



University of Waterloo
Committee on Student Appeals (UCSA)
Summary of Discipline Cases -- 2010-11

<u>Description</u>	<u>Degree</u>	<u>Year</u>	<u>Penalty/decision</u>
Academic or admission fraud			
Following a required-to-withdraw decision, student wished to transfer and so reapplied through OUAC with a different name.	Undergraduate	1	Three-term suspension; disciplinary probation for duration of UW undergraduate career.
Mitigating/Extenuating Circumstances: <i>First offence. The standard penalty for failure to indicate previous post-secondary education is denial of transfer credit, and may include suspension if the individual would not be admissible; the penalty for admissions fraud is expulsion. In this case, expulsion would be too harsh, as it would have too far-reaching an effect. The student's actions, while ignorant, rash and ill-advised, suggest considerable immaturity in judgment and in accepting responsibility for his/her actions, but should not bar the student from post-secondary studies at Waterloo or elsewhere.</i>			
Student submitted false/edited records to a potential employer during the process of seeking employment.	Undergraduate	3	The student was reprimanded and will remain on disciplinary probation for the remainder of their UW undergraduate career.
Mitigating/Extenuating Circumstances: <i>Lack of motive since the job was assured; testimony of state of mind resulting in hasty rather than deliberate action.</i>			
Student submitted altered grade reports to potential employers to gain employment for a co-op term.	Undergraduate	2	Work term will be recorded as a failed work term; arrangements to be made with CECS for a work term credit; disciplinary probation for the duration of UW undergraduate career.
Mitigating/Extenuating Circumstances:			

The submitted assignment was similar to one submitted in a previous term - in particular, both students copied another student's assignment that was inadvertently left available to them.

Undergraduate

2

Undergraduate

2

Both students: zero (0) mark on assignment and 5% deducted from final grade, disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The student used parts of another student's assignment without citation.

Undergraduate

3

The student will receive a mark of zero (0) on the assignment. The assignment will be considered as submitted for purposes of calculating the final grade. The student's calculated final course score will be reduced by 5% with this penalty being applied after any penalties associated with individual assignments have been factored into the final grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The student submitted an assignment containing un-cited material.

Undergraduate

1

The student will receive a grade of zero on the assignment with an additional three mark deduction to be applied to the final course grade once the regular marking scheme has been applied; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances: *The student's submission contained both his/her answer as well as the un-cited answer copied from a solution set.*

Student B provided his/her assignment to student A which was not permitted according to the instructor's rules for the assignment.

Undergraduate

1

Undergraduate

1

Student A will receive zero on the assignment with an additional five mark deduction to determine the final grade once the normal marking scheme has been applied; disciplinary probation. Student B will receive a letter of reprimand.

Mitigating/Extenuating Circumstances: *Student A exerted pressure and influence over Student B.*

Student submitted an assignment containing a copy of a typo from a previous term's answer.

Undergraduate

2

Zero on assignment; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student A asked student B to give his/her assignment to him/her. Student A copied the work which was against the rules for the assignment.

Undergraduate

2

Both students will receive a grade of zero on the assignment and student A will receive an extra 5% off the final grade; disciplinary probation for the duration of UW undergraduate career.

Undergraduate

2

Mitigating/Extenuating Circumstances:

The student engaged in a Facebook conversation with three other students about collaborating on a test. In a meeting with the Associate Dean the student acknowledged that s/he engaged in discussions about planning to collaborate on a test but it was decided that the students would divide up the questions as previously discussed. The student instead discussed some test questions with another student during the test. The student understood that what s/he did was an academic offence and expressed remorse for his/her actions.

Undergraduate

1

Failure in the course; successful completion (minimum 65%) of one of the following courses: Phil 110B; 215, 218J, 221, or RS 150 as a requirement of graduation, coded as extra to the degree and counting in averages but not as a credit towards any degree plan; disciplinary probation for the duration of University of Waterloo undergraduate career.

Mitigating/Extenuating Circumstances: *The student's ready acceptance of the responsibility for the misconduct and the student's inexperience in understanding what excessive collaboration entails. The conscious nature of the misconduct, however, makes it appropriate to include further sanctions beyond the failure in the course.*

Student A asked student B to complete and submit an additional assignment in tutorial with student A's name on it as student A could not attend. Student B did so. Student A was subsequently able to attend the tutorial and submitted his/her own assignment.

Undergraduate

2

Both students: zero (0) mark on assignment and 5% deducted from final grade, disciplinary probation.

Undergraduate

2

Mitigating/Extenuating Circumstances:

The submitted assignment was identical to one submitted by a different student in a previous term.

Undergraduate

2

Zero on assignment and 5% deduction from final grade, disciplinary probation

Mitigating/Extenuating Circumstances:

Submitted assignment was similar to one submitted in a previous term and identical in parts to one submitted twice previously.

Undergraduate

2

Zero on assignment; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student used parts of another student's assignment without citation.

Undergraduate

2

Zero on the assignment; assignment will be considered as submitted for purposes of calculating the final grade.

Mitigating/Extenuating Circumstances:

Student submitted an assignment almost identical to the one used as the marking scheme.

Undergraduate

1

Zero for the assignment; further five marks deducted from final course grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted an answer to a question that did not appear in the current manual but appeared in a previous term's manual.

Undergraduate

2

Zero on the assignment.

Mitigating/Extenuating Circumstances:

Student used parts of another student's assignment without citation.

Undergraduate

4

Student will receive a mark of zero on the assignment; the assignment will still be considered as submitted for purposes of calculating final course grades; The calculated final course score will be reduced by 5%. This 5% penalty will be applied after any penalties associated with individual assignments are factored into the final course score; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student used parts of another student's assignment without citation.

Undergraduate

3

Student will receive a mark of zero on the assignment; the assignment will still be considered as submitted for purposes of calculating final course grades; The calculated final course score will be reduced by 5% applied after any penalties associated with individual assignments are factored into the final course score; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The students worked together on a quiz which was against the instructor's rules.

Undergraduate
Undergraduate

1

Both students will receive a grade of zero (0) on the quiz with an additional five (5) mark deduction after the regular marking scheme has been applied to determine the final course grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student A provided a copy of his/her group's assignment to Student B who copied this work and submitted it as his/her group's assignment. Student B had signed the cover sheet of the assignment indicating that he/she had contributed to the work. Student C was unaware of his/her partner's actions however, he/she also signed the cover sheet indicating the he/she had contributed to the work.

Undergraduate
Undergraduate
Undergraduate

1
1
1

All three students will receive a grade of zero on the assignment. Student A and B will receive an additional five marks deduction to determine the final course grade once the normal marking scheme has been applied. Student C will receive a letter of reprimand. Student A and B will be placed on disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The student copied from another student's assignment without referencing.

Undergraduate

1

The student is required to submit and pass a replacement of the copied assignment and is required to complete a case study on the situation. The student will receive a letter of reprimand.

Mitigating/Extenuating Circumstances: *A grade reduction was not implemented as the student would lose the credit under old course rules. Due to the structural change of the program, the case study requirement was imposed instead.*

Student copied material from another student for an assignment without referencing.

Undergraduate

2

Zero on the assignment; student required to complete a case study on the situation; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The student used another student's assignment for his/her own assignment without the other student's knowledge or consent.

Undergraduate

2

Final grade of 32 in the course. Student is required to submit a letter of apology; 21-term suspension.

Mitigating/Extenuating Circumstances:

Cheating	Undergraduate	1	Zero mark on the assignment and five marks deducted from the final course grade; disciplinary probation for the duration of UW undergraduate career.
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Mitigating/Extenuating Circumstances:

The student used parts of another student's assignment.	Undergraduate	3	Zero mark on the assignment and the assignment will be considered as submitted for the purposes of calculating the final grade; 5% deduction on the final course grade to be applied after any penalties associated with individual assignments have been factored into the final course grade; disciplinary probation for the duration of UW undergraduate career.
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Mitigating/Extenuating Circumstances:

The student copied from another student's assignment.	Undergraduate	2	The student is required to submit and pass a replacement for the copied assignment and to complete a case study on the situation.
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Mitigating/Extenuating Circumstances: *A grade reduction was not implemented as the student would lose the credit under old course rules. Due to the structural change of the program the case study requirement was imposed instead.*

The student submitted work from another student without referencing.	Undergraduate	3	The student will receive a mark of zero on the assignment. The calculated final course score will be reduced by 5% after any penalties associated with individual assignments are factored into the final course score; disciplinary probation for the duration of UW undergraduate career.
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Mitigating/Extenuating Circumstances:

Submitted assignments were similar to the answers made available in a previous term.	Undergraduate	2	Zero on assignment; 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.
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Mitigating/Extenuating Circumstances:

The student copied from another student's assignment without referencing.

Undergraduate

2

The student is required to submit and pass a replacement for the copied assignment and is required to complete a case study of the situation; disciplinary probation.

Mitigating/Extenuating Circumstances: *A grade reduction was not implemented as the student would lose the credit under old course rules. Due to the structural change of the program, the case study requirement was imposed instead.*

Student A copied information from Student B by viewing his/her screen. It was not sufficiently clear that Student B was encouraging Student A to do so, but it was evident that Student B was aware that it was happening. Student A had previously offended in a very similar manner. Student B was warned by the instructor to protect his/her work from such actions in the future.

