Present: Sheila Ager, Trevor Charles Neil Craik, Joel Dubin, Bruce Frayne, Mark Giesbrecht, Vivek Goel (chair), Jennifer Kieffer, Robert Lemieux, Ceileigh McAllister, Daniel O’Connor, Chao Tan, Mary Wells, Sarah Willey-Thomas (secretary)

Resources: David DeVidi, Stepanka Elias, Donna Ellis (3), Rob Gorbet (3), Christiane Lemieux, Daniela Seskar-Hencic, Alisa Sivak (3)

Regrets: Jeff Casello, Charmaine Dean, Kevin Hare, Dennis Huber, Narveen Jandu, Lili Liu, James Rush, Naima Samuel, Matthew Schwarze, Diana Vangelisti

Organization of Meeting: Vivek Goel, took the chair, and Sarah Willey-Thomas acted as secretary. The secretary advised that due notice of the meeting had been given, a quorum was present, and the meeting was properly constituted.

1. DECLARATIONS OF CONFLICT OF INTEREST
No conflicts of interest were declared.

2. MINUTES OF THE 29 SEPTEMBER 2022 MEETING AND BUSINESS ARISING
The minutes were approved as amended, noting a correction to those listed as present for the meeting. Frayne and O’Connor. Carried.

3. TEACHING INNOVATION INCUBATOR
Dave DeVidi introduced Donna Ellis, Rob Gorbet and Alisa Sivak, and delivered a presentation and update on the Teaching Innovation Incubator (TII). DeVidi noted the scope and purpose of the Incubator; barriers to creating change; TII as connected to other initiatives, including the Digital Learning Strategy; future plans for the TII; and current research and planning stage of the project. The Committee discussed faculty representation on the committee, including tenure and teaching stream representation; work currently undertaken at the faculty level as compared to the TII; environmental scan and associated summary; role of the TII in developing interdisciplinary curriculum; and pursuit of innovation and deep understanding of various barriers at the faculty level. Ellis, Gorbet and Sivak left the meeting.

4. SPACE INVENTORY & DEFERRED MAINTENANCE
Goel provided an overview of the Committee’s role relative to buildings and the physical campus relative to the Board’s responsibility. Stepanka Elias delivered a presentation on Space Inventory and Deferred Maintenance, noting age and infrastructure of the University as a relatively young campus relative to our competitors; connection between academic mission and reputation relative to spaces and campus; space inventory relative to other Ontario institutions; report to the Province on status of the buildings every five years; current budget for deferred maintenance; and case studies on campus. The Committee discussed how space is defined across the province; funding of sustainable renovations at other institutions; projected expenses for continuing to defer maintenance; and student housing renewal relative to the housing master plan.

5. OTHER BUSINESS
There was no other business.

6. NEXT MEETING: Thursday, 26 January 2022 from 10:30 a.m. – 12:00 p.m.; NH 3318.

2 November 2022

Sarah Willey-Thomas,
Assistant University Secretary