

**University of Waterloo**  
**SENATE LONG RANGE PLANNING COMMITTEE**  
**Minutes of the meeting held 27 October 2022**  
**[in agenda order]**

**Present:** Sheila Ager, Trevor Charles Neil Craik, Joel Dubin, Bruce Frayne, Mark Giesbrecht, Vivek Goel (chair), Jennifer Kieffer, Robert Lemieux, Ceileigh McAllister, Daniel O'Connor, Chao Tan, Mary Wells, Sarah Willey-Thomas (secretary)

**Resources:** David DeVidi, Stepanka Elias, Donna Ellis (3), Rob Gorbet (3), Christiane Lemieux, Daniela Seskar-Hencic, Alisa Sivak (3)

**Regrets:** Jeff Casello, Charmaine Dean, Kevin Hare, Dennis Huber, Narveen Jandu, Lili Liu, James Rush, Naima Samuel, Matthew Schwarze, Diana Vangelisti

**Organization of Meeting:** Vivek Goel, took the chair, and Sarah Willey-Thomas acted as secretary. The secretary advised that due notice of the meeting had been given, a quorum was present, and the meeting was properly constituted.

**1. DECLARATIONS OF CONFLICT OF INTEREST**

No conflicts of interest were declared.

**2. MINUTES OF THE 29 SEPTEMBER 2022 MEETING AND BUSINESS ARISING**

The minutes were approved as amended, noting a correction to those listed as present for the meeting. Frayne and O'Connor. Carried.

**3. TEACHING INNOVATION INCUBATOR**

Dave DeVidi introduced Donna Ellis, Rob Gorbet and Alisa Sivak, and delivered a presentation and update on the Teaching Innovation Incubator (TII). DeVidi noted the scope and purpose of the Incubator; barriers to creating change; TII as connected to other initiatives, including the Digital Learning Strategy; future plans for the TII; and current research and planning stage of the project. The Committee discussed faculty representation on the committee, including tenure and teaching stream representation; work currently undertaken at the faculty level as compared to the TII; environmental scan and associated summary; role of the TII in developing interdisciplinary curriculum; and pursuit of innovation and deep understanding of various barriers at the faculty level. Ellis, Gorbet and Sivak left the meeting.

**4. SPACE INVENTORY & DEFERRED MAINTENANCE**

Goel provided an overview of the Committee's role relative to buildings and the physical campus relative to the Board's responsibility. Stepanka Elias delivered a presentation on Space Inventory and Deferred Maintenance, noting age and infrastructure of the University as a relatively young campus relative to our competitors; connection between academic mission and reputation relative to spaces and campus; space inventory relative to other Ontario institutions; report to the Province on status of the buildings every five years; current budget for deferred maintenance; and case studies on campus. The Committee discussed how space is defined across the province; funding of sustainable renovations at other institutions; projected expenses for continuing to defer maintenance; and student housing renewal relative to the housing master plan.

**5. OTHER BUSINESS**

There was no other business.

**6. NEXT MEETING:** Thursday, 26 January 2022 from 10:30 a.m. – 12:00 p.m.; NH 3318.

2 November 2022

Sarah Willey-Thomas,  
Assistant University Secretary