Undergraduate

2

Student A: one-term suspension, zero on assignment and 5% deducted from final grade, remain on disciplinary probation.
Student B - letter of reprimand/warning.

Undergraduate

4

Mitigating/Extenuating Circumstances:

Student submitted a report that was virtually identical in form and content to that submitted by another student in an earlier offering of the same course.

Undergraduate

3

Additional course with a minimum of 65%, and to be coded CLC; disciplinary probation for duration of UW undergraduate career.

Undergraduate

3

Mitigating/Extenuating Circumstances:

The student copied material off the course transcripts during a final test.

Undergraduate

1

Zero mark on the final test. This will result in a grade of NCR in the course; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student copied material from another student's assignment without acknowledging the source.

Undergraduate

3

Zero on the assignment with the final course grade taking this into consideration; student is required to complete a case study on the situation; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Both students submitted identical responses to one of the short answer questions on a final test.

Undergraduate 1
Undergraduate 1

Both students will receive a grade of zero on the final test; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Submitted final exams were highly similar in three questions.

Undergraduate 2
Undergraduate 2
Undergraduate 2

All students: zero on final exam; 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Submitted assignment was similar to one submitted in a previous term and identical in parts to one submitted twice previously.

Undergraduate 3

Zero on assignment; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The student was copying from another student's quiz

Undergraduate 1

The student will receive a grade of zero (0) on the quiz . The student is required to complete a case study on the situation; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Submitted assignment was similar to one submitted in a previous term.

Undergraduate 3
Undergraduate

Both students: zero on assignment; 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The student copied material off the course transcripts during a final test.

Undergraduate

1

Zero mark on the final test. This will result in a grade of NCR in the course. Disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student's assignment contained identical unattributed text evidently taken from a paper authored by another student. The student admitted to using this source, pressured by working up to the deadline for submission of the assignment.

Undergraduate

3

Zero mark for the assignment plus and additional five marks deducted from the final course grade. This is the standard penalty. Disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student A forwarded information to student B to assist him/her with his/her assignment after student A had submitted his/her assignment. Student B forwarded student A's assignment to student C. The rules of assignment did not allow sharing information electronically without proper acknowledgement.

Undergraduate

1

Student A will receive a grade of zero on the assignment. Students B and C will receive a grade of zero on the assignment with an additional five mark deduction from their final grades. Student B is required to complete an ethics course (from a list provided by the Associate Dean) before end of the his/her term. The course must be taken over and above any degree requirements and must be coded as "DRNA". The student is required to earn an average of at least 60% in the course. Disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances: *Due to a delay in processing in the Associate Dean's office, student A's penalty did not include an additional final mark deduction.*

Student copied assignment materials from a website without citation or authorization from the course instructor.

Undergraduate

3

Zero on assignment; 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The student used another student's assignment without acknowledgement.

Undergraduate

2

The student will receive a mark of zero on the assignment with the final course score being reduced by 5% (after any penalties associated with individual assignments have been factored in); disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The student was copying from another student's quiz

Undergraduate

1

The student will receive a grade of zero (0) on the quiz and is required to complete a case study on the situation.

Mitigating/Extenuating Circumstances:

The submitted assignment was similar to the solution set made available in a previous term.

Undergraduate

2

Zero on assignment and 5% deducted from final grade; disciplinary probation.

Mitigating/Extenuating Circumstances:

Student copied material from an external website, which was not permitted and which the student did not acknowledge.

Undergraduate

3

Zero on assignment; 5% deducted from final grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student copied information from another student without his/her knowledge as the information had been posted to an internet help site, from which the student took significant excerpts.

Undergraduate

3

Zero on assignment and 5% deducted from final grade, disciplinary probation.

Mitigating/Extenuating Circumstances:

Student repeatedly looked at another student's midterm exam during the exam, copying significant parts.

Undergraduate

4

Zero on midterm; 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted an assignment with two paragraphs that were identical to content to work submitted by another student in the class.

Undergraduate

3

Zero on the assignment; further five marks off the final grade in the course; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Submitted assignment was similar to the answers made available in a previous term.

Undergraduate

2

Zero on assignment; 5% deducted from final grade; take another course achieving at least 60%, grade in average but course not counting toward any degree requirements; remain on disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The submitted assignment was similar to the solution set - in particular, the student submitted the assignment after the due date and after the solution set had been posted.

Undergraduate

4

Zero mark on assignment; disciplinary probation.

Mitigating/Extenuating Circumstances:

The student copied information from another student from a past term without his/her knowledge.

Undergraduate

1

Zero mark on assignment and 5% deducted from final grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Submitted assignment was similar to the answers made available to a previous term. Undergraduate 1 Zero on assignment; 5% deducted from final grade; eight to ten page essay on a topic to be specified by the Associate Dean; remain on disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The student copied from another student's assignment without referencing. Undergraduate 2 The student is required to submit and pass a replacement of the copied assignment and is required to complete a case study on the situation; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances: *A grade reduction was not implemented as the student would lose the credit under old course rules. Due to the structural change of the program, the case study requirement was imposed instead.*

The submitted assignment was similar to one submitted in a previous term. Undergraduate 2 Zero on assignment and 5% deducted from final grade, disciplinary probation.

Mitigating/Extenuating Circumstances:

The submitted assignment was similar to the solution set made available in a previous term. Undergraduate 3 Zero on assignment and 5% deducted from final grade; disciplinary probation.

Mitigating/Extenuating Circumstances:

The student submitted an in-class participation assignment for his/herself and another student without the knowledge of the other student. Undergraduate 2 Zero on the course element; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Newly admitted student attempted to obtain textbook desk copies by misrepresenting himself/herself as a faculty member.

Undergraduate

1

Disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances: *This is a very young student who had received no information on the expectations of the University of Waterloo.*

The student altered his/her quiz with Photoshop and resubmitted it to the instructor for grading.

Undergraduate

1

The student will receive a failing grade of 32 for the course; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Altered and forged Co-op Performance Evaluation records were sent to a prospective employer.

Undergraduate

3

Three-term suspension from the University of Waterloo; student is allowed to take the supplemental exam approved for a course; final grade is NCR; letters of apology to be prepared and sent to the employer whose Performance Evaluation was altered and to the subsequent employer who received the erroneous record. The letters are to be approved by the Associate Dean and forwarded to the employers by another party; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted answers on behalf of three absent students to count towards their participating grade in the course. This was done without the knowledge or permission of the other students.

Undergraduate

4

Zero on the course element; further five mark reduction in overall course grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

A scan had been taken of the original midterm prior to it being handed back to the student, after which point the student submitted an altered midterm for re-grading - it was unclear the change would have resulted in additional marks, but it was evident that the intent was for an additional mark.

Undergraduate

Zero on midterm and 5% deducted from final grade, disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The student submitted an altered midterm exam for re-grading - in particular, the marker identified correct answers and made no mark on incorrect responses in a balance sheet exercise; however, the re-submitted exam had correct answers in every one of the spaces previously left as incorrect.

Undergraduate

1

Zero (0) mark on the midterm and 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career..

Mitigating/Extenuating Circumstances:

Student A altered information multiple times to obtain the desired results. Students A and B signed the assignment's cover sheet indicating that the work was their own when they did not contribute to each question.

Undergraduate

1

Both students: zero on the assignment; student A: an additional five mark deduction once the normal marking scheme has been applied to determine the final grade; disciplinary probation for duration of UW undergraduate career; student B: letter of reprimand

Undergraduate

1

Mitigating/Extenuating Circumstances:

The student claimed s/he was sick for a midterm examination, producing medical documentation on the day in question from well out of town. The student wrote another midterm immediately preceding the one in question, and had attempted arrangements with other instructors surrounding the conflict, including moving the midterm in question back by 30 minutes. In a meeting, the student acknowledged that s/he had no particular medical excuse and, rather, was ill-prepared for the exam in question, leading to an attempt to write at a later date.

Undergraduate

3

One-term suspension; zero on midterm, 5% deducted from final grade, and failure in the course; remain on disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student A asked student B, who had previously passed the course, to write the exam with student A and if it was not going well for student A they would switch papers. The two students switched papers, erasing each other's names and replacing it with their own.

Undergraduate

1

Student A - two-term suspension; zero on course; Student B - one-term suspension; disciplinary probation; both students - disciplinary probation for duration of UW undergraduate career.

Undergraduate

2

Mitigating/Extenuating Circumstances:

Student altered medical documentation to qualify for a make-up exam.

Undergraduate

2

Zero on the exam; failure in the course; one-term suspension; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The student submitted an examination with a false name on it although he himself wrote the exam. Upon providing an explanation for the charge the student provided falsified medical documents.

Undergraduate

1

The student is to receive a grade of zero for the final examination; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances: *The student has a medical issue and is under the care of both University of Waterloo Health and Counselling services.*

The student submitted for regrading an altered version of a term test. The misconduct was easily recognized because the instructor was able to compare a photocopy of the original test with the resubmitted altered test. The student admitted to her actions and was remorseful.

Undergraduate

1

Zero mark on the test; failure in the course; one-term suspension. This is the standard penalty for misrepresentation related to tests or exams. Disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The student submitted for regrading an altered version of a term test. The misconduct was easily recognized because the instructor was able to compare a photocopy of the original test with the resubmitted altered test. The student was remorseful and regretted his/her actions.

