

# Course Schedule

**IMPORTANT: ALL TIMES EASTERN** - Please see the [University Policies \(/d2l/common/dialogs/quickLink/quickLink.d2l?ou=672001&type=content&rcode=uWaterloo-2617382\)](#) section of your Syllabus for details

Week	Module	Readings	Activities and Assignments	End/Due Date	Weight (%)
Week 1	<a href="#">Module 1: Introduction to Resilience and Social Support</a>	<p>Blundo, R. (2001). Learning strengths-based practice: Challenging our personal and professional frames.</p> <p>Zautra, A. J., Hall, J. S., and Murray, K. E. (2008). Resilience: A new integrative approach to health and mental health research.</p>	<p>Check that you are in a Group Discussion group for the <a href="#">Introduce Yourself</a> activity and the <a href="#">Class Participation</a></p>	Monday, May 10, 2021 at 4:30 PM	<b>Group Discussions are part of your Participation grade.</b>
			<p><a href="#">Group Discussions</a></p> <ul style="list-style-type: none"> <li>• Introduce yourself, stating goals and experience.</li> <li>• Meaning of poster for Ontario Association of Social Workers</li> <li>• Meaning of Resilience</li> <li>• Song "Home to Me"</li> </ul>	Sunday, May 16, 2021 at 11:55 PM	
			<p><a href="#">Activities</a></p> <ul style="list-style-type: none"> <li>• Take VIA Survey</li> <li>• Join IPPA</li> <li>• Multilevel Analysis for Risk Factors and Resilience Resource Indices</li> </ul>		
Week 2	<a href="#">Module 2: Developmental Perspectives on Resilience</a>	<p>Werner, E. (2005). Resilience and recovery: Findings from the Kauai Longitudinal Study.</p> <p>Masten, A. (2014). Resilience in a community sample: The Project Competence Longitudinal Study.</p>	<p>Sign up for a Group Presentation topic</p>	Sunday, May 23, 2021 at 11:55 PM	<b>Self-Reflections are part of your Participation grade</b>
			<p><a href="#">Group Discussions</a></p> <ul style="list-style-type: none"> <li>• Lost Boys</li> </ul>	Sunday, May 23, 2021 at 11:55 PM	
			<p><a href="#">Self-Reflections</a></p> <ol style="list-style-type: none"> <li>1. Kauai Longitudinal Study</li> <li>2. Camp for Children Affected by 9/11</li> <li>3. <i>Ordinary Magic</i></li> </ol>	Sunday, May 23, 2021 at 11:55 PM	

			<u>Activities</u>			
			<ul style="list-style-type: none"> <li>Protective Factors Activity</li> <li>Personal Strengths Inventory Survey</li> <li>Project Competence Classifications</li> </ul>			
<b>Week 3</b>	<u>Module 3: Resilience to Loss and Potential Trauma</u>	<p>Bonanno, G. A. (2004). Loss, trauma, and human resilience: Have we underestimated the human capacity to thrive after extremely aversive events?</p> <p>Mancini, A. D. and Bonanno, G. A. (2011). Predictors and parameters of resilience to loss: Toward an individual differences model</p>	Expiration date to sign up for a <u>Group Presentation</u> topic	Saturday, May 29, 2021 at 11:55 PM		
			<u>Group Discussions</u>	<ul style="list-style-type: none"> <li>Young Woman Rebuilds after Losing Arm in Shark Attack</li> </ul>	Sunday, May 30, 2021 at 11:55 PM	
			<u>Self-Reflections</u>	<p>4. Dr. George Bonanno: Researching Grief</p> <p>5. Jan's Story</p>	Sunday, May 30, 2021 at 11:55 PM	
			<u>Activities</u>	<ul style="list-style-type: none"> <li>Post-Traumatic Growth Inventory</li> </ul>		
<b>Week 4</b>	<u>Module 4: Personality, Emotional, and Spiritual Dimensions of Resilience</u>	<p>Skodol, A. E. (2010). The Resilient Personality.</p> <p>Pargament, K. L. and Cummings, J. (2010). Anchored by Faith: Religion as a Resilience Factor.</p>	<u>Group Presentation Progress</u>	Sunday, June 6, 2021 at 11:55 PM		
			<u>Group Discussions</u>	<ul style="list-style-type: none"> <li>Pausch: <i>The Last Lecture</i></li> </ul>	Sunday, June 6, 2021 at 11:55 PM	
			<u>Self-Reflections</u>	<p>6. Invictus Poem</p> <p>7. Maud Lewis</p> <p>8. Positive Emotions</p> <p>9. Spirituality</p>	Sunday, June 6, 2021 at 11:55 PM	
			<u>Activities</u>	<ul style="list-style-type: none"> <li>Big 5 Personality Traits Test</li> <li>Brief Religious Coping Scale</li> </ul>		

