University of Waterloo
SENATE UNDERGRADUATE COUNCIL
Minutes of the 11 January 2022 Meeting
[in agenda order]


Resources/Guests: Steven Bednarski, Angela Christelis, Jennifer Coghlin, Mathieu Doucet, Shelley Hulan, Danielle Jeanneault, Andrea Kelman, Carrie MacKinnon Molson, Amanda McKenzie, David Porreca, Gerald Voorhees, Dan Wolczuk

Regrets: Taylor Harris, Bruce MacVicar, Christina Vester

Organization of Meeting: David DeVidi took the chair, and Rebecca Wickens acted as secretary. The secretary advised that a quorum was present. The agenda was approved without formal motion.

The chair invited new members to introduce themselves, and provided an overview of the meeting protocols.

1. DECLARATIONS OF CONFLICTS OF INTEREST
No conflicts of interest were declared.

2. APPROVAL OF THE 11 MAY 2021 AND 9 NOVEMBER 2021 MINUTES AND BUSINESS ARISING

The 11 May 2021 minutes were accepted as distributed. Charbonneau requested the following revision to the 9 November 2021 minutes: (underline = new)

“Charbonneau went through the consequences of implementing the CS 136/146 and CS 136L course changes to a number of academic plans on campus, noting that if other equivalent CS courses are allowed in the plan, CS 136L is not being added a plan requirement, whereas CS 136L is being added a plan requirement when CS 136/146 is a requirement (and not part of a choice list), with the exception of the computing minor where CS 136L is added as a plan requirement for those students taking CS 136/146. There was a motion to approve these changes on behalf of Senate.”

Subject to that revision, the 9 November 2021 minutes were approved without formal motion.

University Jurisdiction. Members heard that this text is undergoing further review before final approval.

3. CURRICULAR ITEMS FOR APPROVAL & INFORMATION
Arts. Following an overview of the course changes, there was a motion to approve these items on behalf of Senate. Cooke and Barra. Carried. Cooke spoke to the rationales for course inactivations. There was a motion to approve those items on behalf of Senate. Cooke and Ferries. Carried. Cooke spoke to the minor plan modifications, including: the proposed changes to the experience requirements for the French teaching specialization to reduce the total number of hours, recognize different types of experience and supervision, and mandate hours with K-12 children and in a classroom setting; and a minor change to the International Studies Minor to correct the course code of one of the listed electives. Discussion included: the meaning of “qualified
professional” in the new supervisory requirements of the French teaching specialization; other than a classroom setting, the types of experience acceptable for the French teaching specialization; whether experience while on a co-op workterm would count towards the experience hours; adding approval by the French studies supervisor for experience that is not overseen by a certified teacher in a classroom setting. Subject to adding the aforementioned requirement for the French studies supervisor to approve certain types of experience, there was a motion to approve the minor modifications as presented. Cooke and Charbonneau. Carried.

Science. Following an overview of the rationales for course changes and inactivations, there was a motion to approve these items on behalf of Senate. Barra and Cooke. Carried. Barra took members through related major and minor modifications to life physics and biophysics plans, including: the inactivation of honours life physics, honours life physics, biophysics specialization, and honours life physics, medical physics specialization plans due to low enrollment; the anticipated benefits for students, plan administration and enrollment of creating a new honours biological and medical physics plan from the existing curriculum, minus unique, low enrollment courses; to reflect the foregoing changes in the biophysics minor. There was a motion to: (a) recommend that Senate approve the creation of the honours biological and medical physics plan and the inactivation of the honours life physics, honours life physics, biophysics specialization, and honours life physics, medical physics specialization plans; and (b) subject to Senate’s approval of the foregoing, approve the minor modifications to the biophysics minor as presented. Barra and Ferries. Carried.

4. REGISTRAR’S OFFICE
   Revisions to Academic Calendar Dates for 2021-2022. Newell Kelly indicated that the dates that were to be determined in the previously approved version have been finalized. Coghlin informed members that this was approved by Senate Graduate and Research Council on 10 January 2022. There was a motion to recommend that Senate approve the revised academic calendar dates for 2021-2022 as presented. Newell Kelly and Charbonneau. Carried.

5. ACADEMIC PROGRAM REVIEWS
   Item 5(h) was deferred to the next meeting because the representative could not attend.

   FAR Medieval Studies. Discussion included: the challenges with program governance and collaboration when there are many departments and disciplines involved; further challenges presented by the pandemic; the number of students enrolled in majors and minors; high enrollment courses, including a recently created online course; plans for the experiential learning component.

   PR Mathematics/Business Administration, Mathematics/Chartered Professional Accountancy, Mathematics/Financial Analysis and Risk Management. Discussion included: the composition of the department and current governance structure; options being discussed for organization and governance.

   PR Mathematical Studies. Discussion included: strategies for addressing perceptions of the program; the role students and graduates of the program can play; parallels to the Liberal Studies program in the Faculty of Arts.

   FAR Speech Communications. Discussion included: the impact of the name change on the visibility of and interest in the program; discussions around the course code given the name change; the goal to maintain a better than 2:1 ratio of tenure line faculty to lecturers – drivers behind this goal, how introduction of teaching stream professors might impact this goal; progress with mentoring recommendations.

   PR Philosophy. Discussion included: the feasibility of the recommendations regarding teaching assistants; the relationship between the department on main campus and at St. Jerome’s University; the impact of the pandemic and changes in department administration on timeline for addressing recommendations; co-operative education opportunities and numbers.

   PR Classical Studies. This item was accepted with no further need for discussion.
**PR English Language and Literature.** Discussion included: TA training, mentorship and assignment of responsibilities; ensuring the department can deliver both core and service teaching for the university; lecturers at the forefront of introducing experiential education components.

Charbonneau withdrew from the meeting. There was a motion to approve the two year performance report for Mathematics/Business Administration, Mathematics/Chartered Professional Accountancy, Mathematics/Financial Analysis and Risk Management. Macri and Davison. Carried. Charbonneau rejoined the meeting. There was a motion to approve the remaining final assessment and two year progress reports. Barra and Ferries. Carried.

6. **OTHER BUSINESS.**
There was no further business.

7. **NEXT MEETING**
The next meeting is Tuesday 15 February 2022 12:30 – 2:30 p.m. via Teams.

8 February 2022

Rebecca Wickens
Associate University Secretary