Undergraduate

2

Zero mark on the test; disciplinary probation for the duration of UW undergraduate career. The student must take one course in ethics before graduation and must attain a grade of at least 65%. The credit will not be counted nor, will the grade be included his/her average. Student must also complete a reflective essay and submit it to the Associate Dean.

Mitigating/Extenuating Circumstances: *The student had suffered significant stresses during that period as confirmed in a letter from Counselling Service and a meeting with the student's parents. This may explain the uncharacteristic reaction to a weak grade in the test. Some leniency in the standard penalty is appropriate.*

The student submitted for regrading an altered version of a term test. The instructor was able to compare a photocopy of the original test with the resubmitted altered test. The student was remorseful and regretted his/her actions.

Undergraduate

Zero mark on the test - an additional five marks deducted from the final course grade. Disciplinary probation for the duration of UW undergraduate career; the student must take one course in ethics before graduation and must attain a grade of at least 65%. The credit will not be counted nor will the grade be included his/her average.

Mitigating/Extenuating Circumstances:

The student changed an answer on his/her scantron card during a session with a TA after a midterm was graded.

Undergraduate

1

Zero on the course element; further five mark reduction in the course

Mitigating/Extenuating Circumstances:

Student presented a fake verification of illness form to excuse him/herself from the mid-term exam. Follow up verification with the doctor's office revealed that he/she had not been at the clinic on that date.

Undergraduate

3

Zero on the mid-term exam; failure in the course; two-term suspension; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances: *First offence; standard penalty. While the Associate Dean sympathizes with and has no reason to doubt the students claims of personal distress during the term, the kind of misrepresentation undertaken is a serious breach of trust. Furthermore the student explanations for why he/she did not simply go to the doctor at the time of the mid-term, if he/she really was ill, are not sufficiently clear or substantial enough to warrant any reduction of the penalty.*

The student submitted for regrading an altered version of a term test. The instructor was able to compare a photocopy of the original test with the resubmitted altered test. The student was remorseful, regretted his/her actions and accepted full responsibility.

Undergraduate

2

Zero mark on the test, an additional five marks deducted from the final course grade; disciplinary probation for the duration of UW undergraduate career; student has to complete a reflective essay and submit it to the Associate Dean.

Mitigating/Extenuating Circumstances: *The student had suffered a significant traumatic incident shortly before this misconduct, as confirmed in a letter from counselling services that may explain the highly uncharacteristic reaction to a weak grade in the test. Leniency in the standard penalty is appropriate.*

Student submitted another student's test as his/her own to have a better mark recorded in the re-grading process.

Undergraduate

3

One-term suspension; zero on test; 5% deducted from final grade; remain on disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student claimed that s/he had completed a quiz online but did not receive a grade. The student provided a date when the quiz was taken and the grade obtained when queried by the instructor. The quiz was online through UW-ACE and the grade would have been automatically generated at the time the quiz was submitted. Investigation by the course instructor of the ACE course logs revealed that the student had not accessed the ACE system at all and there was no evidence that the student had attempted the quiz. In a meeting with the Associate Dean the student had no explanation as to why there was no evidence of a completed quiz or a grade but still insisted that s/he had written the quiz. The Associate Dean noted that the ACE office characterizes the likelihood of a glitch occurring is close to nil and that on the balance of probabilities the student did not in fact complete the quiz and misrepresented the situation to the course instructor.

Undergraduate

Zero mark on the quiz; failure in the course; one-term suspension; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The two students shared the solution for an assignment without the instructor's express consent.

Undergraduate
Undergraduate

1

Both students received a letter of reprimand in their files.

Mitigating/Extenuating Circumstances: *Although the solution was shared it was not used nor plagiarized for the assignment.*

Both students accidentally retrieved a different group's work from a printer and submitted it as their own. Both students had signed the coversheet indicating that the work that was being submitted was their own. The result was carelessness and unprofessional conduct, but the intent was not cheating.

Undergraduate
Undergraduate

1

Both students will receive a grade of zero on the assignment and both students will receive a letter of reprimand.

Mitigating/Extenuating Circumstances:

Student submitted an unattributed source in an assignment.

Undergraduate

1

Mark of zero (0) for the assignment in question and an additional five (5) marks deducted from the final course grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Submitted section of the group project written by the student contained material from a web source that was presented as the student's own work.

Undergraduate

4

Zero on assignment; 5% deducted from final grade; failure in the course; an eight to ten page essay to the satisfaction of the Associate Dean on a topic of his/her choosing; remain on disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted an unattributed source in an assignment.

Undergraduate

1

Mark of zero (0) for the assignment in question and an additional five (5) marks deducted from the final course grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted an unattributed source in an assignment.

Undergraduate

1

Mark of zero (0) for the assignment in question and an additional five (5) marks deducted from the final course grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted an unattributed source in an assignment.

Undergraduate

1

Mark of zero (0) for the assignment in question and an additional five (5) marks deducted from the final course grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted an unattributed source in an assignment.

Undergraduate

1

Mark of zero (0) for the assignment in question and an additional five (5) marks deducted from the final course grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted an unattributed source in an assignment.

Undergraduate

1

Mark of zero (0) for the assignment in question and an additional five (5) marks deducted from the final course grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The student submitted an assigned exercise that was plagiarized from an online source.

Undergraduate

1

Zero (0) mark on assignment and 5% deducted from final grade, disciplinary probation.

Mitigating/Extenuating Circumstances:

Student submitted an unattributed source in an assignment.

Undergraduate

1

Mark of zero (0) for the assignment in question and an additional five (5) marks deducted from the final course grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted an unattributed source in an assignment.

Undergraduate

1

Mark of zero (0) for the assignment in question and an additional five (5) marks deducted from the final course grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted an unattributed source in an assignment.

Undergraduate

2

Mark of zero (0) for the assignment in question and an additional five (5) marks deducted from the final course grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted an unattributed source in an assignment.

Undergraduate

1

Mark of zero (0) for the assignment in question and an additional five (5) marks deducted from the final course grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted an unattributed source in an assignment.

Undergraduate

1

Mark of zero (0) for the assignment in question and an additional five (5) marks deducted from the final course grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted an unattributed source in an assignment.

Undergraduate

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Mark of zero (0) for the assignment in question and an additional five (5) marks deducted from the final course grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted an unattributed source in an assignment.

Undergraduate

1

Mark of zero (0) for the assignment in question and an additional five (5) marks deducted from the final course grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted an unattributed source in an assignment.

Undergraduate

2

Mark of zero (0) for the assignment in question and an additional five (5) marks deducted from the final course grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted an unattributed source in an assignment.

Undergraduate

1

Mark of zero (0) for the assignment in question and an additional five (5) marks deducted from the final course grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted an unattributed source in an assignment.

Undergraduate

1

Mark of zero (0) for the assignment in question and an additional five (5) marks deducted from the final course grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The student failed to cite material from website he/she was using to prepare his/her work report.

Undergraduate

2

The student will receive a failing grade (38%) on the course and is required to attend the University of Waterloo academic integrity workshop.

Mitigating/Extenuating Circumstances: *The internet facilities on the student's work term placement were limited. The offence occurred when the student was in first year and there was some evidence of inadvertence.*

The student submitted unreferenced material for an assignment and for a draft chapter in the final term project.

Undergraduate

1

The student will receive a grade of zero (0) on the assignment as well as on the draft submission of the chapter with an additional five (5) mark deduction from the final course grade once the regular marking scheme has been applied disciplinary probation.

Mitigating/Extenuating Circumstances:

The student's assignment contained uncited material.

Undergraduate

1

Zero mark on the assignment. The student is required to attend the University of Waterloo academic integrity workshop.

Mitigating/Extenuating Circumstances:

The student's final group report contained plagiarized material.

Undergraduate
Undergraduate
Undergraduate

4

The report is to be graded as if the citations were completed. Once the grade is assigned an additional ten (10) marks is to be deducted from the final grade; all students were put on disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances: *The report is worth 35% of the final mark.*

Student submitted an unattributed source in an assignment.

Undergraduate

1

Mark of zero (0) for the assignment in question and an additional five (5) marks deducted from the final course grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The student submitted material from a source without citing.

Undergraduate

2

The student is required to complete a case study on the situation.

Mitigating/Extenuating Circumstances: *A grade reduction was not implemented as the student would lose the credit under old course rules. Due to the structural change of the program, the summary requirement was imposed instead.*

Student submitted an assignment with numerous citation errors, particularly verbatim passages that were either cited incorrectly or not at all, and did not include quotation marks.

Undergraduate

4

Zero on the assignment; further five marks off the final grade in the course; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The student failed to include a reference to a website in the final project.

Undergraduate

4

The student's grade will be based on the submitted work with a ten mark deduction from the final course grade after the normal marking scheme has been applied.

Mitigating/Extenuating Circumstances:

Student omitted one source and had extensive uncited passages in the final paper. Undergraduate 3 Zero on assignment; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances: *The student had completed that part of the assignment including outlines and a research sketch that strongly suggested that the plagiarism was inadvertent; however, it was plainly evident that attempts at paraphrasing were largely unsuccessful resulting in nearly identical passages and that citations were lacking in some areas to a degree where too much of the paper relied on such poorly documented passages; standard penalty is a zero on the assignment.*

Student submitted responses to three questions that contained paraphrased or unquoted text without citation. Undergraduate 4 Zero on the relevant questions; 5% deducted from the final grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The student failed to cite material from website he/she was using to prepare his/her work report. Undergraduate 2 The student will receive a failing grade (38%) on the course and is required to attend the University of Waterloo academic integrity workshop during his next academic term.