Spring 21		SDS 35R Online		University of Waterloo	
<b>Week 5</b>	<u>Module 5: Cognitive Dimensions of Resilience</u>	<p>Florez, I. R. (2011). Developing young children's self-regulation through everyday experiences.</p> <p>Carson, S. H., and Langer, E. J. (2006). Mindfulness and self-acceptance.</p>	<u>Group Discussions</u> <ul style="list-style-type: none"> <li>Practice Positive Cognitive Reappraisals</li> </ul>	Sunday, June 13, 2021 at 11:55 PM	
			<u>Self-Reflections</u> <ol style="list-style-type: none"> <li>10. Personal Examples of Executive Functions and Emotion</li> <li>11. Mindfulness of Breathing Meditation</li> <li>12. Pleasant Experiences Calendar</li> </ol>	Sunday, June 13, 2021 at 11:55 PM	
<b>Week 6</b>	<u>Module 6: Midterm Paper and Class Participation Journal 1</u>		<u>Midterm Paper due</u>	Monday, June 14, 2021 at 11:55 PM	<b>25%</b>
			<u>Class Participation Journal 1 due</u>	Friday, June 18, 2021 at 11:55 PM	<b>12.5%</b>
<b>Week 7</b>	<u>Module 7: Social Dimensions of Resilience</u>	<p>Ungar, M., Brown, M., Liebenberg, L., Cheung, M., and Levine, K. (2008). Distinguishing differences in pathways to resilience among Canadian youth.</p> <p>Masten, A. (2014). Resilience in the context of families.</p>	Submit your <u>Group Presentation</u> to the Dropbox and post it to the Discussion topic: <ul style="list-style-type: none"> <li>KidsAbility</li> <li>Big Brothers, Big Sisters</li> </ul>	Monday, June 21, 2021 at 11:55 PM	<b>Group Presentations (Presentation, Discussions, Summary &amp; Evaluations) are worth 25% of your grade</b>
			(Presenting group members only:) <ul style="list-style-type: none"> <li>Group Presentation Summary</li> <li>Group Participation Evaluations</li> </ul>	Friday, June 25, 2021 at 11:55 PM	
			<u>Group Discussion</u> <ul style="list-style-type: none"> <li>Violence Interrupters</li> </ul>	Sunday, June 27, 2021 at 11:55 PM	
			<u>Group Presentation Discussions</u> <ul style="list-style-type: none"> <li>Kids Ability</li> <li>Big Brothers, Big Sisters</li> </ul>		

