



University of Waterloo

Committee on Student Appeals (UCSA)
Summary of Discipline Cases – 2012-2013

ACADEMIC

- Academic or admission fraud
- Altering or falsifying a relevant document
- Cheating
- Contravention of statute
- Impersonation
- Misrepresentation
- Other
- Obtaining confidential academic materials
- Plagiarism
- Theft of intellectual property
- Unauthorized aids or assistance
- Unauthorized co-operation or collaboration
- Unauthorized resubmission of work
- Violation of examination regulations

NON-ACADEMIC

- Contravention of a statute
- Disruptive, dangerous, aggressive or threatening behaviour
- Infringing unreasonably on the work of others
- Mischief
- Misuse of University resources
- Other
- Theft
- Unauthorized use of equipment
- Unethical behaviour

Description: Academic or admission fraud

Details: After three terms of part-time study at Waterloo, the student contacted the Registrar to inquire about transferring credits from Wilfrid Laurier University, and changing academic progression standing to three. It was determined that the student had not revealed two years of study at WLU at the time of application to Waterloo. The student expressed considerable remorse for actions, stating having been unaware that doing so was such a serious violation of Waterloo policy. Given the circumstances, expulsion from the university is too harsh a penalty. The student will be permitted to continue studies at Waterloo after serving the suspension, but may not count any of the WLU credits towards the degree.

Degree: Undergraduate

Year: 1

Penalty/Decision: Denial of transfer credit for any WLU courses previously taken; suspension for one term; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Academic or admission fraud

Details: The student submitted a Test of English as a Foreign Language (TOEFL) that was not valid. Education Testing Service (ETS) has determined that there is sufficient evidence to conclude that the scores were not valid.

Degree: Undergraduate

Year: 2

Penalty/Decision: Withdrawn from courses; expelled from the University of Waterloo.

Mitigating/Extenuating Circumstances: First offence.

Description: Admission fraud

Details: The student requested transfer credit consideration for courses taken at another institution. The studies at the institution had not been disclosed at the time of admission and it was further determined that had the student revealed them, the student would not have been admissible to the Faculty. As a result, the matter was brought to the attention of the investigator. The student did not dispute the allegation stating the information was suppressed because of the goal of trying to start a new chapters in life. The student expressed great remorse for the actions. The investigator has no reason to doubt the sincerity of the student's remorse, or the truthfulness of statements that the decision to not reveal the past credits was made for emotional reasons, and without malevolence. However, the guidelines for penalties are unequivocal that, if the student would be otherwise inadmissible, the penalty will include suspension; no evidence was put forward to suggest that the student's decision was unknowing, and the OUAC application clearly indicates that all past post-secondary experiences must be disclosed.

Degree: Undergraduate

Year: 3

Penalty/Decision: Denial of requested transfer credits; suspension for one term; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Altering or falsifying a relevant document

Details: The student altered a Doctors note after missing the midterm in order to justify the absence. The student took ownership and admitted to submitting a falsified note.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on the midterm; further 5 % off the course overall; disciplinary probation for remainder of undergraduate career at University of Waterloo.

Mitigating/Extenuating Circumstances: First offence.

Description: Altering or falsifying a relevant document

Details: A student resubmitted their midterm for additional marks. The midterms were scanned before handing them back to students, and thus, it is visible the answers were altered. Student was apologetic and admitted to offence immediately. The student was asking for more marks for another step in the question, therefore no suspension.

Degree: Undergraduate **Year:** 3

Penalty/Decision: Zero on the midterm, 5% deduction in course overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Altering or falsifying a relevant document

Details: The student altered their midterm and resubmitted it hoping to receive more marks.

Degree: Undergraduate **Year:** 2

Penalty/Decision: Suspension; zero on the midterm; 5% deduction overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Altering or falsifying a relevant document

Details: A student was found to have modified the answers and then submitted the test for remarking.

Degree: Undergraduate **Year:** 2

Penalty/Decision: The student will receive a mark of zero on the midterm exam. Final grade will be reduced by a further five marks.

Mitigating/Extenuating Circumstances: First offence.

Description: Altering or falsifying a relevant document

Details: The student submitted a doctor's note to seek accommodation for a deferred midterm exam. Investigation uncovered that the doctor's note was not legitimate. The student did not dispute the allegation, stating many life events taking time away from studying. The student expressed considerable remorse for the actions, and accepted full responsibility. The student's remorse and acceptance of responsibility makes limiting the suspension to one term appropriate under the circumstances.

Degree: Undergraduate **Year:** 2

Penalty/Decision: Failure in the course; suspension for one term; disciplinary probation for the remainder of the student's undergraduate career.

Mitigating/Extenuating Circumstances: First offence; standard penalty.

Description: Altering or falsifying a relevant document

Details: The student submitted a doctor's note with the date whited out, seeking accommodation for a missed midterm exam. Investigation by the course instructor revealed that the altered note had been provided for an earlier illness, and confirmed that the student had not visited that doctor for the midterm date in question.

Degree: Undergraduate **Year:** 4

Penalty/Decision: Zero on the midterm; failure in the course, to be recorded as NCR (no credit received); disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Altering or falsifying a relevant document

Details: The student submitted false documents in order to be excused from writing exams on the scheduled date.

Degree: Undergraduate **Year:** 2

Penalty/Decision: Zero on the test; failure in the course; suspension for one term; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence; standard penalty.

Description: Cheating

Details: The student had version A of the review quiz in a course. All of the answers are incorrect; however, they all match exactly the numerical answers for version B of the quiz. There would be no possible way to obtain those numbers other than by copying them off one of the adjacent students.

Degree: Undergraduate **Year:** 3

Penalty/Decision: Disciplinary probation for the remainder of undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Mitigating/Extenuating Circumstances: First offence.

Description: Cheating

Details: The student did not follow the clearly outlined rules for the preparation of the material sheet allowed for the midterm. The student explained preparing the materials sheet last minute and having not reviewed the instructions. The student took responsibility and explained there was no intent to deceive. The student was not aware of the penalty for the use of an unauthorized aid.

Degree: Undergraduate

Year: 3

Penalty/Decision: 5% reduction in the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: The modest advantage gained by the changes to the material sheet (writing words in full rather than abbreviations) did not warrant the conventional penalty.

Description: Cheating

Details: A student used a material sheet for the midterm that was deemed unacceptable by the instructor. Instead of notifying the student during the midterm, the instructor initialed the materials sheet and the student proceeded with the test. The allegation letter came as a surprise to the student given that the material sheet had been validated. However, this should not have been a complete surprise since the instructor announced in class that if a student's material was returned with any materials circled then that material sheet could not be re-used in the final exam. Although the course outline indicated that material sheet infractions would be penalized under the category of unauthorized exam aid according to Policy 71, this penalty (failure and suspension) was deemed too severe. Had the student been informed of the sheet being unauthorized after the midterm the sheet could have been removed or the student could have taken zero on the exam. Failing and being suspended are two extreme given zero on the exam could have been an option.

Degree: Undergraduate

Year: 2

Penalty/Decision: 5% reduction in the course grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Cheating

Details: The student submitted an assignment substantially identical in most respects to another student's assignment. The instructor of the course met with both students, and was told at that time that the other student had taken the student's work without their knowledge or permission. The student worked with the other student on the assignment, despite the explicit instructions that work was to be completed independently.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the assignment; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Cheating

Details: The student did not dispute the allegation, stating having panicked during the exam and used an unauthorized exam aid to consult copies of the slides from the course. The student expressed a great deal of remorse for the actions and accepted full responsibility for them.

Degree: Undergraduate **Year:** 2

Penalty/Decision: Zero on the final exam; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Cheating

Details: The student cheated on a reflection assignment based on a post to the course discussion forum.

Degree: Undergraduate **Year:** 2

Penalty/Decision: Zero on assignment; a further 5% from final grade; a one term suspension; continued disciplinary probation.

Mitigating/Extenuating Circumstances: Second offence. Since this was considered a second offence, a one term suspension was applied.

Description: Cheating

Details: A student was found to be copying off of another student thus participating in opportunistic cheating.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on test; Academic Integrity Workshop.

Mitigating/Extenuating Circumstances: First offence.

Description: Cheating

Details: The student submitted an assignment with responses that were substantially the same as those submitted by another student in the class. The student did not dispute the allegation, and acknowledged having worked with the other student on the assignment; primarily, helping the other student, who was having difficulty with the course material. The student indicated some confusion over what constituted excessive collaboration when working with fellow students on assignments, but acknowledged that under the circumstances, the student ought to have been more diligent in ensuring that it did not occur. The student's ready acknowledgement of mistakes and acceptance of responsibility makes the single term of suspension a sufficient penalty.

Degree: Undergraduate **Year:** 4

Penalty/Decision: Zero on the assignment; a further ten marks off the final grade in the course; suspension for one term; disciplinary probation.