Mitigating/Extenuating Circumstances: *The student cited the source in the reference list at the end of the report. The offence occurred when the student was in first year and there was some evidence of inadvertence.*

Student submitted an unattributed source in an assignment. Undergraduate 1 Mark of zero (0) for the assignment in question and an additional five (5) marks deducted from the final course grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted an assignment with plagiarized content from possible web sources. Undergraduate 1 Zero in assignment; an additional 5 marks deducted from the final course grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The student submitted an assigned exercise that was plagiarized from an online source. Undergraduate 1 Zero (0) mark on assignment and 5% deducted from final grade, disciplinary probation.

Mitigating/Extenuating Circumstances:

Student copied material from a website for a final report without citing the material Undergraduate 4 Zero for the report with an additional six mark deduction to determine the final grade; student is required to complete a fifteen page essay; student is required to complete a case study on the situation; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted an unattributed source in a report. Undergraduate Zero (0) mark for the report submitted. The grade will be recorded as NCR (no credit); disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Four students worked together on different parts of a major assignment. One section of the assignment contained material from a source that was not cited; however, the students did provide a copy of the article with their submission. Undergraduate 3 All of the students will receive a mark deduction on the project; Student A and D have been placed on disciplinary probation for the duration of UW undergraduate career.
Undergraduate 3
Undergraduate 3
Undergraduate 3

Mitigating/Extenuating Circumstances: *In this case, the students shared the work (as would be expected) and only one was more responsible for the plagiarism. In addition, the section plagiarised and the submission of a copy of the source with the submission reduced the magnitude of the offence.*

Student submitted an unattributed source in an assignment. Undergraduate 1 Mark of zero (0) for the assignment in question and an additional five (5) marks deducted from the final course grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted an unattributed source in an assignment.

Undergraduate

1

Mark of zero (0) for the assignment in question and an additional five (5) marks deducted from the final course grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted an unattributed source in an assignment.

Undergraduate

1

Mark of zero (0) for the assignment in question and an additional five (5) marks deducted from the final course grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted an unattributed source in an assignment.

Undergraduate

1

Mark of zero (0) for the assignment in question and an additional five (5) marks deducted from the final course grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted an unattributed source in an assignment.

Undergraduate

1

Mark of zero (0) for the assignment in question and an additional five (5) marks deducted from the final course grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted an unattributed source in an assignment.

Undergraduate

1

Mark of zero (0) for the assignment in question and an additional five (5) marks deducted from the final course grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted an unattributed source in an assignment.

Undergraduate

1

Mark of zero (0) for the assignment in question and an additional five (5) marks deducted from the final course grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted an unattributed source in an assignment.

Undergraduate

1

Mark of zero (0) for the assignment in question and an additional five (5) marks deducted from the final course grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Four students worked together on different parts of a major assignment. One section of the assignment contained material from a source that was not cited; however the students did provide a copy of the article with their submission.

Undergraduate

3

Undergraduate

3

Undergraduate

3

Undergraduate

3

All the students will receive a mark deduction on the assignment; Students 1 and 2 have been placed on disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted an assignment with plagiarized content from web sources, as well as passages identical to another student's assignment in the course.

Undergraduate

2

Zero on assignment; an additional 5 marks deducted from the final course grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Four students failed to include a reference in their assignment.

Undergraduate

4

Undergraduate

Undergraduate

Undergraduate

Undergraduate

All students will receive a grade of zero (0) on the assignment; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The student submitted an assignment with plagiarized content from possible web sources. The student agreed to attend the academic integrity workshop, but failed to follow through. Therefore this case is being treated as a first academic offence.

Undergraduate

3

Zero mark for assignment; an additional five marks deducted from the final course grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Plagiarism

Undergraduate

3

Zero for the assignment; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted an unattributed source in an assignment.

Undergraduate

1

Mark of zero (0) for the assignment in question and an additional five (5) marks deducted from the final course grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The submitted assignment was plagiarized from an online source. The students in the course had been instructed in three face-to-face tutorial sessions on how to avoid plagiarism and were offered opportunities in tutorial time to obtain TA assistance.

Undergraduate

1

Zero mark on assignment and 5% deducted from final grade, disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The student's assignment contained uncited material.

Undergraduate

1

Zero mark on the assignment. The student is required to attend the University of Waterloo academic integrity workshop.

Mitigating/Extenuating Circumstances:

The student's submitted work contained material from a website that was not referenced. Undergraduate 2 The student will receive a grade of zero (0) on the submitted work; once the instructor has applied their normal marking scheme to calculate the course grade an additional one (1) mark will be deducted; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances: *It was determined that if the student had been made aware of the first occurrence of plagiarism, the second incident would not have happened in a subsequent class.*

The student's assignment contained unreferenced material. Undergraduate 3 The student is suspended from the University of Waterloo for two terms. 2011. Any grade report or transcript issued during the suspension period is to be clearly marked "suspended for academic reasons". Student has received a grade of NCR in the course already; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student did not attribute sources for information appropriately in a submitted assignment. The student admitted to his/her misconduct. Undergraduate 3 Zero mark in assignment and an additional five marks deducted from the final course grade. Disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The student submitted an assignment with false citations and information from a source not acknowledged in the bibliography, suggesting a deliberate attempt to obscure the true source of the material submitted. The student did not respond to the Associate Dean's request for a meeting to discuss this incident, therefore the case concluded without the student's input. Undergraduate 1 Zero mark in assignment, an additional five marks deducted from the final course grade disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The student submitted an assignment that consisted of two separate sentences found on the web. The student admitted that he/she obtained the information from the web but without proper attribution. Undergraduate 4 Zero mark on the assignment ; additional five marks deducted from final course grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Assignment was unacceptably referenced. Undergraduate 3 Two mark penalty; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances: *Because of the student's commitment to working to resolve his/her problems and because he/she was clearly contrite, the five mark penalty was reduced to a two mark penalty.*

Student used/quoted material in presentation without the support of citation. Undergraduate 3 Zero on the course element; further five mark reduction in overall course grades; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted assignment that was not properly referenced and passages were quoted verbatim without the use of quotations or citation. Undergraduate 1 Zero on the course element; further five marks reduction in overall course grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Submitted assignment copied large sections of the assigned article without quotation or citation. Undergraduate N/A Zero on assignment; 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The submitted work term report contained numerous lengthy passages taken from various sources that did not include the necessary quotations or citations. Undergraduate 4 Denial of work term report credit; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted a response to a discussion forum that was identical to the only previous posting.

Undergraduate

2

Zero on assignment; additional deduction of 5% and disciplinary probation suspended provided student successfully completes Academic Boot Camp by the end of his/her academic term.

Mitigating/Extenuating Circumstances: *Student indicated he/she normally took previous responses and devised his/her own to make sure that he/she was not duplicating response, but that he/she inadvertently posted the wrong item. As the offense appeared to be inadvertent, aspects of the standard penalty were suspended provided the student completed Academic Boot Camp by the end of his/her next academic term.*

Student submitted an assignment in which numerous phrases, paragraphs and longer passages had been quoted verbatim, but without quotation marks.

Undergraduate

4

Zero on the assignment; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances: *First offence. The further five marks off has been waived as not appropriate in this case.*

Student submitted an assignment uncited material taken from the textbook.

Undergraduate

1

Zero on the assignment in question; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances: *Further five marks off has been waived, given the nature of the offence.*

Professor identified that large sections of the assignment were directly copied from several references without sufficient attribution to those sources. Student admits that he/she copied the text of others without attribution and thus committed plagiarism.

Graduate - Master's

2

Zero on term paper plus and additional 5% off the term grade.

Mitigating/Extenuating Circumstances:

Student copied assignment material from a website without citation or authorization from the course instructor.

Undergraduate

3

Zero on assignment; 5% deducted from final grade; eight to ten page essay on a topic chosen by the Associate Dean; remain on disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student copied material from the internet without references for his assignment.

Undergraduate

3

Student received a mark of zero on the assignment with the final course score being reduced by 5% after any penalties associated with individual assignments have been factored in; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Plagiarism

Undergraduate

3

Zero mark on the assignment; Disciplinary probation for duration of UW career.

Mitigating/Extenuating Circumstances:

The student copied information for an assignment from the internet without citing the source.

Undergraduate

1

Zero mark on the assignment during the spring term and disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student copied material from a website without acknowledgement for both an assignment and later for the final test.

Undergraduate

2

The student will receive a mark of zero on both the assignment and the final test. The student is also required to successfully attend the UW Academic Integrity workshop during his next academic term. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Student submitted an assignment that had been entirely plagiarized from one written in a previous year from another university and made available online. Student admitted to knowingly plagiarizing the document.

Undergraduate

4

Zero on the assignment; further five marks off the final grade in the course; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted an unattributed source in an assignment.

Undergraduate

1

Mark of zero (0) for the assignment in question and an additional five (5) marks deducted from the final course grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The student's assignment contained material from a website that had not been cited.