			13. Musicians Help Man with ALS	Sunday, June 27, 2021 at 11:55 PM	
<b>Week 8</b>	<u>Module 8: Organizational and Community Dimensions of Resilience</u>	Denhardt, K. and Denhardt, R. (2010). Building Organizational Resilience and Adaptive Management.  Zautra, A., Hall, J., and Murray, K. (2009). Community development and community resilience: An integrative approach	Submit your <u>Group Presentation</u> to the Dropbox and post it to the Discussion topic:	Monday, June 28, 2021 at 11:55 PM	
			<ul style="list-style-type: none"> <li>Alzheimer Society</li> <li>Nightingale Centre</li> </ul>		
			(Presenting group members only:)	Saturday, July 3, 2021 at 11:55 PM	
			<ul style="list-style-type: none"> <li>Presentation Summary</li> <li>Group Participation Evaluations</li> </ul>		
			<u>Group Discussions</u>	Sunday, July 4, 2021 at 11:55 PM	
			<ul style="list-style-type: none"> <li>Organizational Resilience</li> </ul>		
			<u>Group Presentation Discussions</u>		
			<ul style="list-style-type: none"> <li>Alzheimer Society</li> <li>Nightingale Centre</li> </ul>		
			<u>Self-Reflections</u>	Sunday, July 4, 2021 at 11:55 PM	
			14. Representative Citizens' Panel		
<b>Week 9</b>	<u>Module 9: Cultural Dimensions of Resilience</u>	Ungar, M. (2010). Cultural Dimensions of Resilience among Adults.	Submit your <u>Group Presentation</u> to the Dropbox and post it to the Discussion topic:	Monday, July 5, 2021 at 11:55 PM	
			<ul style="list-style-type: none"> <li>Healing of the Seven Generations</li> <li>Reception House</li> </ul>		
			(Presenting group members only:)	Friday, July 9, 2021 at 11:55 PM	
			<ul style="list-style-type: none"> <li>Presentation Summary</li> <li>Group Participation Evaluations</li> </ul>		

Group Discussions

- Multiple Cultural Dimensions

Group PresentationDiscussions

- Healing of the Seven Generations
- Reception House

University of Waterloo

Sunday,  
July 11,  
2021 at  
11:55 PMSelf-Reflections

15. Cultural Beliefs and Values
16. Multiple Cultural Dimensions
17. Varying Definitions of Resilience

Sunday,  
July 11,  
2021 at  
11:55 PM**Week 10**Module 10: Interventions for Enhancing Resilience, Part 1

Graybeal, C. (2001). Strengths-based social work assessment: Transforming the dominant paradigm.

Masten, A. (2014). A resilience framework for action. In *Ordinary Magic: Resilience in Development* by Ann Masten.

Gillham, J., and Reivich, K. (2010). Building resilience in youth: The Penn Resiliency Program

Submit your Group Presentation to the Dropbox and post it to the Discussion topic:

- oneROOF Youth Services
- Ray of Hope

Monday,  
July 12,  
2021 at  
11:55 PM

(Presenting group members only:)

- Presentation Summary
- Group Participation Evaluations

Friday,  
July 16,  
2021 at  
11:55 PMGroup Discussions

- ABC Cycle

Group PresentationDiscussions

- oneROOF Youth Services
- Ray of Hope

Sunday,  
July 18,  
2021 at  
11:55 PMSelf-Reflections

18. Strengths Questions
19. Building a Child's Resilience

Sunday,  
July 18,  
2021 at  
11:55 PMActivities

- Strengths Chart

Week 11	Module 11: <u>Interventions for Enhancing Resilience, Part 2</u>	Padesky, C.A. and Mooney, K. A. (2012). Strengths-based Cognitive-Behavioural Therapy: A four-step model to build resilience  Coyne, J. C., and Tennen, H. (2010). Positive psychology in cancer care: Bad science, exaggerated claims, and unproven medicine	Submit your <u>Group Presentation</u> to the Dropbox and post it to the Discussion topic:  <ul style="list-style-type: none"> <li>House of Friendship</li> <li>HopeSpring Cancer Support Centre</li> </ul> (Presenting group members only):  <ul style="list-style-type: none"> <li>Presentation Summary</li> <li>Group Participation Evaluations</li> </ul> <u>Group Discussions</u> <ul style="list-style-type: none"> <li>Deegan video: Mental Health</li> </ul> <u>Group Presentation Discussions</u>  <ul style="list-style-type: none"> <li>House of Friendship</li> <li>HopeSpring Cancer Support Centre</li> </ul> <u>Self-Reflections</u>  20. Personal Medicine 21. IMPROVE Dialectical Behavior Therapy 22. SuperBetter App	Monday, July 19, 2021 at 11:55 PM	University of Waterloo
				Friday, July 23, 2021 at 11:55 PM	
Week 12	Module 12: <u>Community and Environmental Resilience</u>	Kretzmann, J. P. (2010). Asset-Based Strategies for Building Resilient Communities.  Okvat, H. A., and Zautra, A. J. (2011). Community gardening: A parsimonious path to individual, community, and environmental resilience	Submit your <u>Group Presentation</u> to the Dropbox and post it to the Discussion topic:  <ul style="list-style-type: none"> <li>Muslim Social Services Kitchener-Waterloo</li> <li>The Working Centre</li> </ul> (Presenting group members only):  <ul style="list-style-type: none"> <li>Presentation Summary</li> <li>Group Participation Evaluations</li> </ul>	Monday, July 26, 2021 at 11:55 PM	