Mitigating/Extenuating Circumstances: Second offence.

Description: Cheating

Details: The student was found cheating during an exam.

Degree: Undergraduate **Year:** 3

Penalty/Decision: Zero on the exam; 5% reduction in the course grade and disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Cheating

Details: The student was found to be cheating on an exam.

Degree: Undergraduate **Year:** 4

Penalty/Decision: Zero on the exam; 5% reduction in course grade and disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Cheating

Details: The student was caught cheating off of another student during an exam.

Degree: Undergraduate **Year:** 3

Penalty/Decision: Zero on the exam; 5% reduction in the course grade and disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Cheating

Details: The student was found to be cheating on an assignment with another student.

Degree: Undergraduate **Year:** 3

Penalty/Decision: Zero on the assignment; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence; standard penalty.

Description: Cheating

Details: The student was found to be cheating on an assignment with another student.

Degree: Undergraduate **Year:** 3

Penalty/Decision: Zero on the exam; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Cheating

Details: The student copied off of another student while completing a homework assignment in the course.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the assignment; 5% deduction overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Cheating

Details: The student submitted materials that closely resembled materials submitted in a previous term by another student. The student explained having asked for help on the assignment. The student agreed that their collaboration was excessive.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on assignment; additional 5% from the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Cheating

Details: The student copied off of another student while completing a homework assignment in the course.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on the assignment; 5% deduction overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Cheating

Details: The student was observed by the course instructor consulting notes concealed in his/her hand. When confronted, the student initially tried to hide them but relinquished them when asked.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on the exam; failure in the course; suspension for one term; disciplinary probation for the remainder of the student's undergraduate career.

Mitigating/Extenuating Circumstances: First offence; standard penalty.

Description: Cheating

Details: The student wrote a final exam in a private room. and observed by the proctor to have accessed the internet while writing the exam, which is expressly prohibited.

Degree: Undergraduate

Year: 4

Penalty/Decision: Zero on the exam; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence; standard penalty.

Description: Cheating

Details: The student looked at prior solutions to an assignment and worked with another student on the assignment.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on assignment, 5% deduction overall, disciplinary preobation.

Mitigating/Extenuating Circumstances: First offence.

Description: Cheating

Details: The student submitted an online assignment in which two short answers were taken verbatim from online sources without citation. The student expressed confusion regarding correct practice for the assignment, since the sources had been provided by the instructor. The student indicated understanding that, whatever the intentions, the answers contained plagiarized materials.

Degree: Undergraduate

Year: 4

Penalty/Decision: Zero on the assignment; disciplinary probation for the remainder of the student's undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Cheating

Details: The student paraphrased substantial portions of her essay and then inserted the citations, which in some cases did not match the content in the source indicated, or pointed to pages that were blank, or were not to be found in the article cited.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on the assignment; a further 5 marks off the final grade in the course; disciplinary probatio.

Mitigating/Extenuating Circumstances: First offence.

Description: Cheating

Details: The student was found cheating on an exam.

Degree: Undergraduate **Year:** 3

Penalty/Decision: Zero on exam resulting in a course failure; 5% deducted from course grade; disciplinary probation

Mitigating/Extenuating Circumstances: First offence.

Description: Contravention of statute

Details: A student was caught cheating on an exam. This is a very serious offense for which the student has been given the recommended penalty. This penalty is also consistent with that given to a previous student who committed the same act.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Failure in the course; a two-term suspension; disciplinary probation for the remainder of the student's undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Impersonation

Details: The student brought another student's iclicker to class.

Degree: Undergraduate **Year:** 4

Penalty/Decision: 5% reduction on course grade overall; disciplinary probation for remainder of undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Impersonation

Details: A student brought another student's iclicker to class. An independent student witnessed it, and took photos. This was given as an example of an academic integrity violation in the course outline. A few days after meeting, the student emailed the course instructor pretending to be another student whom the student suspected was the one who gave the course instructor the picture. It was then a second offence for the student of impersonation and the file was given to the investigator.

Degree: Undergraduate **Year:** 3

Penalty/Decision: Zero on participation, 5% deduction on the course overall, disciplinary probation, and a one-term suspension.

Mitigating/Extenuating Circumstances: Second offence.

Mitigating/Extenuating Circumstances: First offence.

Description: Mischief

Details: The student was consuming alcohol during class activities.

Degree: Undergraduate **Year:** 3

Penalty/Decision: A fine of \$400 to be paid via a cheque; the student will be on disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Mischief

Details: The student was involved in an altercation with a staff member of the Bombshelter Pub. A two-term suspension has been the norm for this sort of aggressive behaviour on campus property. However, the student's wholehearted acceptance of responsibility for the actions, and demonstrated efforts at remediation, self-initiated in many cases, make reducing the length of the suspension penalty an appropriate mitigation under the circumstances.

Degree: Undergraduate **Year:** 2

Penalty/Decision: Letter of apology; suspension for one term; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Misrepresentation

Details: The student proceeded to enter the exam room where the midterm was to be written pretending to be someone who they were not. The student told Campus Police a name that belonged to someone else.

Degree: Undergraduate **Year:** 3

Penalty/Decision: Failure in the course; suspension for two terms; disciplinary probation. The student appealed, and FCSA decision was unanimous that student is guilty of misrepresentation at the midterm, and the penalty assigned is appropriate.

Mitigating/Extenuating Circumstances: First offence.

Description: Misrepresentation

Details: The student was involved in a misrepresentation of marks in a course.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Two term suspension; disciplinary probation for remainder of undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Misrepresentation

Details: The student altered midterm exam answers in order to improve grade.

Degree: Undergraduate

Year: 4

Penalty/Decision: The student will receive a failing grade for the course; suspended from the University of Waterloo for one term; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Misrepresentation

Details: The student skipped the midterm and submitted a Doctor's note believed to be forged.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on the midterm; further 5 marks off course; disciplinary probation; and a one-term suspension.

Mitigating/Extenuating Circumstances: First offence.

Description: Misrepresentation

Details: The student who missed a final exam because they were sick (as were at least 10 other students in the class); was offered a makeup exam; then proceeded to lie about having a conflict with that makeup exam (i.e. claimed to be in a course that they were not) because they wished a deferral for the makeup exam also.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the examination, failure in course, one-term suspension; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Misrepresentation

Details: The student submitted the same assignment as another student for bonus marks. One student signed the other student in for attendance.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on assignment; zero for attendance; 5% reduction from final grade.

Mitigating/Extenuating Circumstances: First offence.

Description: Misrepresentation

Details: The student submitted the same assignment as another student for bonus marks. One student signed the other student in for attendance.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on assignment; zero for attendance; 5% reduction from final grade.

Mitigating/Extenuating Circumstances: First offence.

Description: Misrepresentation

Details: The student submitted a verification of illness form that has been used a previous term for a different course.

Degree: Undergraduate **Year:** 2

Penalty/Decision: Zero in the midterm; failure (grade of 49); one-term suspension; 2 ethics courses which must be approved by the investigator, ahead of the term they are taken, for which a minimum grade of 60% in each must be achieved (these courses will not count towards

Mitigating/Extenuating Circumstances: First offence.

Description: Misrepresentation

Details: The student asked to work a seventh work term. The student then chose a company and extended that work term to 8 months, essentially doing an 8th work term.

Degree: Undergraduate **Year:** 4

Penalty/Decision: Complete 40hrs of community service.

Mitigating/Extenuating Circumstances: First offence.

Description: Misrepresentation

Details: The student submitted false information in order to be granted a transfer credit for a course that did not appear on the student's formal transcript. The student admitted the serious illogical error.

Degree: Undergraduate **Year:** 3

Penalty/Decision: One term suspension and disciplinary probation for the remainder of the student's undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Other

Details: This student was found to have participated in academic misconduct. This student had 3 academic offences that all arose simultaneously. The student originally excessively collaborated on an assignment; then the student was accused of stealing a peer's assignment; and finally the student impersonated an instructor in order to gain access to the room where exams were being stored and attempted to alter his/her own examination.

Degree: Undergraduate **Year:** 1

Penalty/Decision: The student will continue to be banned from campus for one year. The investigator will need an updated assessment completed by a professional off-campus.

Mitigating/Extenuating Circumstances: The student has been assessed to have mental health issues. The student has been banned from campus.

Description: Plagiarism

Details: The student plagiarised a substantial portion of the content in the assignment. Suspension was not imposed for this student due to extenuating circumstances including personal illness as well as ongoing counselling services.

Degree: Undergraduate **Year:** 4

Penalty/Decision: Zero on assignment; further 5% off from final grade.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student must rewrite and submit a work report that was plagiarized.

Degree: Undergraduate **Year:** 3

Penalty/Decision: Zero on the work report; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: After completing the initial employer evaluation for the student's work term report, the employer discovered that many portions of the report appear to have been plagiarized from other sources.

Degree: Undergraduate **Year:** 2

Penalty/Decision: Zero on the work report; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Penalty/Decision: Zero on the assignment; 5% deduction from final overall grade; disciplinary probation for remainder of undergraduate career at University of Waterloo.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: A student submitted assignments that had been taken almost entirely verbatim from a variety of internet sources. The student did not dispute the allegation, and acknowledged the actions constituted an academic misconduct.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on each of the assignments in question; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student sent a completed assignment to another student who expressed needing help but made it clear that the content should not be copied since the student was on disciplinary probation. The other student agreed but on an impulse copied all of the assignment except for the results for which data was substituted. The student met with the investigator and understood that a penalty equivalent to a suspension was warranted if the conventional penalties were to be followed. The student explained that they had a provisional offer of admission to medical school which was proven in a letter from a representative of the school. Having been involved in previous misconduct cases, the student was well aware of this Policy and that it was inappropriate to give other students electronic copies of assignment answers and the student knew a severe penalty would be the consequence. The offer of admission to medical school is dependent on the student presenting a transcript showing that they have completed their degree requirements and this will not be possible until the fully graded date (when grades for the term are posted.) Thus, the current offer of admission was not considered as a mitigating circumstance.

Degree: Undergraduate

Year: 4

Penalty/Decision: Suspension for one term. Student cannot graduate while under suspension.

Mitigating/Extenuating Circumstances: Third offence.

Description: Plagiarism

Details: The student submitted an assignment that was very similar to that of another student. The student did not know the course content well enough to paraphrase the other student's answer and ended up copying a portion of the assignment almost word-for-word. The student struggled with English conversation skills and was remorseful for cheating by copying another student's answer, causing a penalty for both parties involved.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on the assignment; attendance at Academic Integrity Workshop; no academic misconduct.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student supplied answers to another student who expressed the need for help due to the translations being difficult to grasp. The student was adamant that there was no intention to give an answer to the question because the other student could produce a correct answer and the student was only helping with translations. It is recognized that the student did not have an intention of sharing answers but only helping the student express thoughts in another language. Although the intention was very generous, the fact remains that the student gave another student the opportunity to copy answers which is an example of cheating and thus must be penalized appropriately.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on the assignment; attendance in the Academic Integrity Workshop. No disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student thought the material being written for the assignment was paraphrasing, however, the student was copying blocks of text. The student did not understand the difference.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: Portions of the student's lab report without citing the articles from which content was taken. The student was aware of the requirement to quote phrases but was not sure how to do this properly. This student was clearly struggling and is now aware that initiative has to be taken to seek assistance when needed. The student is also aware that the citations were not adequate and it is the responsibility of the student to learn how to do this.

Degree: Undergraduate

Year: 3

Penalty/Decision: Grade of 50% on the lab report and attendance at the Academic Integrity Workshop. No disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted work, that contained sections of text that has been identified as information taken from the internet without properly citing those sources.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on the assignment; disciplinary probation; completion of Academic Integrity Agreement.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted another student's assignment as their own. The student copied the electronic copy of an assignment sent to them by another student offering help. The student was clearly struggling and is now aware that initiative has to be taken to seek assistance when needed. The student is also aware that the citations were not adequate and it is the responsibility of the student to learn how to do this.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on assignment; 5% from final grade; disciplinary probation; Letter of apology for misleading information and missing follow-up appointment.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student sent an electronic copy of their assignment to another student in order to assist them. Unknowingly, the student's assignment was copied and submitted as the other student's assignment.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on assignment; 5% from final grade; disciplinary probation; Letter of apology for misleading information and missing follow-up appointment.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: A student was caught plagiarising on an essay. The student admitted guilt.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the essay; 5% on the course overall; disciplinary probation for remainder of undergraduate career at University of Waterloo.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an essay that included verbatim passages and paraphrased ideas in the conclusion, without citation of any kind, taken from a government of Ontario website. The student acknowledged that the student had visited the website and that the passages were used without the appropriate citation.

Degree: Undergraduate

Year: 4

Penalty/Decision: Zero on the assignment; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted two e-portfolio assignments whose content had been lifted almost entirely from internet sources without citation or attribution of any kind. The student did not initially respond to a request for a meeting from the investigator; therefore, the matter has been resolved without the student's input. A subsequent email from the student indicated that the student was out of province and would not be coming back to continue studies at the University of Waterloo.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the assignments in question; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an assignment containing plagiarism. The investigator met with the student who agreed that plagiarism did occur.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: Instructor met with student regarding unsourced text taken from wikipedia.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on assignment; Academic Integrity Workshop.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an assignment in which sections were plagiarised. The grade penalty imposed is in line with the penalty imposed by the Faculty.

Degree: Undergraduate

Year: 1

Penalty/Decision: Five percent reduction from final grade; Academic Integrity Workshop.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted sections of an assignment were plagiarised. These sections have been identified as being completed by a student. The grade penalty imposed is in line with the penalty imposed.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Five percent reduction from final grade; Academic Integrity Workshop.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The instructor met with student who agreed that plagiarism did occur.

Degree: Undergraduate **Year:** 3

Penalty/Decision: Zero on assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student plagiarized material for an assignment. The student thought that given access to the material, cut and paste for these questions was allowed.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero for the three questions; a further 5% from final grade; Academic Integrity Workshop.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an assignment prepared by another student who had taken the course in a previous year. The student regrets relying on the internet document and takes full responsibility for actions.

Degree: Undergraduate **Year:** 3

Penalty/Decision: Zero on the assignment; further 5% reduction in course grade.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student asked for the assistance of another student when working on a assignment. As the students discussed the concepts both were typing answers that ended up being almost identical responses to the questions. The investigator concluded there was no real intention to deceive; rather the student wanted to help the other student understand the concepts. Upon reflection both individuals recognize that their submissions did not represent their own work. The students took responsibility for their actions.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on the bonus assignment; further 5% reduction in course grade; disciplinary probation for the remainder of the student's undergraduate career.

Mitigating/Extenuating Circumstances: Second offence.

Description: Plagiarism

Details: The student met with the investigator to discuss an allegation of plagiarism on a submitted assignment. The instructor indicated that at least two passages in the student's assignment were taken verbatim from the internet and used without a citation or were attributed to the course textbook. The course syllabus clearly stated that internet sources were not to be used for this assignment. The student accepted the responsibility to learn how to manage information sources appropriately. The student accepted the penalty.

Degree: Undergraduate

Year: 4

Penalty/Decision: Zero on the assignment; a 5% reduction in the course grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted a term paper that included identical text from an assignment previously submitted. The student claims to have misunderstood the advice of the instructor. There is no evidence that the student intended to deceive the instructor by re-using the text from a previously submitted paper. The student regrets not asking for clarification of the instructor's advice particularly since it went against the university's plagiarism policy. The student took full responsibility for actions.

Degree: Undergraduate

Year: 2

Penalty/Decision: The student will write another term paper. Failure to complete the essay by this deadline without formal documentation to justify the need for a delay will result in a grade of zero on the term paper and a 5% reduction in the student's mark.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an essay that included passages taken from the internet that had been improperly cited, chiefly by omitting quotation marks for verbatim passages that had otherwise been cited. In meeting with the course instructor, the student indicated misunderstanding of the rules governing correct citation practice.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: An informal resolution was reached by the course instructor with the student.

Description: Plagiarism

Details: A student submitted answers to assignment that were taken directly from course content without citation.

Degree: Undergraduate **Year:** 4

Penalty/Decision: Zero on assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: A student submitted an assignment with content consistently replicating material found online (not cited in the Works Cited), as well as presents ideas from cited material presented as the student's own work.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Failing grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: Second offence.

Description: Plagiarism

Details: A student submitted an assignment that contained a number of passages taken verbatim from a website without citation of any kind. In a meeting with the investigator, the student did not dispute the allegation, stating technical issues while completing assignments for multiple courses. The student acknowledged understanding that the assignment contained plagiarized material.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on the assignment; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an essay that was not properly referenced including passages that were quoted verbatim from a published source without quotation marks or citation.

Degree: Undergraduate **Year:** 2

Penalty/Decision: Grade of zero for the final essay.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: A student submitted an assignment taken entirely from a website, without citation or acknowledgement of any kind. In a meeting with the investigator, the student did not dispute the allegation and mentioned suffering chronic medical problems throughout the term, affecting the decision-making on the essay. The student accepted responsibility for actions.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the assignment; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an assignment that had been almost entirely composed of material taken from an internet source. While the source was included in the bibliography, and generally cited in the essay, the passages were entirely verbatim, and quotation marks were not included.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence. The nature of the plagiarism is such that the further 5 marks off is not appropriate in this case.

Description: Plagiarism

Details: The student submitted an assignment that was very similar to that of another student's assignment submitted in a previous term. The student admits to having accessed a site including this report. The student admitted wrong-doing.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on assignment, further 5 % reduction in overall mark; disciplinary probation for remainder of undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student shared information with another student inappropriately. The student had worked very hard on the assignments and was very remorseful for the lack of judgment displayed. The student is well-meaning who has had difficulty recognizing how to work collaboratively with other students without sharing answers.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the assignment; 5% reduction in final course grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an assignment that contained numerous passages that were closely paraphrased or verbatim primarily from a book source, included in the bibliography but inconsistently cited in the essay. The student asserted to have not knowingly plagiarized. The student acknowledged being aware of specific, detailed instructions for how exactly to cite sources had been provided on the assignment sheet, and that the instructions had not been followed. Review of the essay confirmed that the errors in citation emerged from sloppy citation practice and not a conscious attempt to deceive the instructor. Therefore, the further 5 marks off has been waived in this case.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on the assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: A student was found to have plagiarized on an essay for the course. The student admitted to offence immediately and was remorseful.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the essay; a further 5% on the course overall; disciplinary probation for the remainder of the student's undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an essay with numerous passages taken either verbatim or very closely paraphrased from a number of internet sources, without any citation or acknowledgement. The student did not dispute the allegations, and admitted to including the plagiarized material in the assignment.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on the assignment; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an assignment that contained plagiarism.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on assignment; Academic Integrity Workshop.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted two essays that contained numerous passages with materials taken either verbatim or very closely paraphrased from a number of internet sources, without citation of any kind. The student indicated considerable confusion about correct citation practice, and cited significant personal and family pressures that contributed to his/her mistakes.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the assignments in question; 5 marks being taken off final grade and being placed on disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an assignment that contained substantial sections of text that have been identified (by Turnitin) as work previously submitted by a University of Waterloo student, without properly citing these sources.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the assignment; resulting in NCR in the course. The report is worth 50% of the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: A student submitted a part of a group assignment that shows signs of plagiarism. The student ultimately confessed to plagiarizing the section they contributed to the group assignment. The plagiarized segment was reviewed by the team members and thus all had accepted it as their answer (i.e. they did evaluate its academic content and the submission reflected their understanding.)

Degree: Undergraduate

Year: 1

Penalty/Decision: A 5% reduction in final grade and disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an assignment which contained large segments of uncited works. The student and the investigator agreed that the assignment contained plagiarism.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on assignment; participation in the Academic Integrity Workshop.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted a report that contained sections of text that have been identified (by Turnitin) as work taken directly from multiple internet sources, without properly citing these sources. The student accepted the informal resolution.

Degree: Undergraduate **Year:** 3

Penalty/Decision: Zero on assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an essay in which the first section included numerous passages taken verbatim or nearly so from the article that was being referenced. The article was cited, and included in the bibliography, but quotation marks were not used. The student asserted that the plagiarism was unintentional. However, detailed instructions for correct citation practice had been given in class, and that the verbatim passages should have included quotation marks.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on the assignment in question; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence. The evidence supports the student's assertion that the plagiarism was not intentional; therefore, the further 5 marks deduction has been waived.

Description: Plagiarism

Details: The student submitted an essay with at least two passages taken from internet sources, and then incorrectly cited as coming from a different source, with incorrect page numbers. An informal resolution was reached with the student by the instructor.

Degree: Undergraduate **Year:** 4

Penalty/Decision: Zero on assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an essay that contained large passages taken from SparkNotes without citation of any kind. The student did not dispute the allegation, but asserted that it had occurred because SparkNotes was used as a study guide for that part of the course because the text difficult to interpret. The student accepted responsibility for actions and expressed considerable distress and remorse.

Degree: Undergraduate **Year:** 3

Penalty/Decision: Zero on the assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence. Student admitted to the offence. Student was remorseful.

Description: Plagiarism

Details: The student consulted with the course textbook and online resources to complete an assignment and did not properly site the sources. The student accepted responsibility for the error and was told to use quotations and cite sources when presented with a similar situation in the future.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on assignment; 5% reduction in course grade and disciplinary probation for the remainder of the student's undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student copied material from a search engine for an answer to an assignment. The information recovered seemed like specific content that was difficult to paraphrase. The student mentioned having to prioritize time for other assignments and resorted to copying and pasting the content. The student recognized actions were wrong and took responsibility for them.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the assignment; 5% reduction in final grade and disciplinary probation for the remainder of the student's undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student looked online for the answer to an assignment and did not think the content submitted was copied from the online material directly but after seeing answers were identical to a website the student recognized neglecting to paraphrase the information found. The student recognized that copying was wrong and accepted the penalty in a professional, mature manner.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the assignment; 5% reduction in final grade and disciplinary probation for the remainder of the student's undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an assignment with answers that has been copied from online material directly. The student initially doubted this finding. However, once comparing the assignment with the online source the student understood there was a lack of paraphrasing. There was no evidence that the student had any intention of cheating on the assignment but rather did not recognize the necessity of paraphrasing or using quotations and a citation in these types of answers.

Degree: Undergraduate

Year: 4

Penalty/Decision: Zero on the assignment; 5% reduction in course grade; disciplinary probation for the remainder of the student's undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student admitted to looking online for answers to the assignment questions but tried to always paraphrase the information. However, for three questions on the assignment the student used the information found word-for-word. The student was very forthcoming about the actions and remorseful. The student had paraphrased well on all but these answers. The student recognizes now that it would be better to leave the answer blank, instead of plagiarizing, if the student truly can't paraphrase the material.

Degree: Undergraduate

Year: 4

Penalty/Decision: Zero on assignment; 5% reduction in course grade; disciplinary probation for the remainder of the student's undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student pasted each question on assignment into a search engine to get information. The student copied the information found directly into the assignment. The student did not paraphrase these because the material was not understood.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on the assignment; 5% reduction in final grade.

Mitigating/Extenuating Circumstances: The student was well aware that what was done for the assignment was wrong but freely admitted that it was done because the student just wanted the marks.

Description: Plagiarism

Details: The student seems to have copied directly from solutions (from past offerings) for two of the questions on an assignment.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on assignment; 5% deduction off course grade overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student readily agreed to have plagiarized the answers to the assignment from the internet source. The student pasted the question from the assignment into the search engine and directly copied the information found into the assignment. The previous assignments in the course had all been multiple choice and thus computer marked. The student assumed the written answers would be marked by a computer too and so the plagiarism would not be detected. The student was very remorseful and said it would not be done again. The two cases are considered concurrent since the student did not meet with the investigator until after both had been submitted.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on assignments; 5% reduction in the final course grade of the course and disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student did not own the textbook for the course because it was very expensive and the answers to some of the questions for the assignment could not be found in the course notes. The student looked for information to complete an assignment online with the intention that information found would be paraphrased. The student forgot to go back and make the changes. The student was very remorseful and frustrated by the error since the student clearly understood that what had been done was wrong and avoidable.

Degree: Undergraduate **Year:** 4

Penalty/Decision: Zero on assignment; 5 % reduction in final grade.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student used a search engine to help find answers to an assignment. The student copied and pasted, with the intention of going back and paraphrasing the content afterward. The student admitted this action was wrong and was not intentional. The student regretted the error but recognized that a component of the submission was plagiarized and thus the the penalty was deserved.

Degree: Undergraduate **Year:** 2

Penalty/Decision: Zero on assignment; 5% reduction in final grade; disciplinary probation for the remainder of the student's undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student's assignment content was found to be similar to the assignment submitted by other students. Some collaboration between students is expected/encouraged, but the students are expected to do the work themselves.

Degree: Undergraduate **Year:** 3

Penalty/Decision: Zero on assignment; 5% deduction off course grade overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: A student was found to have plagiarized on an assignment in the course.

Degree: Undergraduate **Year:** 4

Penalty/Decision: Zero on assignment; a further deduction of 5% overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student presented an informative speech with factual content taken from an internet source, without citation or attribution of any kind. The student did not deny the allegation, and expressed a great deal of remorse for the actions, explaining the importance of citing sources was not realized.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero in the course; deduction of 5% overall; disciplinary probation. Completion of Academic Integrity Workshop.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an assignment which included opening and closing paragraphs that made reference not to the requirements of that particular assignment, but to a similar one from an offering of the course the previous term. When the instructor determined that this was not possible, the student admitted lying about the matter. The two assignments are substantially different in content, and there is no evidence to suggest that using a previous iteration would have provided the student much benefit beyond format and order of contents.

Degree: Undergraduate

Year: 3

Penalty/Decision: Failure in the course; suspension for three terms; disciplinary probation to continue for the remainder of the student's undergraduate career

Mitigating/Extenuating Circumstances: Third offence. The issue is the student's disastrous decision to lie to the instructor, as opposed to whether or not the assignment is the student's own work.

Description: Plagiarism

Details: The student was found to have plagiarized on a course assignment. The student submitted a response paper with a number of verbatim or very closely paraphrased passages from www.sparknotes.com, without citation of any kind.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on the assignment; a further five marks off the final grade in the course; disciplinary probation for the remainder of the student's undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: Student submitted assignment that was not properly referenced. Passages were quoted verbatim without quotation marks or citation.

Degree: Undergraduate

Year: 3

Penalty/Decision: A grade of zero for assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted a draft outline and an essay that contained numerous passages taken from a number of internet sources, without citation of any kind. The student did not dispute the allegation. Student expressed considerable uncertainty about correct citation practices, and academic writing in general.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the two assignments.

Mitigating/Extenuating Circumstances: First offence. Academic Integrity workshop candidate.

Description: Plagiarism

Details: The student submitted a research assignment, worth 20% of the course grade, on LEARN, using Turnitin plagiarism detection material, per the guidelines of the assignment. The material detected that passages of his/her assignment were copied verbatim without proper citation. The student agreed that passages of his/her assignment were copied verbatim without proper citation.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on the assignment; additional 5% off the final course grade; also, disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student copied prior solutions posted in order to complete assignment.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on assignment; 5% deuction off course grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: This student copied prior solutions posted in order to complete assignment.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on assignment; 5% deduction off overall course grade; disciplinary probation for remainder of undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on the assignment; disciplinary probation for the remainder of the student's undergraduate career.

Mitigating/Extenuating Circumstances: First offence. There is no evidence that the plagiarism was in any way intended to deceive, so the further 5 marks off penalty has been waived. However, the errors are serious enough to warrant the rest of the standard penalty, given the missed opportunity.

Description: Plagiarism

Details: The student plagiarized an assignment and submitted it as their own work.

Degree: Undergraduate

Year: 2

Penalty/Decision: Academic Integrity Workshop. Grade of zero for the assignment in question.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an assignment that was found to have plagiarism within.

Degree: Undergraduate

Year: 4

Penalty/Decision: A grade of CR (credit granted) is to be imposed; no further penalty.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student plagiarized an assignment submission.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student plagiarized on an assignment.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on the assignment; 5% deduction off course grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Penalty/Decision: Zero on the assignment; disciplinary probation for the remainder undergrad studies at the University of Waterloo.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student plagiarized on an assignment.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on assignment; 5% deduction overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student plagiarized on an assignment.

Degree: Undergraduate

Year: 5

Penalty/Decision: Zero on assignment, disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student plagiarized on the course final report.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an assignment that contained plagiarism.

Degree: Undergraduate

Year: 5

Penalty/Decision: Zero on assignment and disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an assignment that contained plagiarism.

Degree: Undergraduate **Year:** 5

Penalty/Decision: Zero on assignment and disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an assignment that contained material that was not cited correctly indicating the assignment was plagiarized.

Degree: Undergraduate **Year:** 5

Penalty/Decision: Zero on the assignment and disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an assignment that contained material that was not cited correctly indicating the assignment was plagiarized.

Degree: Undergraduate **Year:** 5

Penalty/Decision: Zero on the assignment and disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an assignment that contained material that was not cited correctly indicating the assignment was plagiarized.

Degree: Undergraduate **Year:** 5

Penalty/Decision: Zero on the assignment and disciplinary probation.

Mitigating/Extenuating Circumstances: Second offence.

Description: Plagiarism

Details: The student plagiarized on a course assignment.

Degree: Undergraduate **Year:** 2

Penalty/Decision: Zero on assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student plagiarized on a course assignment.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted two online assignments which included passages taken either verbatim or very closely paraphrased from a variety of internet sources including Wikipedia.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the assignments in question; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence; standard penalty.

Description: Plagiarism

Details: The student submitted an assignment that contained plagiarized content. The first sentence of the students answer to this question was copied from a web site; the subsequent paragraph was copied word-for-word from a different internet site.

Degree: Undergraduate

Year: 4

Penalty/Decision: Zero on the course element; Academic Integrity Workshop.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an assignment containing plagiarism. The first sentence of the students answer to this question was copied from a web site and the subsequent paragraph was copied word-for-word from a different internet site. The student was aware that it was wrong to copy text directly without citations when writing lab reports but didn't realize answering assignments entailed the same restrictions. It was quite evident that the student did not thoroughly understand the topic being summarized.

Degree: Undergraduate

Year: 4

Penalty/Decision: Zero on the course element and attend the Academic integrity workshop.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student inquired about writing a make-up exam and asked that the weighting of the exam be changed because the student had missed one of the assignments and had not participated in the in-class iClicker bonus questions due to illness. The student did not submit a verification of illness form during the term, except for the final exam period so this is not a valid claim. The student's exam should not receive a different weighting from the rest of the class and this claim is actually an act of misrepresentation. The student agreed that the answers had been copied from the Internet. The student's final grade will be reduced by 5% in recognition of the plagiarism and general unprofessional behaviour associated with their unwarranted request for re-weighting of his/her final exam.

Degree: Undergraduate

Year: 3

Penalty/Decision: None of the grades can be adjusted by the practice assignments done. This includes the missed assignment and failed midterm. The final course grade will be reduced by 5%. The student must take two courses from a predetermined list, earn an average in the

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted a report that had been substantially taken from a variety of internet sources, without acknowledgement or citation of any kind. The student did not dispute the allegation, claiming to be under considerable stress and pressure.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the assignment; disciplinary probation for the remainder of the student's undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student plagiarized an assignment submission.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the assignment; 5% deduction overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student plagiarized an assignment submission. The student admitted to being overwhelmed with academics and partaking in other career building strategies.

Degree: Undergraduate

Year: 4

Penalty/Decision: Zero on the assignment; 5% from final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: Second offence.

Description: Plagiarism

Details: The student discussed an assignment with another student then submitted the assignment using one laptop. The student claimed to have copied the files of the other student and submitted the wrong assignment by mistake.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on the assignment and a deduction of 5% from the final grade.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted answers that contained sections of text that have been copied directly from course content without properly citing the source.

Degree: Undergraduate **Year:** 2

Penalty/Decision: Zero on each quiz; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: This student plagiarized on an assignment.

Degree: Undergraduate **Year:** 2

Penalty/Decision: Zero on the assignment; four month suspension; disciplinary probation.

Mitigating/Extenuating Circumstances: Second offence.

Description: Plagiarism

Details: The student plagiarized sections of an assignment in the course, improperly citing sources of text.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an assignment that contained plagiarism.

Degree: Undergraduate

Year: 4

Penalty/Decision: Zero on the written summary assignment; 5% reduction in the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student plagiarized on an assignment.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the assignment; deduction of 5% from the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: Second offence.

Description: Plagiarism

Details: The student plagiarized on an assignment.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student plagiarized on an assignment.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student plagiarized on an assignment.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: Second offence.

Description: Plagiarism

Details: The student plagiarized on an assignment.

Degree: Undergraduate **Year:** 2

Penalty/Decision: Zero on the assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student shared information with another student inappropriately. The student had worked very hard on the assignment and was very remorseful for the lack of judgment displayed.

Degree: Undergraduate **Year:** 2

Penalty/Decision: Final grade reduced by 5% ; disciplinary probation for the remainder of the student's undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student plagiarized material in an assignment submission.

Degree: Undergraduate **Year:** 2

Penalty/Decision: Zero on the lab report; 5% reduction in final grade and disciplinary probation for the rest of time at University of Waterloo.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student plagiarized on an assignment.

Degree: Undergraduate **Year:** 2

Penalty/Decision: Zero on the submission; disciplinary probation. The student accepted this informal resolution

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student plagiarized on an assignment.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the essay, 5% deduction off course grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an assignment that contained plagiarism.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an assignment that contained plagiarism.

Degree: Undergraduate

Year: 2

Penalty/Decision: Grade of zero on the submission which is worth 15% of total grade and disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student plagiarized on an assignment.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the submission; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an assignment that contained a number of very similar features to that of another's student's submitted assignment.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on assignment; 5% deduction overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an assignment that contained a number of similar features to that of another's student's assignment.

Degree: Undergraduate **Year:** 4

Penalty/Decision: Zero on the blog task; 5% deduction overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an assignment that was similar to that of another student's submission. The student mentioned working closely with another student while completing the assignment and comparing answers.

Degree: Undergraduate **Year:** 2

Penalty/Decision: Zero on the assignment; additional 5% from the final grade.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student was found to have collaborated on an assignment with another student and plagiarized answers directly from the tutorial guidebook. The assignment has two very different components, thus, the student did not collaborate or cheat on those questions at all and a grade for those questions can be awarded.

Degree: Undergraduate **Year:** 4

Penalty/Decision: Score of 49/60 on assignment; 5% reduced final grade and disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student was found to have collaborated on an assignment with another student and plagiarized answers directly from the tutorial guidebook. The assignment has two very different components, thus, the student did not collaborate or cheat on those questions at all and a grade for those questions can be awarded.