Undergraduate

1

Student will receive a grade of zero (0) on the assignment and is required to attend the University of Waterloo academic integrity workshop.

Mitigating/Extenuating Circumstances:

Plagiarism

Undergraduate

3

Zero in two assignments; additional five marks deducted from each course; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Plagiarism

Undergraduate

3

Zero for the assignment; additional five marks will be deducted from the final course grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted an assignment that revealed a potential match to an internet source without citation or quotation marks.

Undergraduate

3

Zero on the assignment; a further five marks off the final grade in the course; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted a take-home exam with considerable material included verbatim from the course text, without citation or quotation marks.

Undergraduate

3

Zero on the assignment; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances: *First offense. The further 5% deduction has been waived as excessive, as there seems to be some grounds for confusion on the part of the student, based on the assignment instructions, and he/she presented a clear and rational explanation for his/her actions.*

Student excessively collaborated with another student in their project papers. In addition there was substantial material taken from websites and a journal article without proper attribution. The student admitted to his/her misconduct.

Undergraduate

3

Zero mark in the assignment, an additional five marks deducted from the final course grade; Disciplinary probation for duration of UW career.

Mitigating/Extenuating Circumstances:

Student submitted an unattributed source in an assignment.

Undergraduate

1

Mark of zero (0) for the assignment in question and an additional five (5) marks deducted from the final course grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student failed to cite sources for significant portions of an assignment. Student also did not cite sources for multiple choice questions that the student submitted as his/her own for assignment responses and for other components in two other assignments.

Undergraduate

2

Zero in assignment, zero for the plagiarized responses and an additional five marks deducted from the final course grade. Disciplinary probation for duration of UW career.

Mitigating/Extenuating Circumstances:

Student submitted an unattributed source in an assignment.

Undergraduate

1

Mark of zero (0) for the assignment in question and an additional five (5) marks deducted from the final course grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted an unattributed source in an assignment.

Undergraduate

1

Mark of zero (0) for the assignment in question and an additional five (5) marks deducted from the final course grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted an unattributed source in an assignment.

Undergraduate

1

Mark of zero (0) for the assignment in question and an additional five (5) marks deducted from the final course grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted an unattributed source in an assignment.

Undergraduate

1

Zero mark for the assignment; five marks deducted from the final course grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted an unattributed source in an assignment.

Undergraduate

1

Mark of zero (0) for the assignment in question and an additional five (5) marks deducted from the final course grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted an unattributed source in an assignment.

Undergraduate

1

Mark of zero (0) for the assignment in question and an additional five (5) marks deducted from the final course grade; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student used unreferenced material in assignment.

Undergraduate

n/a

Zero on the assignment.

Mitigating/Extenuating Circumstances: *Student was an exchange student facing difficulties with the language.*

Student submitted an assignment with passages taken verbatim and without citation of any kind from an assignment found on the internet.

Undergraduate

4

Zero on the assignment; further five marks off the final grade in the course; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The student's assignment contained uncited material

Undergraduate

1

Zero mark on the assignment. The student is required to attend the University of Waterloo academic integrity workshop.

Mitigating/Extenuating Circumstances:

The student's assignment contained uncited material.

Undergraduate

1

Zero mark on the assignment. The student is required to attend the University of Waterloo academic integrity workshop.

Mitigating/Extenuating Circumstances:

The student's assignment contained uncited material.

Undergraduate

1

Zero mark on the assignment. The student is required to attend the University of Waterloo academic integrity workshop.

Mitigating/Extenuating Circumstances:

The student's assignment contained uncited material.

Undergraduate

1

Zero mark on the assignment. The student is required to attend the University of Waterloo academic integrity workshop.

Mitigating/Extenuating Circumstances:

The student's assignment contained uncited material.

Undergraduate

1

Zero mark on the assignment. The student is required to attend the University of Waterloo academic integrity workshop.

Mitigating/Extenuating Circumstances:

The student's assignment contained uncited material.

Undergraduate

1

Zero mark on the assignment. The student is required to attend the University of Waterloo academic integrity workshop.

Mitigating/Extenuating Circumstances:

Student used material from a source without citation for his/her report which was worth a significant value in the course.

Undergraduate

4

Zero on the report; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Plagiarism.

Undergraduate

1

Zero on assignment; five marks will be deducted from the final course grade for this offense; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student used another student's laptop and emailed himself/herself the assignment without that student's knowledge or consent.

Undergraduate

2

Zero on the assignment and a failing grade on the course; student required to submit a suitable apology letter to the victim; student is required to complete a case study on the situation; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student made use of his/her laptop during the final examination despite clear instructions on the examination paper that no aids were permitted.

Undergraduate

2

A grade of zero on the final examination and an additional ten mark reduction from the course grade. The student is required to take three courses (two ethics and one English) from a list provided by the associate dean obtaining an average of at least 60% in the courses with no course being below 50%. The courses are to be taken over and above degree requirements and are to be coded as "DRNA".

Mitigating/Extenuating Circumstances:

Student accessed course content during final online test.

Undergraduate

2

Zero on the test; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

During the final examination, the student accessed a computer in a computer lab while on a washroom break.

Undergraduate

1

Final grade of zero on the final examination with a further ten mark reduction in the final grade; disciplinary probation for duration of UW undergraduate career. The minimum grade will be 32%. The student is required to take four ethics courses from a list provided by the associate dean obtaining an average of at least 60% in the courses with no course being below 50%. The courses are to be taken over and above degree requirements and are to be coded as "DRNA".

Mitigating/Extenuating Circumstances:

Student admitted downloading information onto the computer s/he was using during the writing of the final exam.

Undergraduate

4

Zero on the exam, an additional five marks deducted from the final course grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student accessed course material for the final online test.

Undergraduate

4

Mark of zero on the test; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student accessed course notes on cell phone during final examination.

Undergraduate

3

Failing grade of 32 on the course; student is required to successfully complete two ethics courses from a list provided by the associate dean, with no course below 50% and a minimum average for the set to be at least 60%. These courses are to be taken over and above degree requirements and are to be coded "DRNA"; disciplinary probation.

Mitigating/Extenuating Circumstances:

Student accessed course content while completing a quiz.

Undergraduate

2

Grade of zero on the quiz; disciplinary probation for duration of UW undergraduate career; complete a case study on the situation.

Mitigating/Extenuating Circumstances:

Student was seen checking a cell phone during the final exam.

Undergraduate

2

One-term suspension, zero on exam; 5% deducted from final grade; remain on disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student brought unauthorized aids in the form of notes into the quiz.	Undergraduate	2	Zero on quiz and 5% deducted from final grade; disciplinary probation.
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Mitigating/Extenuating Circumstances:

Student accessed course information during a test.	Undergraduate	1	Student will receive a grade of zero on the test which will result in failure in the course; disciplinary probation for duration of UW undergraduate career.
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Mitigating/Extenuating Circumstances:

Student was found in possession of unauthorized notes during the final exam, but refused to relinquish the notes. Following the exam, the student submitted a piece of paper with a prayer on it, claiming it was what the proctor saw. What the proctor saw was not the piece of paper that the student submitted at the end of the exam.	Undergraduate	2	Zero in the exam; one-term suspension; disciplinary probation for duration of UW undergraduate career.
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Mitigating/Extenuating Circumstances:

Student was found with unauthorized notes in his/her possession during the final examination.	Undergraduate	2	Grade of zero on the final; disciplinary probation.
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Mitigating/Extenuating Circumstances:

Student used unauthorized notes during his/her midterm examination.	Undergraduate	2	Two-term suspension; zero on the midterm; further five mark deduction from the final course grade; disciplinary probation for duration of UW undergraduate career.
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Mitigating/Extenuating Circumstances:

Student accessed course content during the final online test.

Undergraduate

2

Zero on test; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student inappropriately accessed computer during exams.

Graduate - Master's

2

Deduction of seven marks from final exam graded with a final grade, after imposing the penalty, of 70%.

Mitigating/Extenuating Circumstances:

Student had unauthorized aids in his/her possession during the midterm exam.

Undergraduate

3

Grade of zero; additional ten mark reduction from final course grade; successful completion of four ethics courses from a list provided by the associate dean, earning an average of at least 60% in the group of courses with no course grade being less than 50%. These courses are not to count in the degree program, they are to be taken over and above degree requirements and designated as "DRNA"; disciplinary probation.

Mitigating/Extenuating Circumstances:

The student collaborated excessively on a major assignment with another student. The student reproduced verbatim much of the materials the other student made available to him/her.

Undergraduate

Undergraduate

4

Zero mark on the assignment, an additional 5% deducted from the final course grade ; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student was found with unauthorized notes in his/her possession during the final examination.

Undergraduate

2

Grade of zero on the final; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student had in his/her possession and readily accessible, crib notes related to the subject matter of the midterm examination. The student did not deny having the notes, but claimed that they fell out of his/her pocket and s/he mistakenly assumed that less suspicion would be drawn if s/he stored the notes on his/her lap, rather than return them to the pocket, or alert the proctor to what had happened.

Undergraduate

2

Zero on the midterm; failure in the course; two-term suspension; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student accessed course information while completing a test.

Undergraduate

1

Mark of zero on the final test which will result in a grade of NCR in the course; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student accessed course content during final online test.

