HONORARY MEMBER OF THE UNIVERSITY NOMINATION FORM

Please complete this form and submit it with the required attachments to secretariat@uwaterloo.ca by **March 31, 2027 at 4:30pm**. See the Criteria for Honorary Member of the University for information on what to include in the nomination package, the selection guideline, and criteria. A nomination package checklist is included at the end of this form.

Nominee Information

Full name:	
Position/Title:	
Home Unit:	
Retirement Date:	
# of Years at the University:	
Contact Information: (including email address)	

Award Presentation
The investiture ceremony will typically take place at the most appropriate University event, such as long service award, retirement recognition event or other related celebration

Lead Nominator (senior executive/dean/department head/director of the nominee's unit)

Full name:

Position/Title:

Unit:

Contact Information:

Additional Nominators (Colleague or associates who have written letters of support)

Please include full name, title/position, unit, and email address.

Nominations Summary (up to 300 words)

Please include the following: a clear statement introducing who the nominee is; a brief history of their service to and impact on the University; an explanation of why their service has been distinctive and distinguished; and examples of multi-disciplinary efforts or university-wide collaborations and committee work or significant contributions beyond the University that have brought credit to the University.

Nomination Package Checklist

Please ensure the following is attached with when you submit this form (* indicates required component):

- ☐ Nomination Letter signed by the senior executive/dean/department head/director of the nominee's unit (2-3 pages).*
- ☐ A work resume or a summary of work history for staff nominees or a curriculum vitae for faculty nominees.*
- ☐ A minimum of two (2) letters of support from colleagues or associates.*
- ☐ Any other materials such as news articles, literature, etc. deemed appropriate.