Present: Katherine Acheson, Kofi Campbell, Benoit Charbonneau, Victoria Chu, Martin Cooke, Vivian Dayeh, David DeVidi (chair), Lecann Ferries, Paul Fieguth, Alysia Kolentsis, Brendon Larson, Cathy Newell Kelly, Marlee Spafford, Cristina Vanin, Chris Vigna, Rebecca Wickens (secretary), Richard Wikkerink, Dan Wolczuk

Resources: Danielle Jeanneault, Amanda McKenzie, Alyssa Voigt

Absent: Joe Barcellos, Carly Benson, Matthew Casale, Matthew Gerrits, Bruce MacVicar*, Clare Mitchell*, Amanda Morin *regrets

Organization of Meeting: David DeVidi took the chair, and Rebecca Wickens acted as secretary. The secretary advised that a quorum was present. The agenda was approved without formal motion.

1. DECLARATIONS OF CONFLICTS OF INTEREST
No conflicts of interest were declared.

2. APPROVAL OF THE 8 OCTOBER AND 12 NOVEMBER 2019 MINUTES AND BUSINESS ARISING
The minutes were accepted as distributed. There was no business arising.

3. CURRICULAR ITEMS FOR APPROVAL & INFORMATION
Arts. Acheson withdrew items from Accounting and Financial Management (pp.10-11, 20-30, 63-65) indicating a need for further consultation. Following an overview of the new courses and course changes, subject to correcting a typographical error on p.16 (School of Public Health and Health Systems), there was a motion to approve the new courses and course changes on behalf of Senate. Acheson and Campbell. Carried. Members agreed to discuss the use of suffixes in course numbers at a future meeting.

Following a presentation of course inactivations and brief discussion about new courses created to replace inactivated courses, there was a motion to approve the inactivations on behalf of Senate. Acheson and Charbonneau. Carried.

Acheson took members through the plan changes, including the rationale for name changes to plans in communication arts and history, and efforts to streamline and make religious studies plans more flexible. There was a motion to recommend the plan changes to Senate for approval. Acheson and Spafford. Carried.

Following an overview of the regulation re: declaring majors, minors and specializations, there was a motion to recommend that Senate approve the regulation. Acheson and Wolczuk. Carried. The implications for Social Development Studies will be considered and addressed as required at a later date.

4. Registrar’s Office
Awards of Excellence. Newell Kelly spoke to the work to harmonize regulations in the calendar, and, in this case, the language around awards. Members heard that Engineering is still in consultations, but all of the other Faculties have agreed to the new language. There was a motion to recommend that Senate approve the regulation as presented. Newell Kelly and Fieguth. Carried.

Revised Academic Calendar Dates 2020-2021. Members heard that a floating vacation day in July had not been included in the dates previously presented, and adjustments to spring term dates were necessary. There was a motion to recommend that Senate approve the dates as revised. Newell Kelly and Ferries. Carried.
5. **Academic Program Reviews**
Items a and b were received for information.

**FAR – English Language and Literature.** Council’s reviewers spoke to the responsiveness of the department, receptivity to feedback and feasibility of the implementation plan. Following a discussion regarding the interactions between the Waterloo and AFIW departments, there was a motion to approve the report on behalf of Senate. Ferries and Dayeh. Carried.

**Two-year Report – Social Development Studies.** Council’s reviewer spoke to the responsiveness of the department and the speed with which recommendations have been addressed. There was a motion to approve the report on behalf of Senate. Vigna and Dayeh. Carried.

6. **Other Business.**
Fieguth was thanked for his service on Council. There was no other business.

7. **NEXT MEETING**
The 14 January 2020 meeting was cancelled. The next meeting is scheduled for Tuesday 11 February 2020, 12:00 noon to 2:00 p.m. in NH 3318.

3 February 2020
Rebecca Wickens
Associate University Secretary