Undergraduate

3

Zero on the test; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student took study materials in his/her bag with him/her to the washroom during a midterm exam.

Undergraduate

2

Zero on assignment; zero on midterm; 10% deducted from final grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The submitted assignments were excessively similar.

Undergraduate

2

Both students: zero on assignment and 5% deduction from final grade, disciplinary probation.

Undergraduate

1

Mitigating/Extenuating Circumstances:

Student requested accommodation for a missed assignment and stated that he/she would not look at the posted solutions until the assignment was submitted. The submission logs for the assignment and UW Angel logs show clearly that the solutions were accessed prior to completing the assignment. The student admitted his/her wrongdoing.

Undergraduate

2

Zero in the assignment; additional five mark reduction from final course grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Submitted assignments were excessively similar.

Undergraduate

2

Undergraduate

2

Both students: zero on assignment; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances: *Student continued to amend his/her assignment after the admitted moderate but initial collaboration and so the final result had reasonable divergence.*

Submitted assignments were excessively similar; in particular, the students split the assignments into two parts, where each did their part and copied the other part.

Undergraduate

1

Undergraduate

1

Both students: no mark penalty assigned since student WD'd course, disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Submitted assignments were excessively similar.

Undergraduate

2

Undergraduate

2

First student: one-term suspension; zero on the assignment; 5% deducted from final grade; remain on disciplinary probation for duration of UW undergraduate career. Second student: Zero on assignment; 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances: *First student first two offenses were simultaneous; he/she was notified that a subsequent offense may be treated more severely than an ordinary second offense.*

The submitted assignments were excessively similar.

Undergraduate

1

Undergraduate

1

Both students: zero on assignment; 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Submitted assignments were excessively similar.	Undergraduate	1	First student: one-term suspension; additional course to be taken with at least a 60% average but not used for any degree requirements; zero on assignment; continuing disciplinary probation for duration of UW undergraduate career. Second student: zero on assignment; 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	

Mitigating/Extenuating Circumstances:

Submitted assignments were excessively similar.	Undergraduate	2	Both students: zero on assignment; 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	2	

Mitigating/Extenuating Circumstances:

Submitted assignments were excessively similar.	Undergraduate	2	Both students: zero on assignment; 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	

Mitigating/Extenuating Circumstances:

Submitted assignments were excessively similar.	Undergraduate	1	Student A - no mark penalty assigned since student WD'd course; disciplinary probation for duration of UW undergraduate career; Student B - zero on assignment; 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	
	Undergraduate	1	

Mitigating/Extenuating Circumstances:

Submitted assignments were excessively similar.	Undergraduate	1	Both students: zero on assignment; 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	

Mitigating/Extenuating Circumstances:

Student submitted an assignment that was virtually identical in content to that of another student, who stated they had split the assignment and exchanged their work.

Undergraduate
Undergraduate

4
3

Both students: zero on the assignment; further fifteen marks off the final grade in the course; one-term suspension; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted assignment that was similar to that of another student.

Undergraduate
Undergraduate

3
3

Both students: zero on the course element; further five mark reduction in overall course grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Students' submitted assignments were excessively similar.

Undergraduate
Undergraduate
Undergraduate
Undergraduate
Undergraduate

1
1
1
1
1

Student 1: zero on assignment; 5% deducted from final grade; take additional course achieving at least 60% grade in average but course not counting toward any degree requirements; remain on disciplinary probation for duration of UW undergraduate career. All others: zero on assignment; 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

submitted assignments were excessively similar.

Undergraduate
Undergraduate

1
1

Both students: zero on assignment; 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted an assignment that was extremely similar in content to that of another student.

Undergraduate
Undergraduate

2
3

Both students: zero on the assignment; further five marks off the final grade in the course; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Submitted assignments were excessively similar.

Undergraduate
Undergraduate

1
1

Both students: zero on assignment; 5% deducted from final grade/ disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The student's work contained unreferenced material.

Undergraduate

4

The student will receive a grade of zero (0) on the work submitted resulting in a grade of 38; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted an assignment that was similar to that of another student.

Undergraduate

4

Zero mark on the course element; further five mark reduction in overall course grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted an assignment that was similar to that of another student.

Undergraduate

2

Zero on the course element; further five mark reduction in overall course grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Two students collaborated excessively on a project despite clear warning in the instructions that no group work was permitted. Both students admitted their misconduct.

Undergraduate
Undergraduate

3

Both students: zero mark in the project, an additional five marks deducted from the final course grade. Disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The student and another student collaborated excessively on a major assignment. The student did not expect the other student to reproduce verbatim much of the material that was made available to assist the other student in completing his/her assignment. While the student was aware that excessive collaboration was not acceptable, the student misjudged what was an appropriate level of engagement in discussing his/her assignment with the other student.

Undergraduate

4

Zero mark on the assignment - the normal 5% deduction from the final course grade was not applied.

Mitigating/Extenuating Circumstances: *The student recognizes that s/he seriously misjudged the outcome of his/her well-intended discussion with the other student.*

The student made two of his/her assignments available to assist another student in the class. The student was apparently unaware that the other student would borrow so heavily from the work.

Undergraduate

2

Zero mark in each assignment and an additional five points deducted from the final course grade. The two instances of excessive collaboration are being considered as simultaneous as there was no opportunity for the student to learn from his/her misjudgment, as the first misconduct was brought to light only after the second was discovered; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances: *The student's first offense was handled in St. Jerome's University and involved plagiarism in an assignment. The normal two-term suspension for a second offense is not being applied in this case.*

The student collaborated excessively with another student on a bonus assignment. Student also admitted to looking at another student's sheet during the final exam.

Undergraduate

1

Zero mark on the bonus assignment; zero mark in the final exam and an additional ten points deducted from the final course grade. Disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The student submitted an assignment that was similar to that of another student.

Undergraduate

1

Both students received zero (0) mark on the assignment in question; mandatory attendance at academic integrity workshop.

Undergraduate

1

Mitigating/Extenuating Circumstances:

Two students collaborated excessively on a project despite clear warning in the instructions that no group work was permitted. Both students admitted their misconduct.

Undergraduate

3

Both students: zero mark in the project and an additional five marks deducted from the final course grade; disciplinary probation for duration of UW undergraduate career. As student A was already on disciplinary probation from a previous incident in 2010, a two-term suspension was also levied.

Undergraduate

3

Mitigating/Extenuating Circumstances:

The submitted assignments were excessively similar. Student A copied information provided by student B.

Undergraduate 1
Undergraduate 1

Both students: zero mark on the assignment and 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The submitted assignments were excessively similar in particular, information in one student's assignment was inexplicably changed to match the other student's work. The student whose work was reproduced admitted having provided the assignments. The student reproducing the work did not respond to communications from the instructor or the Academic Integrity Officer.

Undergraduate 1
Undergraduate 1

Both students: zero mark on assignments and 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The student's project contained identical material as another student's project contrary to the instructor's rules for the project.

Undergraduate 2

The student will receive a grade of zero (0) on the relevant portion of the project with an additional five (5) mark deduction after the regular marking scheme has been applied to determine the final course grade; disciplinary probation.

Mitigating/Extenuating Circumstances:

The submitted assignment was excessively similar to another student's, in particular, the methods and responses were identical, as were an unsupportable amount of significant information. The information was not identified and neither was it correct but it was identical in each submission.

Undergraduate 1

Zero mark on assignment and 5% additional deducted from final grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The material for the students' reports contained significant identical material which was contrary to the instructors' rules for the report.

Undergraduate 1
Undergraduate 1
Undergraduate 1
Undergraduate 1

All students will receive a grade of zero (0) on the report; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The students submitted identical material for an assignment where they were required to work independently.

Undergraduate
Undergraduate

1

Both students will receive a grade of zero on the assignment with an additional five mark deduction after the regular marking scheme has been applied to determine the final course grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student collaborated excessively with another student in a project paper. There was considerable overlap in the material presented in both students papers. Student admitted to his/her misconduct.

Undergraduate

3

Zero in the assignment, an additional five marks deducted from the final course grade. Disciplinary probation for duration of UW career

Mitigating/Extenuating Circumstances:

The student collaborated excessively with another student on a bonus assignment.

Undergraduate

2

Zero mark on the bonus assignment and additional five points deducted from the final course grade. Disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The submitted assignments were excessively similar.

Undergraduate
Undergraduate

1

1

Both students: zero mark on assignment and 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The submitted assignments were excessively similar and were similar to one submitted in a previous term; the students had received excessive help from another student, who had taken the course in the prior term.

Undergraduate
Undergraduate

2

2

Both students: zero on assignment and 5% deducted from final grade, disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The submitted assignments were excessively similar

Undergraduate 2
Undergraduate 3

Both students: zero on assignment and 5% deducted from final grade, disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The submitted assignments were excessively similar

Undergraduate 1
Undergraduate 2
Undergraduate 1
Undergraduate 2

All students: zero on assignment and 5% deducted from final grade, disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The submitted assignments were excessively similar

Undergraduate 1
Undergraduate 1

Both students: zero on assignment and 5% deducted from final grade, disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The submitted assignments were excessively similar.

Undergraduate 2
Undergraduate 2

Both students: zero on assignment and 5% deducted from final grade, disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student A shared his/her work with student B to provide a reference point for an answer. Student B copied two answers verbatim.

