

**University of Waterloo**  
**Board of Governors**  
**BUILDING & PROPERTIES COMMITTEE**  
**Minutes of the 18 May 2022 Meeting**  
**[in agenda order]**

**Attendees:** Peter Barr, Anne Bordeleau, Carol Cressman, Michael Eubanks, Murray Gamble (chair), Alice Raynard (secretary), Matthew Schwarze

**Administration:** Stepanka Elias, Dennis Huber, Rob Hunsperger, James W. E. Rush

**Guests:** None

**Regrets:** Tony Giovinazzo, Naima Samuel

**Organization of Meeting:** Murray Gamble took the chair and Alice Raynard acted as secretary. The chair welcomed members to the meeting. The agenda was approved by consensus as circulated. The secretary advised that quorum was present. The chair welcomed new members onto the committee.

## **OPEN SESSION**

### **1. DECLARATION OF CONFLICTS OF INTEREST**

No conflicts of interest were declared.

### **2. MINUTES OF THE 12 JANUARY 2022 MEETING**

A motion was heard to approve the minutes of the meeting as distributed. Bordeleau and Schwarze. Carried.

### **3. BUSINESS ARISING FROM THE MINUTES**

There was no business arising.

### **4. CAPITAL FINANCING COMMITMENTS AND CONSTRUCTION STATUS**

- a. Building & Properties Finance Summary – May 2022.** The report was received for information.
- b. Construction Status Report – May 2022.** Hunsperger provided an overview of the projects listed, noting: ESC and Math 4 are underway; Health Innovation Area update at the October meeting; challenges with WEI and B1 and B2 projects.  
Members discussed: ongoing market conditions and foreseeable stability.
- c. Capital Financing Commitments – 30 April 2021.** Huber spoke to the document, noting the University was well within its capital debt guideline.

### **5. MAINTENANCE PROGRAM AND ENERGY CONSERVATION EFFORTS**

Huber spoke to the report, noting collaboration with consultants, exposure to gas and electricity price changes, University performing well relative to other universities, energy-conservation programs delivering good payback. Members discussed: energy-intensive buildings and potential maintenance and energy conservation projects; challenging targets; Elias to return to committee on sustainability goals and projects; relationship between Plant Operations and Office of Sustainability (Thijssen); add to work plan comprehensive sustainability program once per year; future reporting to the Board.

### **6. STATUTORY COMPLIANCE REPORT**

Raynard indicated no exceptions were flagged; some elements are being monitored as there is no central oversight over what is discharged by laboratories and there is a shared responsibility over fire safety in residences.

### **7. ORIENTATION/TOUR OF CAMPUS**

Members are encouraged to attend the June tour and to share specific sites they would like to know more about.

### **8. EXECUTION AGAINST THE WORK PLAN**

The report was provided for information. Members discussed bundling reporting on sustainability with that on energy saving at a meeting. Committee would like more information, e.g., on student viewpoint, PACES group

and Climate Energy group. Huber, Raynard and Rush to report to Murray and present updated workplan to October meeting. Topic to brought by Barr to Governance Committee.

**9. OTHER BUSINESS**

There was no other business.

**10. PROCEED INTO CONFIDENTIAL SESSION**

The Committee convened in confidential session.

The Committee is scheduled to meet on Wednesday 5 October 2022, 1:00-3:00 p.m. via Teams.

1 September 2022

Alice Raynard  
Associate University Secretary