		<ul style="list-style-type: none"> <li>• Experience Corps</li> </ul> <u>Group Presentation Discussions</u> <ul style="list-style-type: none"> <li>• Muslim Social Services Kitchener-Waterloo</li> <li>• The Working Centre</li> </ul>	Sunday, August 1, 2021 at 11:55 PM	
		<u>Self-Reflection</u>	Sunday, August 1, 2021 at 11:55 PM	
		23. Rebuilding Detroit		
		<u>Class Participation Journal 2</u>	Sunday, August 1, 2021 at 11:55 PM	<b>12.5%</b>
		<u>Take-Home Final Exam: Case Study.</u>	Saturday, August 7, 2021 at 11:55 PM	<b>25%</b>

## Official Grades and Course Access

Official Grades and Academic Standings are available through Quest (<https://uwaterloo.ca/quest/>).

Your access to this course will continue for the duration of the current term. You will not have access to this course once the next term begins.

## Contact Information

### Announcements

Your instructor uses the **Announcements** widget on the **Course Home** page during the term to communicate new or changing information regarding due dates, instructor absence, etc., as needed.

You are expected to read the announcements on a regular basis.

To ensure you are viewing the complete list of announcements, you may need to click **Show All Announcements**.

### Discussions

A General Discussion (</d2l/common/dialogs/quickLink/quickLink.d2l?ou=672001&type=discuss&rcode=uWaterloo-58235>) topic\* has also been made available to allow students to communicate with peers in the course. Your instructor may drop in at this discussion topic.