Undergraduate 3
Undergraduate

Both students: zero mark on the unit exercise and a further five marks off the final grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The submitted assignments were excessively similar. Student 2 provided Student 1 with his/her assignment which was subsequently copied.

Undergraduate 1
Undergraduate 1

Both students: zero mark on assignment and 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The submitted assignments were excessively similar.

Undergraduate 1
Undergraduate 1

Both students: zero mark on assignment and 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The submitted assignments were excessively similar. Student 2 provided his/her assignment to student 1.

Undergraduate 1
Undergraduate 1

Both students: zero mark on assignment and 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The submitted assignments were excessively similar.

Undergraduate 1
Undergraduate 1

Both students: zero mark on assignment and 5% deducted from final grade, disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The submitted assignments were excessively similar .

Undergraduate
Undergraduate

Both students: zero mark on assignment and 5% deducted from final grade, disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The submitted assignments were excessively similar.	Undergraduate	1	First student - zero mark on assignment and 5% deducted from final grade; take PHIL 215 by spring 2012 achieving at least 60% in average but does not count towards degree requirements; remain on disciplinary probation. Student 2 - Zero mark on assignment and 5% deducted from final grade, disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	

Mitigating/Extenuating Circumstances:

The submitted assignments were excessively similar.	Undergraduate	2	Both students: zero mark on assignment and 5% deduction from final grade, disciplinary probation for duration of UW undergraduate career.
	Undergraduate	2	

Mitigating/Extenuating Circumstances:

The submitted assignments were excessively similar.	Undergraduate	1	Both students: zero mark on assignment and 5% deduction from final grade, disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	

Mitigating/Extenuating Circumstances:

The submitted assignments were excessively similar. Student A received significant step-by-step help from Student B.	Undergraduate	1	Both students: zero mark on assignment and 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	

Mitigating/Extenuating Circumstances:

The submitted assignment was excessively similar to another student's, in particular, the work and responses were identical, as were an unsupportable amount of significant information. The information was not identified and neither was it correct but it was identical in each submission.	Undergraduate	1	Zero mark on assignment and 5% additional deducted from final grade; disciplinary probation for duration of UW undergraduate career.
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Mitigating/Extenuating Circumstances:

The submitted assignments were excessively similar.

Undergraduate 1
Undergraduate 1

Both students: zero mark on assignment and 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The submitted assignments were excessively similar.

Undergraduate 1
Undergraduate 1
Undergraduate 1
Undergraduate 1

All students: zero on assignment and 5% deducted from final grade, disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The students collaborated excessively on the report which was contrary to the instructor's rules.

Undergraduate 1
Undergraduate

Both students will receive a grade of zero (0) on their reports; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances: *Because of the value of the report (20%) toward the final grade, no additional grade penalty was imposed.*

The submitted assignments were excessively similar

Undergraduate 2
Undergraduate 1

Both students: zero (0) mark on the assignment and 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The material for both students' reports contained significantly identical material which was contrary to the instructor's rules for the report.

Undergraduate 1
Undergraduate

Both students will receive a grade of zero (0) on the report.

Mitigating/Extenuating Circumstances:

The submitted assignments were excessively similar

Undergraduate
Undergraduate

1T. Ma
1

Both students: zero (0) mark on the assignment and 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The submitted assignments were excessively similar

Undergraduate
2

2
1

Both students: zero (0) mark on the assignment and 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The submitted assignments were excessively similar.

Undergraduate
Undergraduate
Undergraduate

1
1
1

All students: zero on assignment and 5% deducted from final grade, disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Both students submitted identical material for their projects which was contrary to the instructor's rules for the project.

Undergraduate
Undergraduate

2

Both students will receive a grade of zero (0) on the project which is worth 5% of the overall course grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances: *The instructor and the students have already arrived at an informal resolution and the level of collaboration was not on the project itself, but on the worksheets.*

Both students submitted identical material for their projects which was contrary to the instructor's rules for the project.

Undergraduate

2

Both students will receive a grade of zero (0) on the project which is worth five (5%) of the overall course grade.

Mitigating/Extenuating Circumstances: *The instructor and the students have already arrived at an informal resolution and the level of collaboration was not on the project itself but on the worksheets.*

The submitted assignments were excessively similar.

Undergraduate 1
Undergraduate 1

Both students: zero on assignment and 5% deducted from final grade, disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The student's project contained identical material as another student's project contrary to the instructor's rules for the project.

Undergraduate 2

The student will receive a grade of zero (0) on the relevant portion of the project; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances: *The instructor and the student have already arrived at an informal resolution and the level of collaboration was on a portion of the project.*

The submitted assignments were excessively similar. Student B collaborated with a private tutor who retained his/her work and provided it to Student A who used it in his/her assignment. The private tutor was tasked with correcting Student B's work for errors which Student A then dutifully submitted as his/her own work.

Undergraduate 2
Undergraduate 1

Both students: zero on assignment and 5% deducted from final grade, disciplinary probation; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The submitted assignments were excessively similar; in particular Student A copied Student B's work and submitted it as his/her own work.

Undergraduate 2
Undergraduate 2

Both students: zero on assignment and 5% deducted from final grade, disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The submitted assignments were excessively similar.

Undergraduate 1
Undergraduate 1

Both students: zero (0) mark on the assignment and 5% deducted from the final grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The student's project contained identical material as another student's project contrary to the instructor's rules for the project.

Undergraduate

2

The student will receive a grade zero (0) on the relevant portion of the project; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances: *The instructor and the student have already arrived at an informal resolution and the level of collaboration was on a portion of the project.*

The submitted assignments were excessively similar.

Undergraduate

1

Both students: zero (0) mark on the assignment and 5% deducted from the final grade; disciplinary probation for duration of UW undergraduate career.

Undergraduate

1

Mitigating/Extenuating Circumstances:

The submitted assignments were excessively similar.

Undergraduate

1

Both students: zero (0) mark on the assignment and 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.

Undergraduate

2

Mitigating/Extenuating Circumstances:

The submitted assignments were excessively similar.

Undergraduate

2

Both students: zero on assignment and 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.

Undergraduate

2

Mitigating/Extenuating Circumstances:

The student's project contained identical material as another student's project contrary to the instructor's rules for the project.

Undergraduate

2

The student will receive a grade of zero (0) on the relevant portion of the project with an additional five (5) mark deduction after the regular marking scheme has been applied to determine the final course grade.

Mitigating/Extenuating Circumstances:

The student's project contained identical material as another student's project contrary to the instructor's rules for the project.

Undergraduate

2

The student will receive a grade of zero (0) on the relevant portion of the project with an additional five (5) mark deduction after the regular marking scheme has been applied to determine the final course grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The student's project contained identical material as another student's project contrary to the instructor's rules for the project.

Undergraduate

2

The student will receive a grade of zero (0) on the relevant portion of the project with an additional five (5) mark deduction after the regular marking scheme has been applied to determine the final course grade; disciplinary probation.

Mitigating/Extenuating Circumstances:

Student submitted material that had been previously submitted for a course without citation or permission of the instructor.

Undergraduate

2

Calculated final score will be reduced by 5%. This 5% penalty will be applied after any penalties associated with individual assignments are factored into the final course score; student has received a letter of reprimand.

Mitigating/Extenuating Circumstances:

Student submitted material that had been previously submitted for a course without citation or permission of the instructor.

Undergraduate

2

Student will receive a mark of zero on the assignment; the assignment will still be considered as submitted for purposes of calculating final course grades; The calculated final course score will be reduced by 5%. This 5% penalty will be applied after any penalties associated with individual assignments are factored into the final course score; student has received a letter of reprimand.

Mitigating/Extenuating Circumstances:

Submitted assignment was similar to one submitted in a previous term.

Undergraduate

4

Zero on assignment; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances: *The assignment is substantially weighted already and it was not seen as necessary to apply the additional deduction.*

Student submitted material that had been previously submitted for a course without citation or permission from the instructor.

Undergraduate

2

Calculated final course score will be reduced by 5%. This 5% penalty will be applied after any penalties associated with individual assignments are factored into the final course score. Student has received a letter of reprimand.

Mitigating/Extenuating Circumstances:

The student submitted material that had been previously submitted for a course without citation or permission of the instructor.

Undergraduate

2

The student is required to write two 750 word summaries on two articles about academic integrity to be chosen from a list provided by the associate dean. The student has received a letter of reprimand.

Mitigating/Extenuating Circumstances: *A grade reduction was not implemented as the student would lose the credit under old course rules. Due to the structural change of the program, the summary requirement was imposed instead.*

Student submitted material that had been previously submitted for an assignment without citation or the permission of the instructor.

Undergraduate

1

Zero for the assignment with the grade calculation taking this submission into consideration; student required to complete a workshop on academic integrity; student has received a letter of reprimand.

Mitigating/Extenuating Circumstances:

Student submitted material that had been previously submitted for a course without citation or permission of the instructor.

Undergraduate

2

Student will receive a mark of zero on the assignment; the assignment will still be considered as submitted for purposes of calculating final course grades; The calculated final course score will be reduced by 5%. This 5% penalty will be applied after any penalties associated with individual assignments are factored into the final course score; student has received a letter of reprimand.

Mitigating/Extenuating Circumstances:

The student resubmitted material for a course without the instructor's permission and it was later found that this material had been copied from a website without citation.

