BUSINESS ARISING FROM THE MINUTES

There was no business arising.

4. CAPITAL FINANCING COMMITMENTS AND CONSTRUCTION STATUS

a. Building & Properties Finance Summary – September 2020

b. Construction Status Report – September 2020

c. Capital Financing Commitments – 30 April 2020

Huber took items a-c together, indicating: the values represent April 30, 2020 commitments; Science Teaching Complex is fully paid for; Provost approved the continued payment towards Blackberry buildings; occupancy in Student Life Center dining area occurred in September and the third floor should be completed in October; on the capital report, all external debt has been diminished; all capital financing commitments are on track.

Hunsperger spoke to the Hagey Hall Generator project being under budget; Village 1 sanitary tunnel, Phase 1 of signage, and Biology 1 and 2 Marine Lab projects being close to completion.

Members discussed demand on steel and glass, relationship with subtrades and fortified supplemental legal clauses since start of pandemic.

5. TERMS OF REFERENCE

This item was received for information. The Committee's terms of reference have been updated by the Board of Governors on 4 February 2020.

6. EXECUTION AGAINST THE WORKPLAN

The committee received the work plan and the execution against the work plan documents for information. The committee requested that the item on the campus master plan be brought back at the next meeting and thereafter, on a yearly basis.

7. OTHER BUSINESS

There was no other business.

8. PROCEED INTO CONFIDENTIAL SESSION

The committee convened in confidential session.

The committee is scheduled to meet on Wednesday 13 January 2021, 1:00-3:00 p.m. via Teams.

17 October 2020

Alice Raynard
Associate University Secretary