Degree: Undergraduate **Year:** 4

Penalty/Decision: A penalty of a 5% reduced final grade and disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an assignment that was identical to that of another student. The assignment also included the other student's name on it, indicating the student obtained the assignment of another student.

Degree: Undergraduate **Year:** 4

Penalty/Decision: Zero assignment; 5% off the final grade; four month suspension for term; continuing on academic probation.

Mitigating/Extenuating Circumstances: Second offence.

Description: Plagiarism

Details: The student submitted an assignment that contained sections of text that have been copied directly from the internet without properly citing the source.

Degree: Undergraduate **Year:** 2

Penalty/Decision: Zero on the assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student plagiarized on a course assignment.

Degree: Undergraduate **Year:** 3

Penalty/Decision: Zero on assignment; disciplinary probation for the remainder of undergraduate studies at the University of Waterloo. Although the student's grade in the course will be affected by the penalty imposed by the instructor, there will be no indication on their

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an essay in which a few passages had been taken verbatim from sources and cited, but without quotation marks. The student is an Academic Integrity workshop candidate, as citations were included with every verbatim passage.

Degree: Undergraduate **Year:** 3

Penalty/Decision: Zero on the assignment; successful completion of the Academic Integrity Workshop; no further penalty.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized aids or assistance

Details: The student used prior solutions (unauthorized aids) in the completion of an assignment. The student explained having taken the course a previous two times and utilized previous notes to complete the course.

Degree: Undergraduate **Year:** 2

Penalty/Decision:

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized aids or assistance

Details: The student cheated during an examination using premade notes concealed in the student's sleeve.

Degree: Undergraduate **Year:** 4

Penalty/Decision: Zero in the course; 5% reduction in the course grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized aids or assistance

Details: A student brought a mis-stickered calculator into the midterm. The student had put a pink tie sticker on a unauthorized calculator. The student knew it was an illegal calculator and was remorseful. The student did not have time to use the calculator because the action was caught.

Degree: Undergraduate **Year:** 3

Penalty/Decision: Zero on the midterm; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized aids or assistance

Details: The student was observed by a proctor during an exam to be using a cell phone to view course notes.

Degree: Undergraduate **Year:** 4

Penalty/Decision: A maximum grade of 32 in the course; a two-term suspension; disciplinary probation for the remainder of the student's undergraduate career.

Mitigating/Extenuating Circumstances: The evidence was unequivocal and the student admitted that cheating. The penalty for this offense includes failure in the course.

Description: Unauthorized aids or assistance

Details: The student brought an a pre-written essay into the examination and copied it out in order to submit the essay on the exam paper.

Degree: Undergraduate **Year:** 1

Penalty/Decision: The student will never study here again, based on his/her academic record so far, but student has agreed to 0 on the assignment; 5 mark reduction in course; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized aids or assistance

Details: The student was found to have small studying notes in their pocket while writing the exam. The student took out their Watcard and one of the notes had made came with it. The student left the note on the desk under the exam. When the proctor picked up the student's exam the note was exposed.

Degree: Undergraduate **Year:** 3

Penalty/Decision: Zero on the exam; failure in the course; a three-term suspension.

Mitigating/Extenuating Circumstances: Second offence.

Description: Unauthorized aids or assistance

Details: The student was found to be using unauthorized aids during the exam.

Degree: Undergraduate **Year:** 3

Penalty/Decision: Zero on the exam; failure in the course; two-term suspension and disciplinary probation for the remainder of the student's undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized aids or assistance

Details: The student cheated during an examination using an unauthorized aid.

Degree: Undergraduate **Year:** 3

Penalty/Decision: Zero on the exam; failure of the course; and a two-term suspension; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized aids or assistance

Details: The student used a mis-stickered calculator while completing a mid-term.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the midterm; 5% deduction from total grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized aids or assistance

Details: The student posted assignment questions to a question and answer site for seeking help. The student understood that posting to this site is considering distributing material.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the assignment; 5% deduction off course grade overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized aids or assistance

Details: The student brought an unauthorized aid to the examination room. There was no attempt to use the aid however because the questions on the exam did not warrant the need for the aid to be present.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the examination; 5% off overall; continue on disciplinary probation.

Mitigating/Extenuating Circumstances: Second offence.

Description: Unauthorized aids or assistance

Details: The student brought an unauthorized aid to the examination room. There was no attempt to use the aid however because the questions on the exam did not warrant the need for the aid to be present.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the exam; 5% deduction overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized aids or assistance

Details: The student brought an unauthorized aid to the examination room. There was no attempt to use the aid however because the questions on the exam did not warrant the need for the aid to be present.

Degree: Undergraduate **Year:** 3

Penalty/Decision: Zero on the examination, resulting in the course failure; continue on disciplinary probation

Mitigating/Extenuating Circumstances: Second offence.

Description: Unauthorized co-operation or collaboration

Details: The student submitted an assignment with a diagram identical to that submitted by another student. The student indicated working with another student on the diagram portion of the assignment, despite the instructor stating that it was to be completed individually. The student maintained being unaware that doing so constituted an academic misconduct. The student acknowledged that emailing the diagram to the other student for reference contributed to potentially facilitating an academic misconduct.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on the assignment; enrollment in and successful completion of the Academic Integrity Workshop.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: A student submitted an assignment with a diagram identical to that submitted by another student. The student indicated working with another student on the diagram portion of the assignment, despite the instructor stating that it was to be completed individually. The student indicated not understanding that submitting another student's diagram constituted theft of intellectual property.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on the assignment; enrolment in and successful completion of the Academic Integrity Workshop.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student copied material off of another student in the course.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on the assignment; further 5% off the course overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student was found to have collaborated without authorization.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on assignment; Academic Integrity Workshop.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: A student submitted an assignment that contained a high level of similarity to other submissions which showed a strong indication of excessive collaboration.

Degree: Undergraduate **Year:** 2

Penalty/Decision: The student accepted penalty. Zero on assignment; a further 5% off the course overall, and disciplinary probation for remainder of undergraduate career at University of Waterloo.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: A student submitted an assignment very similar in content to another student. Due to a lack of time to discuss details of the assignment with the student's tutorial group, the assignment belonging to another student that was used as a group aid was accidentally submitted.

Degree: Undergraduate **Year:** 2

Penalty/Decision: Zero on assignment; a further 5% deduction on course overall; disciplinary probation for remainder of undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student acknowledges referencing another student's information on an assignment and was very apologetic. The student quickly acknowledged the mistake.

Degree: Undergraduate **Year:** 2

Penalty/Decision: NCR in course; disciplinary probation for remainder of undergraduate career.

Mitigating/Extenuating Circumstances: Second offence.

Description: Unauthorized co-operation or collaboration

Details: The student submitted an application to a conference using another student's application as the basis for his/her own submission, with that student's knowledge and consent. The student assumed the application would not be considered, since it had been submitted after the deadline.

Degree: Undergraduate

Year: 1

Penalty/Decision: Letter of apology; successful completion (minimum grade 65%) a requirement of graduation, material as extra to degree and counting in averages but not as a credit towards any degree or plan; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student plagiarized another student's assignment.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on assignment; a further 5 marks off the course; disciplinary probation.

Mitigating/Extenuating Circumstances: Second offence. The student committed the same offence in the same course a previous term.

Description: Unauthorized co-operation or collaboration

Details: The student submitted an assignment that contained similarities to another student's submission. The student explained having worked with the other student for the assignment and in the process, shared material for answers. The student accepted the penalty.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on assignment; deduction of 5% from the final grade; disciplinary probation for the remainder of their undergraduate careers.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: A student submitted an assignment with responses that were substantially the same as those submitted by another student in the class, including incorrect solutions, and identical incorrect resulting material. Questioning by the investigator revealed the student had worked with another student together on the assignment.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on the assignment; a further 5 marks off the final grade in the course; disciplinary probation.

Description: Unauthorized co-operation or collaboration

Details: The student submitted an assignment that was similar to that of another student's submission.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on the assignment and a deduction of 5 % from the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: A student submitted an assignment that contained very similar content to that of another student submission. The investigator found the students do not know each other, however, both students searched online for how to solve the assignment.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on assignment, 5% reduction from the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student submitted an assignment that contained similarities to other student submissions for the same assignment.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on assignment; deduction of 5 % from the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student submitted an assignment that contained similarities to other student submissions for the same assignment.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on assignment; deduction of 5 % from the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence. Student admitted guilt immediately.

Description: Unauthorized co-operation or collaboration

Details: The student submitted an assignment that contained similarities to other student submissions for the same assignment.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on assignment; deduction of 5 % from the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence. Student admitted guilt immediately.

Description: Unauthorized co-operation or collaboration

Details: The student submitted an assignment that contained similarities to other student submissions for the same assignment.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on assignment; deduction of 5 % from the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student submitted an assignment that contained similarities to other student submissions for the same assignment.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on assignment; deduction of 5 % from the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student submitted as assignment that appeared to be plagiarized as it was very similar to another student's assignment submission. The student explained not knowing the other student who submitted a similar assignment. The student searched online for how to solve aspects of the assignment.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on assignment; deduction of 5% from the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student submitted an assignment that contained similarities to other student submissions for the same assignment.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on assignment; deduction of 5% from the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student collaborated on an assignment with another student without authorization.

Degree: Undergraduate **Year:** 2

Penalty/Decision: Zero on assignment; reduction of 5 off course overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student collaborated on an assignment with another student without authorization.

Degree: Undergraduate **Year:** 2

Penalty/Decision: Zero on assignment, 5% reduction off course overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student submitted an assignment that is similar to that of another student.

Degree: Undergraduate **Year:** 4

Penalty/Decision: Zero for the assignment; an additional five marks subtracted from final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student was found to be cheating on an assignment.

Degree: Undergraduate **Year:** 3

Penalty/Decision: Zero on assignment; disciplinary probation, 5% deduction overall.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student submitted an assignment that is similar to that of another student.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero given for assignment; an additional five marks to be subtracted to determine final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: A student was found to be collaborating on an assignment without authorization.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on assignment; deduction of 5 % from the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: A student was found to be collaborating on an assignment without authorization.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on assignment; deduction of 5 % from the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student was found to be collaborating with another student on an assignment that was instructed to be individual work.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the assignment; deduction of 5 % from the final grade; disciplinary probation. The student accepted the penalty.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student was found to be collaborating with another student on an assignment that was instructed to be individual work.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the assignment; deduction of 5 % from the final grade; disciplinary probation. The student accepted the penalty.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: A student was found to have plagiarized with a group of other students on an assignment.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the assignment; %5 deduction overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: A student was found to have plagiarized with a group of other students on an assignment.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the assignment; %5 deduction overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: A student was found to have plagiarized with a group of other students on an assignment.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the assignment; %5 deduction overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: A student was found to have plagiarized with a group of other students on an assignment.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the assignment; %5 deduction overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: A student was found to have plagiarized with a group of other students on an assignment.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the assignment; %5 deduction overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Penalty/Decision: As a result of this infraction, a penalty of zero on the assignment and a deduction of 5% from the final grade, and disciplinary probation.

Mitigating/Extenuating Circumstances: First offence; admitted guilt.

Description: Unauthorized co-operation or collaboration

Details: A student collaborated on an assignment with other students. The assignment was instructed to be completed individually and thus the group work was unauthorized.

Degree: Undergraduate **Year:** 1

Penalty/Decision: As a result of this infraction, a penalty of zero on Assignment and a deduction of 5% from the final grade, and disciplinary probation.

Mitigating/Extenuating Circumstances: First offence; admitted guilt.

Description: Unauthorized co-operation or collaboration

Details: A student collaborated on an assignment with other students. The assignment was instructed to be completed individually and thus the group work was unauthorized.

Degree: Undergraduate **Year:** 1

Penalty/Decision: As a result of this infraction, a penalty of zero the assignment and a deduction of 5% from the final grade, and disciplinary probation.

Mitigating/Extenuating Circumstances: First offence; admitted guilt.

Description: Unauthorized co-operation or collaboration

Details: The student was found to have collaborated on an assignment without authorization.

Degree: Undergraduate **Year:** 2

Penalty/Decision: Zero on Assignment; deduction of 5% from the final grade; and disciplinary probation.

Mitigating/Extenuating Circumstances: First offence; admitted guilt.

Description: Unauthorized co-operation or collaboration

Details: The student was found to have collaborated on an assignment without authorization.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on Assignment; deduction of 5% from the final grade; and disciplinary probation.

Mitigating/Extenuating Circumstances: First offence; admitted guilt.

Description: Unauthorized co-operation or collaboration

Details: The student was found to have collaborated on an assignment without authorization.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on Assignment; deduction of 5% from the final grade; and disciplinary probation.

Mitigating/Extenuating Circumstances: First offence; admitted guilt.

Description: Unauthorized co-operation or collaboration

Details: The student was found to have collaborated on an assignment without authorization.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on Assignment; deduction of 5% from the final grade; and disciplinary probation.

Mitigating/Extenuating Circumstances: First offence; admitted guilt.

Description: Unauthorized co-operation or collaboration

Details: The student was found to have collaborated on an assignment without authorization.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on Assignment; deduction of 5% from the final grade; and disciplinary probation.

Mitigating/Extenuating Circumstances: First offence; admitted guilt.

Description: Unauthorized co-operation or collaboration

Details: The student was found to have collaborated on an assignment without authorization.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on Assignment; deduction of 5% from the final grade; and disciplinary probation.

Mitigating/Extenuating Circumstances: First offence; admitted guilt.

Description: Unauthorized co-operation or collaboration

Details: The student was found to have excessively collaborated on an assignment submitted for the course.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the assignment, 5% deduction off course grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student was found to have excessively collaborated on an assignment submitted for the course. The student consulted prior solutions in order to complete the assignment.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on the assignment, 5% deduction off course grade, disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student was found to have excessively collaborated on an assignment submitted for the course. The student consulted prior solutions in order to complete the assignment.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on the assignment, 5% deduction off course grade, disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student was found to have excessively collaborated on an assignment submitted for the course.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on the assignment, 5% deduction off course grade, disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student was found to have excessively collaborated on an assignment submitted for the course.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on the assignment, 5% deduction off course grade, disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: This student excessively collaborated on an assignment with another student.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on the assignment; 5% deduction off course grade; disciplinary probation for remainder of undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: This student was found to have excessively collaborated on an assignment without authorization.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the assignment; 5% deduction off course grade; disciplinary probation for remainder of undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student submitted an essay that was substantially similar to that submitted by another student in the class. The student worked with another student on the essay by brainstorming and sharing notes. The balance of probabilities suggests that the student had relied on the students work throughout the entire process of writing their own essay.

Degree: Undergraduate

Year: 4

Penalty/Decision: Grade of 50% on the assignment; disciplinary probation for the remainder of the student's undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student submitted an essay that was substantially similar to that submitted by another student in the class.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on the assignment; a further five marks off the final grade in the course; disciplinary probation for the remainder of the student's undergraduate career

Mitigating/Extenuating Circumstances: First offence; standard penalty.

Description: Unauthorized co-operation or collaboration

Details: The student submitted an assignment that was similar to another student's submission. Most of parts of their solutions are the same and with the same indentation in style. It is believed that this is due to the same private tutor and they do not accept the penalty.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on assignment; further 5% deduction on course overall; disciplinary probation.

Description: Unauthorized co-operation or collaboration

Details: The student sent their assignment to another student in order to assist with understanding the concepts. The student did not intend for the other student to use the content of his/her assignment and submit it as their own.

Degree: Undergraduate **Year:** 2

Penalty/Decision: Zero on assignment; 5% from the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student participated in collaboration on an assignment with other students without authorization.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on assignment; 5% deduction off course grade overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student participated in collaboration on an assignment with other students without authorization.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on assignment; 5% deduction off course grade overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student participated in collaboration on an assignment with other students without authorization.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on assignment; 5% deduction off course grade overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student participated in collaboration with other students without authorization.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on assignment; 5% deduction off course grade overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student participated in collaboration with other students without authorization.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on assignment; 5% deduction off course grade overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student participated in collaboration with other students without authorization.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on assignment; deduction of 5 % from the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: Student submitted an assignment that is similar to that of another student.

Degree: Undergraduate

Year: 1

Penalty/Decision: A grade of zero given for final assignment; an additional five marks subtracted from final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: A student lent their work to another student and it unknowingly was used as an aid for the other student to copy from.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: A student copied from another student's assignment without their knowledge.

Degree: Undergraduate **Year:** 3

Penalty/Decision: Zero on assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student excessively collaborated on an assignment.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on the assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student excessively collaborated on an assignment.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on the assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student worked with another student on the same assignment which was instructed to be independent work.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on the assignment; 5% deduction overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student worked with another student on the same assignment which was instructed to be independent work.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on the assignment; 5% deduction overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student worked with another student on the same assignment which was instructed to be independent work.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the assignment; 5% deduction overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student copied off other students for an assignment.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the assignment; 5% deduction overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student collaborated with other students to complete an assignment.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the assignment; 5% deduction overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student copied off of other students while completing an assignment.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the assignment; 5% deduction overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student submitted an assignment that contained several similarities to the assignment of another student. The student worked with a senior student who helped multiple students with the assignment content.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on assignment; deduction of 5% from the final grade, and disciplinary probation has been given.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student copied another student's assignment.

Degree: Undergraduate **Year:** 4

Penalty/Decision: Zero on the assignment, 5% deduction off overall course grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student submitted an assignment that showed similarities to the assignment submission of another student.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on assignment; deduction of 5% from the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student submitted an assignment similar to that of another student's assignment. Several similarities in their submissions were found.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on assignment; deduction of 5% from the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student submitted an assignment similar to that of another student's assignment. Several similarities in their submissions were found.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on assignment; deduction of 5% from the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student collaborated with another student on an assignment. The student explained working with the other student and discussing the assignment together then copied and pasted from each other and submitted what is considered group work, and not individual work that was instructed.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on assignment; deduction of 5% from the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student copied another student's assignment submission.

Degree: Undergraduate **Year:** 4

Penalty/Decision: Zero on the assignment, 5% deduction off overall course grade, disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student submitted an assignment that contained several similarities to that of other students in their submissions. The student worked with the other student out of convenience since they live in the same building.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on assignment; deduction of 5% from the final grade has been given to the other student.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student copied files that belonged to another student from a laptop while studying together. The student copied the materials when the other student visited the washroom.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on the assignment.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student submitted an assignment that contained several similarities to that of another student's submission. The student mentioned living in the same building as the other student with whom the assignment was collaborated on.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on assignment but not a deduction of 5% from the final grade.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student submitted an assignment containing very similar materials to that of another student's submission. The student explained the concepts required for solving the assignment to the other student.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on the assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student submitted an assignment containing very similar materials to that of another student's submission. The student explained the concepts required for solving the assignment to the other student.

Degree: Undergraduate **Year:** 2

Penalty/Decision: Zero on assignment; additional 5% off the final grade; disciplinary probation.

Description: Unauthorized co-operation or collaboration

Details: The student collaborated with other students over the phone and shared ideas but not actual material. The investigator explained to the students that this still considered cheating and that the submitted work must be their own work, not the work of any other individual.

Degree: Undergraduate

Year: 1

Penalty/Decision: As a result of this infraction, a penalty of zero on the assignment and a deduction of 5% from the final grade. The student accepted the penalty.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student collaborated with other students over the phone and shared ideas but not actual material. The investigator explained to the students that this still considered cheating and that the submitted work must be their own work, not the work of any other individual.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the assignment and a deduction of 5% from the final grade.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student collaborated with another student on an assignment without authorization.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the assignment; deduction of 5% from the final grade.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student collaborated with another student on an assignment without authorization.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the assignment; deduction of 5% from the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student cheated on an assignment by collaborating with another student without authorization.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the assignment; deduction of 5% from the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student cheated on an assignment by collaborating with another student without authorization.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the assignment; deduction of 5% from the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: Second offence.

Description: Unauthorized co-operation or collaboration

Details: The student cheated on an assignment by collaborating with another student without authorization.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the assignment; deduction of 5% from the final grade.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student cheated on an assignment by collaborating with another student without authorization.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the assignment and a deduction of 5% from the final grade; disciplinary probation. The student accepted the penalty.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student cheated on an assignment by collaborating with another student without authorization.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the assignment and a deduction of 5% from the final grade; disciplinary probation. The student accepted the penalty.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student cheated on an assignment by collaborating with another student without authorization.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the assignment; deduction of 5% from the final grade.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student cheated on an assignment by collaborating with another student without authorization.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the assignment; deduction of 5% from the final grade; disciplinary probation. The student accepted the penalty.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student and class were instructed to not work with anyone else on the assignments, with the only exception being that they can ask questions. The student's assignment showed similarities to that of another student's assignment.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the assignments; 5% deduction off the course grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student and class were instructed to not work with anyone else on the assignments, with the only exception being that they can ask questions. The student's assignment showed similarities to that of another student's assignment.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the assignments; 5% deduction off the course grade; disciplinary probation.

Mitigating/Extenuating Circumstances: Second offence.

Description: Unauthorized co-operation or collaboration

Details: The student and class were instructed to not work with anyone else on the assignments, with the only exception being that they can ask questions. The student's assignment showed similarities to that of another student's assignment.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on the assignments; 5% deduction off the course grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student and class were instructed to not work with anyone else on the assignments, with the only exception being that they can ask questions. The student's assignment showed similarities to that of another student's assignment.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the assignments; 5% deduction off the course grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized resubmission of work

Details: A student altered their midterm and resubmitted it for additional marks.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the midterm; further 5% deduction in course overall; disciplinary probation for remainder of undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized resubmission of work

Details: The student that resubmitted an assignment for additional marks after the student altered the original assignment.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on assignment, 5% reduction on the course overall; disciplinary probation for remainder of undergraduate career at University of Waterloo.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized resubmission of work

Details: The student submitted a previously marked assignment for grading without instructors permission.

Degree: Undergraduate

Year: 4

Penalty/Decision: Zero on the assignment; 5% deduction from final grade.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized resubmission of work

Details: The student resubmitted their midterm for additional marks.

Degree: Undergraduate

Year: 3

Penalty/Decision: Suspension for term; disciplinary probation; zero on the midterm; further 5% deduction overall.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized resubmission of work

Details: The student resubmitted as assignment from the first time the course was taken for the second attempt at the course assignment. Given that the zero grade will result in the student failing the course for a second time, as well as the evidence that they did not realize that resubmitting the essay was an offence, the further 5 mark penalty has been waived.

Degree: Undergraduate

Year: 4

Penalty/Decision: Zero on the assignment; the student is not permitted to attempt again, but must select a different course to fulfill graduation requirements; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized resubmission of work

Details: The student resubmitted a test for additional marks but altered the answers. The student's original exam was scanned and there are considerable differences between the scanned original version and the resubmitted version.

Degree: Undergraduate

Year: 4

Penalty/Decision: Zero on midterm; 5% deduction overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unethical behaviour

Details: The student made an allegation of having been sexually assaulted by two unknown people near a residence. The student's allegation resulted in a campus-wide alert being posted. Subsequent investigation of the incident by Waterloo Regional Police concluded that, while the student had suffered some kind of physical altercation, it had not happened in the way described. The campus-wide alert was subsequently withdrawn. The matter was brought to the attention of the investigator by campus police for possible resolution as a non-academic misconduct under Policy 71. In a meeting with the investigator, the student expressed considerable deep emotional distress, brought about by a variety of factors, including but not limited to the incident and its aftermath. The student acknowledged the reckless nature of the actions and agreed to seek counselling and other kinds of support to assist in processing all that had occurred, and agreed to allow the investigator to follow up with Counselling Services, to monitor progress.

Degree: Undergraduate

Year: 1

Penalty/Decision: The primary purpose in making the allegation was to ensure that the student would acknowledge, understand the impact of the actions, and most importantly, actively seek the assistance very clearly needed. On that basis, the allegation of filing a false report.

Mitigating/Extenuating Circumstances: First offence.

Description: Unethical behaviour

Details: A student used inappropriate language in a course discussion forum. The student continued to post despite being warned the actions were inappropriate.

Degree: Undergraduate **Year:** 4

Penalty/Decision: Letter of apology.

Mitigating/Extenuating Circumstances: First offence.

Description: Violation of examination regulations

Details: The student's body appeared to have written on it while writing the midterm examination. Writing on the student's body was confirmed by the proctor upon further investigation.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Failing grade; two ethics courses offered at the University of Waterloo with a minimum of 60% pass.

Mitigating/Extenuating Circumstances: First offence.

Description: Violation of examination regulations

Details: The student cheated on exams for the term. The student admitted to offences immediately and was remorseful. The student is seeking help with counselling services for mental health issues.

Degree: Undergraduate **Year:** 2

Penalty/Decision: Suspension from the University of Waterloo for one term; zero on both exams; a 5% deduction from the courses; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Violation of examination regulations

Details: The student wrote out an answer to one of the questions on the exam and was caught with the materials during the exam. The investigator determined the directions from the course instructor were unclear and vague. The student did not know the exam questions in advance so notes wouldn't have assisted in writing all parts of the exam.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on the exam; a further 5% deduction from the total course grade; disciplinary probation for the remainder of undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Degree: Undergraduate

Year: 2

Penalty/Decision: A grade of zero for Final Examination; an additional five marks subtracted from students final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Violation of examination regulations

Details: The student provided falsified travel information in order to miss the final examination and have the weight from the final exam moved to one of the previous midterms. The student knowingly left the country during the exam period and missed the final exam.

Degree: Undergraduate

Year: 4

Penalty/Decision: A two-term suspension, zero on the examination; 5% overall deduction from course grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Violation of examination regulations

Details: The student brought a banned device into an exam room and used it during bathroom breaks.

Degree: Undergraduate

Year: 4

Penalty/Decision: Two term suspension; disciplinary probation; zero on examination; 5% deduction overall.

Mitigating/Extenuating Circumstances: Second offence.

Description: Violation of examination regulations

Details: The student was observed looking at another student and at their exam paper during a final examination.

Degree: Undergraduate

Year: 2

Penalty/Decision: A grade of zero on the final examination; an additional five marks is to be subtracted to determine final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.