Undergraduate

2

The student will receive a grade of zero (0) on the assignment, with an additional 5% penalty deducted from the final course to be applied after any penalties associated with individual assignments has been factored in; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The student included material that had been previously submitted for an assignment without referencing or without the instructor's permission.

Undergraduate

2

A grade reduction was not implemented as the student would lose the credit under old course rules. Due to the structural change of the program the summary requirement was imposed instead.

Mitigating/Extenuating Circumstances: *A significant period of time had passed.*

Student submitted previously submitted work without referencing or without permission from the instructor.

Student is required to write two 750-word summaries on two articles about academic integrity to be chosen from a list provided by the associate dean; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances: *Student failed the course and there were excessive delays in processing this case.*

Student submitted material he/she had previously used for the assignment without referencing or permission of the instructor.

Undergraduate

2

Disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances: *Student has failed the course and there were excessive delays in processing this case.*

Student submitted material that had been previously submitted for a course without citation or permission of the instructor.

Undergraduate

2

Calculated final course score will be reduced by 5%. This 5% penalty will be applied after any penalties associated with individual assignments are factored into the final course score. Student has received a letter of reprimand.

Mitigating/Extenuating Circumstances:

The student submitted work that had been previously submitted without referencing or without permission from the mentor.

Undergraduate

3

The student is required to complete a case study on the situation. The student will receive a letter of reprimand in his/her file.

Mitigating/Extenuating Circumstances: *A grade reduction was not implemented as the student would lose the credit under old course rules. Due to the structural change of the program, the case study requirement was imposed instead.*

The student submitted material that had been previously submitted for a course without citation or permission of the instructor.

Undergraduate

2

The student will receive a mark of zero (0) on the assignment. The final score (out of 4) will be reduced by 5% after any penalties associated with individual assignments are factored into the final course score. The student has received a letter of reprimand.

Mitigating/Extenuating Circumstances:

The student submitted material that had previously been submitted for a course without citation or permission of the instructor.

Undergraduate

2

The student will receive a mark of zero (0) on the assignment. The assignment will be considered as submitted for purposes of calculating the final grade. The student's calculated final course score (out of four) will be reduced by 5% with this penalty being applied after any penalties associated with individual assignments have been factored into the final grade. The student has received a letter of reprimand.

Mitigating/Extenuating Circumstances:

The student submitted material that had been previously submitted for a course without citation or permission of the instructor.

Uq2

The calculated course score (out of four) will be reduced by 5%. This 5% penalty will be applied after any penalties associated with individual assignments are factored into the final course score. The student has received a letter of reprimand.

Mitigating/Extenuating Circumstances:

The student submitted work that had been previously submitted without referencing or without permission from the mentor.

Undergraduate

3

The student is required to complete a case study on the situation and to receive a letter of reprimand in his file; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances: *A grade reduction was not implemented as the student would lose the credit under the previous course rules. Due to the structural change of the course/program, the summary requirement was imposed instead.*

The student submitted material that had been previously submitted for a course without citation or permission of the instructor.

Undergraduate

2

The student is required to write two 750 word summaries on two articles about academic integrity to be chosen from a list provided by the associate dean. The student has received a letter of reprimand.

Mitigating/Extenuating Circumstances: *A grade reduction was not implemented as the student would lose the credit under old course rules. Due to the structural change of the program, the summary requirement was imposed instead.*

The student submitted work that had been previously used for an assignment without the permission of the mentor or without acknowledgement.

Undergraduate

1

The student will receive a mark for zero (0) on the assignment. The calculated final score (out of four) will be reduced by 5% after any penalties associated with individual assignments are factored into the final course score. The student will receive a letter of reprimand.

Mitigating/Extenuating Circumstances:

The student submitted work that had been previously used for an assignment without the permission of the mentor or without acknowledgement.

Undergraduate

3

The student will receive a mark of zero (0) on the assignment. The calculated final course score (out of four) will be reduced by 5% after any penalties associated with individual assignments are factored into the final course score. The student will receive a letter of reprimand.

Mitigating/Extenuating Circumstances:

The student submitted work that had been previously submitted without the permission of the instructor and also used material from an online article without citing.

Undergraduate

2

The student will receive a grade of zero (0) on the assignment with an additional 5% final course score deduction to be applied after any penalties associated with individual assignments are factored into the final course grade; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student submitted material that had been previously submitted for a course without citation or permission of the instructor.

Undergraduate

2

Zero on assignment. The assignment will still be considered as submitted for purposes of calculating final course grades. The calculated final course score will be reduced by 5%. This 5% penalty will be applied after any penalties associated with individual assignments are factored into the final course score. The student has received a letter of reprimand.

Mitigating/Extenuating Circumstances:

Contravention of statute

The student was evicted for smoking in his/her residence room. This was a breach of a residence contract that the student signed following an earlier similar incident.

Undergraduate

1

30 hours of community service to be completed by April 30, 2011. The student must also complete an essay - a reflection piece on the impacts of his/her actions on other stakeholders within and outside the university. Disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Disruptive, dangerous, aggressive or threatening behaviour

The student was in a wrong room for writing a mid term exam. When this fact became obvious to the TA while in the course of verifying student IDs, the student was asked to go to the correct room by a proctor where the student would be allowed to continue writing his/her exam. The student refused to move, verbally threatening the proctor with physical harm unless s/he was left alone. Later in the lab instructor's office, the student accused the proctor of being a racist.

Undergraduate

1

The penalties that were levied recognize the egregiousness of the student's actions: 35 hours of community service - must be acceptable to the Associate Dean; Student must complete a course in Ethics, prior to graduation, which will count to his/her academic average, however, the credit will not be included in the credit count; Student must submit a reflective essay on the incident to the Associate Dean; and student will apologize to the TA affected by the student's unacceptable behavior.

Mitigating/Extenuating Circumstances:

Incident regarding work term placement.

Undergraduate

2

Failing grade for work term; one-term suspension from UW, or enrollment in a specified course; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student B brought a BB gun to campus. A disturbance occurred between two students and a group of other students. Student A and B used the BB gun and a belt to pursue and to threaten the group of students.

Undergraduate

1

Undergraduate

1

Both students are expelled from the University of Waterloo with a notation noting this on their transcripts.

Mitigating/Extenuating Circumstances:

Student committed obscene acts in the library. An eye-witness account was detailed first in a police report and then to the Associate Dean; these accounts were significantly more credible than the student's account.

Undergraduate

3

Three-term suspension, disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Infringing unreasonably on the work of others

The student's resubmitted evaluation sheet for his/her work term report contained an inappropriate comment.

Undergraduate

2

Failing grade on the work term report; completion of a ten page reflective essay; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Mischief

The student removed election posters of particular candidates.

Undergraduate

4

PHIL 220 achieving at least 60%, in average but not counting toward degree requirements prior to graduation; letters of apology to affected parties; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances: *Student was later apologetic and had submitted apology letters to the affected parties in advance of meeting the Associate Dean.*

Misuse of University resources

Student used University of Waterloo computing resources to send an unsolicited email to students promoting his/her own business in violation of computing use policies.

Undergraduate

4

Letters of apology to those affected; posted apology on his/her business web site; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances: *Student was quickly apologetic after the issue was brought to his/her attention.*

Website was created to allow information from JobMine to be available to the public; a code was developed to extract information from JobMine contravening the disclaimer on the JobMine website that clearly prohibits reproduction of information in JobMine.

Undergraduate

4

Student to take Professional and Business Ethics course, prior to graduate and earn a grade of at least 60% and this course cannot be counted towards his/her degree; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Misuse of University resources

The student misused university resources, specifically computer resources, to send out an email to his/her faculty purporting to be from the Dean of his/her faculty.

Undergraduate

4

An apology to the dean of the faculty, eight to ten page essay on a topic chosen by the Associate Dean completed to a satisfactory standard; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances: *The student indicated plainly in the email header that it was a prank.*

Other

Contravention of statute

Student was arrested for possession of a controlled substance in his/her residence room.

Undergraduate

1

Thirty hours of community service; to submit a written essay, three to five pages - a reflection piece on the impacts of his/her actions on other stakeholders within and outside the university setting; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

The student displayed unprofessional conduct and anger during a meeting with an advisor. The outcome was not to the student's liking and the student abusively verbalized this.

Undergraduate

4

Student to write a letter of apology to co-op advisor; schedule an appointment with counselling services; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Theft

Police report indicates the student stole two laptops; moreover, the student remained in possession of that stolen property and, in particular, reformatted one of the laptops, deleting all of the data; student has admitted to the theft and possession and will attend court on the specific charges but is also in violation of Policy 33 related to non-interference in others' study and in violation of Policy 71 non-academic offenses including theft; stolen property has been seized and returned to the owners.

Undergraduate

1

Three-term suspension; letters of apology to the victims; disciplinary probation for duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Student was arrested by Waterloo Regional Police. The student was charged with a number of thefts that took place on campus.

Undergraduate

1

Replacement or cost of goods stolen; letter of apology; one-term suspension; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:

Unethical behaviour

The student logged into another student's account and changed his/her co-op job ranking.

Undergraduate

3

Student is suspended for a period of three terms; required to complete an appropriate apology letter to the victim; disciplinary probation for the duration of UW undergraduate career.

Mitigating/Extenuating Circumstances:
