

**University of Waterloo**  
**SENATE GRADUATE & RESEARCH COUNCIL**  
**Minutes of the 20 November 2023 Meeting**  
**[in agenda order]**

**Present:** Sue Ann Campbell, Steven Bednarski, Ramona Bobocel, Jeff Casello (co-chair), Robert de Loe, Peter Deadman, Charmaine Dean (co-chair), Bernard Duncker, Anna Esselment, Aiman Fatima, Bertrand Guenin, Neela Hassan, Julie Joza, Brian Laird, Brian Laird, Joseph Meleshko, Ian Milligan, Marina Mourtzakis, Nicholas Pellegrino, Martin Ross, Marianne Simm, Siva Sivoththaman, Mike Szarka, Shirley Tang, Tim Weber-Kraljevski (secretary), Kevin White, Clarence Woudsma.

**Resources/Guests:** Simon Courtenay, Maysah Eid, Leanne Ferries, Carrie MacKinnon, Justin Wan, Sarah Wilkins-Laflamme.

**Absent:** David Clausi\*, Alison Hitchens\*, Zerihun Kinate.

\*regrets

**Organization of Meeting:** Jeff Casello took the chair, and Tim Weber-Kraljevski acted as secretary. The secretary advised that a quorum was present. The agenda was approved without formal motion.

## **OPEN SESSION**

### **1. CONFLICT OF INTEREST**

No conflicts of interest were declared.

## **CONSENT AGENDA**

Council heard a motion to approve or receive for information the items of the consent agenda. Milligan and Sivoththaman. Carried.

### **2. APPROVAL OF THE 16 OCTOBER 2023 MINUTES**

Council approved the minutes of the meeting as distributed.

### **3. RESEARCH ETHICS**

Council approved the membership updates for the Human Research Ethics Board, as distributed.

### **4. GRADUATE AWARDS**

Council approved items a.-e. as presented and received item f. for information.

### **5. CURRICULAR SUBMISSIONS**

Council approved items a.-c. as distributed.

## **REGULAR AGENDA**

### **7. BUSINESS ARISING FROM THE MINUTES**

The chair informed members that the Class Components item approved in February is going forward to November Senate with revised effective date of January 1, 2024. There was no further business arising.

## **8. CO-CHAIRS' REMARKS**

Dean spoke to the success of the Royal Society of Canada Celebration of Excellence and Engagement event that was hosted on campus, and provided an update on the request from the provincial government to identify all major research agreement disclosure document.

Casello spoke to the following: conversations happening on collaboration risks of International Visiting Graduate Student Program (IVGS); the upcoming United College annual Stanley Knowles dinner and lecture featuring Michaëlle Jean and Jody Wilson-Raybould; the Canadian Association for Graduate Studies (CAGS) 61<sup>st</sup> annual conference; the Grad Vision document; and the Blue-Ribbon Panel recommendations.

Members discussed the Blue-Ribbon Panel recommendations and the potential impact for Waterloo and institutions across the province.

## **9. SENATE GOVERNANCE REVIEW**

Casello gave an overview of the current quality assurance process and Ferries presented the recommendation from Senate Undergraduate Council to create an Academic Quality Assurance Committee of Senate. A motion was heard to endorse the recommendation that Senate provide direction to create an Academic Quality Assurance Committee of Senate to oversee the quality assurance processes, as presented. Deadman and Woudsma. Carried.

## **10. ACADEMIC PROGRAM REVIEW**

Courtenay presented a brief overview of the report. A motion was heard to approve the final assessment report on behalf of Senate, as presented. Deadman and Woudsma. Carried.

## **10. RESEARCH CENTRES AND INSTITUTES**

Wilkins-Laflamme spoke to the report provided. A motion was heard to recommend Senate approve the dissolution of the Survey Research Centre (SRC) as presented. Guenin and Bobocel. Carried.

## **11. ADJUDICATION COMMITTEE MEMBERS**

Casello presented for information and encourage members to serve as committee members to adjudicate applications, as well to encourage their colleagues to serve.

## **12. REVISIONS TO THE INSTITUTIONAL QUALITY ASSURANCE PROCESS**

Casello presented an overview of material provided. A motion was heard to recommend Senate approve the envisions to the Institutional Quality Assurance Process (IQAP), as presented. Mourtzakis and Laird. Carried.

## **13. CURRICULAR SUBMISSIONS**

Esselment provided an overview of the submission from the Faculty of Arts. A motion was heard to recommend Senate approve the major modifications for the Master of Accounting (MAcc) and the Master of Taxation (MTax), and to approve the minor modifications to the MTax on behalf of Senate, as presented. Esselment and Bobocel. Carried.

## **14. CREATE**

Duncker and Copp led members in breakout session discussions on top-down versus bottom-up approaches for generating CREATE proposals.

## **15. OTHER BUSINESS**

There was no other business.

**16. ADJOURNMENT**

With no further business, the meeting adjourned. The next meeting is Monday, 5 February 2024, 10:30 to 12:00 p.m. in NH 3318

29 November 2023

Tim Weber-Krajjevski  
Governance Officer