### Contact Us

Who and Why	Contact Details	SDS 355R Online	University of Waterloo
<p><b>Instructor</b></p> <ul style="list-style-type: none"> <li>Course-related questions (e.g., course content, deadlines, assignments, etc.)</li> <li>Questions of a personal nature: such as grades or illness</li> </ul>	<p><b>Post your course-related questions</b> to the <a href="#">Ask the Instructor</a> (<a href="/d2l/common/dialogs/quickLink/quickLink.d2l?ou=672001&amp;type=discuss&amp;rcode=uWaterloo-58234">/d2l/common/dialogs/quickLink/quickLink.d2l?ou=672001&amp;type=discuss&amp;rcode=uWaterloo-58234</a>) discussion topic*. This allows other students to benefit from your question as well.</p> <p><b>Questions of a personal nature</b> can be directed to your instructor via email.</p> <p>Instructor: Dr. Jim Perretta  <a href="mailto:jgperret@uwaterloo.ca">jgperret@uwaterloo.ca</a> (<a href="mailto:jgperret@uwaterloo.ca">mailto:jgperret@uwaterloo.ca</a>)</p> <p>Your instructor checks email and the <a href="#">Ask the Instructor</a> (<a href="/d2l/common/dialogs/quickLink/quickLink.d2l?ou=672001&amp;type=discuss&amp;rcode=uWaterloo-58234">/d2l/common/dialogs/quickLink/quickLink.d2l?ou=672001&amp;type=discuss&amp;rcode=uWaterloo-58234</a>) discussion topic* frequently and will make every effort to reply to your questions within 48 hours, Monday to Friday.</p>		
<p><b>Technical Support,</b> Centre for Extended Learning</p> <ul style="list-style-type: none"> <li>Technical problems with Waterloo LEARN</li> <li>Questions about PebblePad</li> </ul>	<p><a href="mailto:learnhelp@uwaterloo.ca">learnhelp@uwaterloo.ca</a> (<a href="mailto:learnhelp@uwaterloo.ca?body=Name:%20%0D%0AUser%20ID:%20%0D%0ACourse:">mailto:learnhelp@uwaterloo.ca?body=Name:%20%0D%0AUser%20ID:%20%0D%0ACourse:</a>)</p> <p>Include your full name, WatIAM user ID, student number, and course name and number.</p> <p>Technical support is available during regular business hours, Monday to Friday, 8:30 AM to 4:30 PM (Eastern Time).</p> <p><a href="https://uwaterloo.ca/learn-help/students">LEARN Help Student Documentation</a> (<a href="https://uwaterloo.ca/learn-help/students">https://uwaterloo.ca/learn-help/students</a>)</p>		
<p><b>Learner Support Services,</b> Centre for Extended Learning</p> <ul style="list-style-type: none"> <li>General inquiries</li> <li>WatCards (Student ID Cards)</li> <li>Examination information</li> </ul>	<p><a href="https://uwaterloo.ca/extended-learning/learn-online/student-resources">Student Resources</a> (<a href="https://uwaterloo.ca/extended-learning/learn-online/student-resources">https://uwaterloo.ca/extended-learning/learn-online/student-resources</a>)</p> <p><a href="mailto:extendedlearning@uwaterloo.ca">extendedlearning@uwaterloo.ca</a> (<a href="mailto:extendedlearning@uwaterloo.ca?body=Name:%20%0D%0AUser%20ID:%20%0D%0ACourse:">mailto:extendedlearning@uwaterloo.ca?body=Name:%20%0D%0AUser%20ID:%20%0D%0ACourse:</a>)</p> <p>+1 519-888-4002</p> <p>Include your full name, WatIAM user ID, student number, and course name and number.</p>		

\*Discussions can be accessed by clicking **Connect** and then **Discussions** on the course navigation bar above.

## Course Description and Learning Outcomes

### Course Description

This course will provide an overview of the theory, research, and practice of resilience and social support – an interdisciplinary field and an applied science. Resilience can be broadly defined as successful adaptation to adversity. We will discuss several dimensions of resilience, including life-span developmental, social, emotional, personality, cognitive, spiritual, cultural, and organization/community. We will also review various applications which usher from the study of resilience and social support, including interventions and public policies.

### Learning Outcomes

Upon completion of this course, students should be able to:



1. Describe various dimensions of resilience [SDS 355R Online](#) [University of Waterloo](#)
2. Evaluate resilience from multiple levels of analysis (e.g. individual, family, community, culture), including how these levels interact with each other
  3. Evaluate applications of research on resilience and social support for individuals, families, and communities
  4. Apply your theoretical knowledge through real-world examples, class participation, a group presentation, and a review of a local community agency

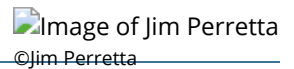
*This online course was developed by Dr. Jim Perretta, with instructional design and multimedia development support provided by the Centre for Extended Learning. Further media production was provided by Instructional Technologies and Multimedia Services.*

## About the Course Author

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### Dr. Jim Perretta, Course Author

#### Educational Background



Dr. Perretta completed his B.Sc. with a Specialist in Psychology at the University of Toronto. He completed his M.A. and PhD in Clinical Psychology at Queen's University. He also completed a 1-year clinical internship at the Queen Elizabeth II Health Sciences Centre in Halifax.

#### Research and Clinical Work

Dr. Perretta has published research in the field of cognitive aging. Currently, he divides his professional time between teaching and clinical practice. In his clinical work, he is passionate about promoting mental health, wellness, resilience, and healthy aging.

#### Philosophy of Teaching

Dr. Perretta has been teaching at Renison University College for 8 years. He tries to incorporate his clinical practice and life experience into his teaching. He values discussion in his courses. He believes that learning is an active process in which students construct new ideas or concepts based upon their current and past knowledge.

#### Hobbies/Interests/Sports

Dr. Perretta has a variety of hobbies and interests.

He enjoys hiking, reading, cooking (and eating!), writing poetry/song lyrics, playing tennis, and having fun with his friends, family, and pets.

## Materials and Resources

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### Textbook: Courseware Readings for SDS 355R

#### **Required**

- Courseware Readings for SDS 355R can be purchased at the bookstore.

#### **Optional**

Some optional readings have been included in Library Course Reserves (available online).

For your convenience, you can compile a list of required and optional course materials through [BookLook](https://wstore.uwaterloo.ca/course-materials/my-booklook.html) (<https://wstore.uwaterloo.ca/course-materials/my-booklook.html>) using your Quest userID and password. If you are having difficulties ordering online and wish to call the Waterloo Bookstore, their phone number is +1 519-888-4673 or toll-free at +1 866-330-7933. Please be aware that textbook orders **CANNOT** be taken over the phone.

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## Course Reserves

Course Reserves can be accessed using the **Library Resources** widget on the **Course Home** page.

## Resources

- Library services for [Co-op students on work term and students taking online courses](https://uwaterloo.ca/library/services/co-op-students-work-term-and-students-taking-online-courses) (<https://uwaterloo.ca/library/services/co-op-students-work-term-and-students-taking-online-courses>).

## Grade Breakdown

The following table represents the grade breakdown of this course.

Activities and Assignments	Weight (%)
Midterm Paper	25%
Participation <ul style="list-style-type: none"><li>Journal 1 (12.5%)</li><li>Journal 2 (12.5%)</li></ul>	25%
Group Presentation	25%
Take-home final exam: Case Study	25%

## Course Policies

### Late Policy

All activities and assignments are due by their specified due dates and times, as indicated in the [Course Schedule](#) ([/d2l/common/dialogs/quickLink/quickLink.d2l?ou=672001&type=content&rcode=uWaterloo-2617377](#)).

5% will be deducted on all activities and assignments for each day that they are late, including weekends.

Missed due dates are only acceptable in the case of medical problems (with a doctor's note). See the [University Policies](#) ((/d2l/common/dialogs/quickLink/quickLink.d2l?ou=672001&type=content&rcode=uWaterloo-2617382). page for details.

## Submission of Assignments

You are responsible for making sure that your instructor receives your work.

Excuses are not accepted in the case of a crashed computer and lost or misplaced work. It is your responsibility to make more than one electronic copy of your work, for your records.

## University Policies

### Submission Times

Please be aware that the University of Waterloo is located in the **Eastern Time Zone** (GMT or UTC-5 during standard time and UTC-4 during daylight saving time) and, as such, the time that your activities and/or assignments are due is based on this zone. If you are outside the Eastern Time Zone and require assistance with converting your time, please try the [Ontario, Canada Time Converter](http://www.worldtimeserver.com/convert_time_in_CA-ON.aspx) ([http://www.worldtimeserver.com/convert\\_time\\_in\\_CA-ON.aspx](http://www.worldtimeserver.com/convert_time_in_CA-ON.aspx)).

### Accommodation Due to Illness

**If your instructor has provided specific procedures for you to follow if you miss assignment due dates, term tests, or a final examination, adhere to those instructions.** Otherwise:

#### Missed Assignments/Tests/Quizzes

Contact the instructor as soon as you realize there will be a problem, and preferably within 48 hours, but no more than 72 hours, have a medical practitioner complete a [Verification of Illness Form](https://uwaterloo.ca/campus-wellness/health-services/student-medical-clinic) (<https://uwaterloo.ca/campus-wellness/health-services/student-medical-clinic>).

**Email** a scanned copy of the Verification of Illness Form to your instructor. In your email to the instructor, provide your name, student ID number, and exactly what course activity you missed.

Further information regarding Management of Requests for Accommodation Due to Illness can be found on the [Accommodation due to illness](https://uwaterloo.ca/registrar/current-students/accommodation-due-to-illness) (<https://uwaterloo.ca/registrar/current-students/accommodation-due-to-illness>) page.

#### Missed Final Examinations

Your faculty determines academic accommodation; therefore we advise you to speak with your professor if you anticipate being unable to fulfill academic requirements due to illness or other extenuating circumstances.

Further information about Examination [Accommodations](http://ugradcalendar.uwaterloo.ca/page/Acad-Regs-Accommodations) (<http://ugradcalendar.uwaterloo.ca/page/Acad-Regs-Accommodations>) is available in the Undergraduate Calendar.

### Academic Integrity

In order to maintain a culture of academic integrity, members of the University of Waterloo community are expected to promote honesty, trust, fairness, respect, and responsibility. **If you have not already completed the online tutorial regarding academic integrity you should do so as soon as possible.** Undergraduate students should see the [Academic Integrity Tutorial](#)

(<https://uwaterloo.ca/library/get-assignment-and-research-help/academic-integrity/academic-integrity-tutorial>) and graduate students should see the [Graduate Students and Academic Integrity](https://uwaterloo.ca/library/get-assignment-and-research-help/academic-integrity/graduate-students-and-academic-integrity) (<https://uwaterloo.ca/library/get-assignment-and-research-help/academic-integrity/graduate-students-and-academic-integrity>) website.

Proper citations are part of academic integrity. Citations in CEL course materials usually follow CEL style, which is based on APA style. Your course may follow a different style. If you are uncertain which style to use for an assignment, please confirm with your instructor or TA.

For further information on academic integrity, please visit the [Office of Academic Integrity](http://uwaterloo.ca/academic-integrity/) (<http://uwaterloo.ca/academic-integrity/>).

## Turnitin

**Turnitin.com:** Text matching software (Turnitin®) may be used to screen assignments in this course. Turnitin® is used to verify that all materials and sources in assignments are documented. Students' submissions are stored on a U.S. server, therefore students must be given an alternative (e.g., scaffolded assignment or annotated bibliography), if they are concerned about their privacy and/or security. Students will be given due notice, in the first week of the term and/or at the time assignment details are provided, about arrangements and alternatives for the use of Turnitin® in this course.

It is the responsibility of the student to notify the instructor if they, in the first week of term or at the time assignment details are provided, wish to submit the alternate assignment.

[Turnitin® at Waterloo](https://uwaterloo.ca/academic-integrity/integrity-waterloo-faculty/turnitinr-waterloo) (<https://uwaterloo.ca/academic-integrity/integrity-waterloo-faculty/turnitinr-waterloo>)

## Discipline

A student is expected to know what constitutes [academic integrity](http://uwaterloo.ca/academic-integrity/) (<http://uwaterloo.ca/academic-integrity/>) to avoid committing an academic offence, and to take responsibility for his/her actions. A student who is unsure whether an action constitutes an offence, or who needs help in learning how to avoid offences (e.g., plagiarism, cheating) or about “rules” for group work/collaboration, should seek guidance from the course instructor, academic advisor, or the undergraduate Associate Dean. For information on categories of offences and types of penalties, students should refer to [Policy 71 - Student Discipline](https://uwaterloo.ca/secretariat/policies-procedures-guidelines/policy-71) (<https://uwaterloo.ca/secretariat/policies-procedures-guidelines/policy-71>). For typical penalties, check [Guidelines for the Assessment of Penalties](https://uwaterloo.ca/secretariat/guidelines/guidelines-assessment-penalties) (<https://uwaterloo.ca/secretariat/guidelines/guidelines-assessment-penalties>).

## Appeals

A decision made or penalty imposed under [Policy 70 - Student Petitions and Grievances](https://uwaterloo.ca/secretariat/policies-procedures-guidelines/policy-70) (<https://uwaterloo.ca/secretariat/policies-procedures-guidelines/policy-70>), (other than a petition) or [Policy 71 - Student Discipline](https://uwaterloo.ca/secretariat/policies-procedures-guidelines/policy-71) (<https://uwaterloo.ca/secretariat/policies-procedures-guidelines/policy-71>), may be appealed if there is a ground. A student who believes he/she has a ground for an appeal should refer to [Policy 72 - Student Appeals](https://uwaterloo.ca/secretariat/policies-procedures-guidelines/policy-72) (<https://uwaterloo.ca/secretariat/policies-procedures-guidelines/policy-72>).

## Grievance

A student who believes that a decision affecting some aspect of his/her university life has been unfair or unreasonable may have grounds for initiating a grievance. Read [Policy 70 - Student Petitions and Grievances](https://uwaterloo.ca/secretariat/policies-procedures-guidelines/policy-70) (<https://uwaterloo.ca/secretariat/policies-procedures-guidelines/policy-70>), Section 4. When in doubt please be certain to contact the department's administrative assistant who will provide further assistance.

## Final Grades

In accordance with [Policy 46 - Information Management](https://uwaterloo.ca/secretariat/policies-procedures-guidelines/policies/policy-46-information-management) (<https://uwaterloo.ca/secretariat/policies-procedures-guidelines/policies/policy-46-information-management>), Appendix A - Access to and Release of Student Information, the Centre for Extended Learning does not release final examination grades or final course grades to students. Students must go to [Quest](https://uwaterloo.ca/quest/) (<https://uwaterloo.ca/quest/>) to see all final grades. Any grades posted in Waterloo LEARN are unofficial.

## AccessAbility Services

[AccessAbility Services](https://uwaterloo.ca/accessability-services/) (<https://uwaterloo.ca/accessability-services/>), located in Needles Hall, collaborates with all academic departments to arrange appropriate accommodations for students with disabilities without compromising the academic integrity of the curriculum. If you require academic accommodation to lessen the impact of your disability, please register with AccessAbility Services at the beginning of each academic term and for each course.

## Accessibility Statement

The Centre for Extended Learning strives to meet the needs of all our online learners. Our ongoing efforts to become aligned with the [Accessibility for Ontarians with Disabilities Act \(AODA\)](http://www.ontario.ca/laws/statute/05a11) (<http://www.ontario.ca/laws/statute/05a11>), are guided by University of Waterloo accessibility [Legislation](https://uwaterloo.ca/human-resources/accessibility/legislation) (<https://uwaterloo.ca/human-resources/accessibility/legislation>) and policy and the [World Wide Web Consortium's \(W3C\) Web Content Accessibility Guidelines \(WCAG\) 2.0](http://www.w3.org/TR/WCAG20/) (<http://www.w3.org/TR/WCAG20/>). The majority of our online courses are currently delivered via the Desire2Learn Learning Environment. Learn more about [Desire2Learn's Accessibility Standards Compliance](http://www.d2l.com/accessibility/standards/) (<http://www.d2l.com/accessibility/standards/>).

## Use of Computing and Network Resources

Please see the [Guidelines on Use of Waterloo Computing and Network Resources](https://uwaterloo.ca/information-systems-technology/about/policies-standards-and-guidelines/campus-network/guidelines-use-waterloo-computing-and-network-resources) (<https://uwaterloo.ca/information-systems-technology/about/policies-standards-and-guidelines/campus-network/guidelines-use-waterloo-computing-and-network-resources>).

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If there are any questions about this notice, please contact the University of Waterloo, Centre for Extended Learning, Waterloo, Ontario, Canada, N2L 3G1 or [extendedlearning@uwaterloo.ca](mailto:extendedlearning@uwaterloo.ca) (<mailto:extendedlearning@uwaterloo.ca>).