



# HONORARY MEMBER OF THE UNIVERSITY NOMINATION FORM

Please complete this form and submit it with the required attachments to [secretariat@uwaterloo.ca](mailto:secretariat@uwaterloo.ca) by **October 25, 2024 at 4:30pm at the latest**. See the [Criteria for Honorary Member of the University](#) for information on what to include in the nomination package, the selection guideline, and criteria. A nomination package checklist is included at the end of this form.

## Nominee Information

Full name:

Position/Title:

Home Unit:

Retirement Date:

# of Years at the University:

Contact Information:  
(including email address)

## Convocation Ceremony to be Recognized at (select one)

Arts

Engineering

Environment

Health

Mathematics

Science

**Lead Nominator** (senior executive/dean/department head/director of the nominee's unit)

Full name:

Position/Title:

Unit:

Contact Information:

**Additional Nominators** (Colleague or associates who have written letters of support)

Please include full name, title/position, unit, and email address.

## **Nominations Summary (up to 300 words)**

Please include the following: a clear statement introducing who the nominee is; a brief history of their service to and impact on the University; an explanation of why their service has been distinctive and distinguished; and examples of multi-disciplinary efforts or university-wide collaborations and committee work or significant contributions beyond the University that have brought credit to the University.

# Nomination Package Checklist

Please ensure the following is attached with when you submit this form (\* indicates required component):

- Nomination Letter signed by the senior executive/dean/department head/director of the nominee's unit (2-3 pages).\*
- A work resume or a summary of work history for staff nominees or a curriculum vitae for faculty nominees.\*
- A minimum of two (2) letters of support from colleagues or associates.\*
- Any other materials such as news articles, literature, etc. deemed appropriate.