

**University of Waterloo**  
**SENATE UNDERGRADUATE COUNCIL**  
**Minutes of the 10 May 2022 Meeting**  
**[in agenda order]**

**Present:** Veronica Austen, Monica Barra, Antonia Cass, Benoit Charbonneau, Martin Cooke, Daniel Davison, Vivian Dayeh, David DeVidi, Leeann Ferries, Fatma Gzara, Brendon Larson, Carol Ann MacGregor, Melody Mao, Kristiina Montero, Catherine Newell Kelly (acting Chair), Chris Vigna, Tim Weber-Kraljevski (secretary), Richard Wikkerink,

**Resources/Guests:** Natalie Clifford, Jennifer Coghlin, Danielle Jeanneault, Lauren Jutlah, Carrie Molson

**Regrets:** Rosa Tasneem

**Organization of Meeting:** Catherine Newell Kelly took the chair, and Tim Weber-Kraljevski acted as secretary. The secretary advised that a quorum was present. The agenda was approved with out formal motion.

**1. DECLARATIONS OF CONFLICTS OF INTEREST**

No conflicts of interest were declared.

**2. APPROVAL OF THE 12 APRIL 2022 MINUTES AND BUSINESS ARISING**

The following revisions to the 12 April 2022 minutes were requested: (strikethrough = removed, underline = new)

“**PR English Language Institute.** Tanya Missere-Mihas joined the meeting. Missere-Mihas spoke to the two-year progress report, highlighting: an overview of the BASE and EFAS; the pivot to online; concerns with the diversity of student; and concerns with recent low number of students. Discussion included: EFAS’s ability to recruit students; and ~~student and course who are outside of Quest~~ courses that are offered to non-University of Waterloo participants. Missere-Mihas left the meeting.”

“**FAR – Human Sciences.** MacGregor provided an overview of some challenges and weakness found in the review, as well as the actions taken in response to the review’s recommendations, highlighting: the appointment of an interim program director; the commitment to review and reconsider all current course offerings; the commitment to change the name of the program; and the commitment of future ~~board~~ broad consultation.”

“The next meeting is Tuesday ~~15 February~~ 10 May 2022 12:30 – 2:30 p.m. via Teams.”

Subject to those revisions, the 12 April 2022 minutes were approved without formal motion. There was no business arising from the minutes.

**3. CURRICULAR ITEMS FOR APPROVAL & INFORMATION**

**Engineering.** Davison provided an overview of the course changes, the inactivation (uncross-listing) of GENE 412, and minor modifications to the following academic plans: Architectural Engineering, School of Architecture, Management Engineering, Management Sciences Option, and Complementary Studies Electives. Davison also indicated that the title for item 4.4 in the Engineering submission should be Management Sciences Engineering instead of Management Science Engineering. There was a motion to approve these items on behalf of Senate. Davison and Charbonneau. Carried. Davison reported for information the temporary calendar deviations that programs made to deal with conditions caused by the COVID-19 pandemic in S2021, F2021 and the co-op graduation requirements.

**Mathematics.** Following an overview of the new courses, course changes, and corrections to a previous submission, there was a motion to approve these items on behalf of Senate. Charbonneau and Cass. Carried. Charbonneau spoke to the addition of online offerings for MATH 237, MATH 239, MATH 114, MATH 227 and MATH 124, and requested a revision to the material submitted by Mathematics for items 4.1, 4.2, and 4.3 to have the effective dates be changed to “Effective 1 September 2023 for calendar purposes”. Charbonneau also asked Council to discuss the approval process for creating online offerings of courses. Discussion included: variations in the process for approval of online offerings among faculties; moving away from including “Also offered Online” in the calendar when the new calendar software is introduced; the advantages and disadvantages of including “Also offered Online” in the calendar; if online offerings are a delivery decision under scheduling; the advantages of having Council approve online offerings; the importance of ensuring quality control for new modes of course delivery; that Council likely does not need to approve the addition of online offerings of course to the calendar but could approve them if that has been the practice of the Faculty; and that Council would likely need to approve an entire program moving online as a major modification. Council also heard that the Centre for Extended Learning (CEL) is developing the "standards and expectations for online courses" guidelines and that the discussion would be continued as part of a larger discussion on online courses when Aldo Caputo, Director, CEL, presents the guidelines to UOPs. There was a motion to approve these items, subject to the revision, on behalf of Senate. Charbonneau and Cooke. Carried. Charbonneau presented the minor academic plan changes. There was a motion to approve the minor academic plan changes on behalf of Senate. Charbonneau and Ferries. Carried.

**Science.** Following an overview of the course changes, minor academic plan changes and an academic plan inactivation for Honours Chemistry, Biobased Specialization, there was a motion to approve the course changes and minor academic plan changes on behalf of Senate, and to recommend that Senate approve the academic plan inactivation. Barra and Larsen. Carried.

**Co-operative Education.** Ferries presented minor academic plan changes to the Co-operative Education requirement for Faculty of Environment, Faculty of Health, and Faculty of Science. In response to questions, Council heard that IAP and Finance are prepared for the removal of the work-report marking fees and that the changes meet the Co-operative Education and Work-Integrated Learning (CEWIL) accreditation requirements. There was a motion to approve the minor academic plan changes on behalf of Senate. Ferries and Larsen. Carried.

#### **4. OTHER BUSINESS.**

There was no further business.

#### **5. NEXT MEETING**

The next meeting is Tuesday 14 June 2022 12:30 – 2:30 p.m. via Teams. [Note: the 14 June 2022 meeting was rescheduled, the next meeting is Tuesday 28, June 2022 12:00 – 1:00 p.m. via Teams.]

20 June 2022

Tim Weber-Kraljevski  
Associate University Secretary