

# Course Schedule

**Important:** ALL TIMES EASTERN - Please see the [University Policies](#) section of your Syllabus for details.

Week	Module	Readings	Activities and Assignments	Begin Date	End / Due Date	Weight (%)
Week 1	Module 1: <a href="#">Social Work Code of Ethics</a>	See the <a href="#">Weekly Course Readings</a> page.	<a href="#">Introduce Yourself</a>			Ungraded
			Watch <i>Little Miss Sunshine</i> (Do this prior to beginning any readings or course lectures)			
			<a href="#">Module 1 Discussion</a>			
Week 2	Module 2: <a href="#">Conceptualizing Families</a>	See the <a href="#">Weekly Course Readings</a> page.	<a href="#">Module 2 Discussion</a>			
Week 3	Module 3: <a href="#">Diversity and Families</a>	See the <a href="#">Weekly Course Readings</a> page.	<a href="#">Module 3 Discussion</a>			
Week 4	Module 4: <a href="#">Models of Individual Functioning, Family Life Cycles, and Family Strengths</a>	See the <a href="#">Weekly Course Readings</a> page.	<a href="#">Module 4 Discussion</a>			
Week 5		No assigned readings for this week.	<a href="#">Assignment 1</a>		Wednesday, February 10, 2021 at 11:59 PM	30%
<b>Reading Week (Saturday, February 13, 2021 to Sunday, February 21, 2021)</b>						
Week 6	Module 5: <a href="#">Family Date Collection and Assessment</a>	See the <a href="#">Weekly Course Readings</a> page.				
Week 7	Module 5: <a href="#">Family Date Collection</a>	See the <a href="#">Weekly</a>	<a href="#">Module 5 Discussion</a>			

	<a href="#">and Assessment</a>	<a href="#">Course Readings</a> page.				
<b>Week 8</b>	Module 6: <a href="#">Strategies and Goals in Family Social Work</a>	See the <a href="#">Weekly Course Readings</a> page.				
<b>Study Days (Saturday, March 13, 2021 to Tuesday, March 16, 2021)</b>						
<b>Week 9</b>	Module 7: <a href="#">Specific Models of Family Therapy</a>	See the <a href="#">Weekly Course Readings</a> page.	Complete the <a href="#">Therapy Charts</a> <a href="#">Assignment 2</a>			
						Wednesday, March 17, 2021 at 11:59 PM
<b>Week 10</b>	Module 7: <a href="#">Specific Models of Family Therapy</a>	See the <a href="#">Weekly Course Readings</a> page.	Complete the <a href="#">Therapy Charts</a>			
<b>Week 11</b>	Module 7: <a href="#">Specific Models of Family Therapy</a>	See the <a href="#">Weekly Course Readings</a> page.	Complete the <a href="#">Therapy Charts</a>			
<b>Week 12</b>	Module 8: <a href="#">Matching Models to Families According to Their Needs</a>	No assigned readings for this week.	Complete the <a href="#">Assignment 3 Practice Exercise</a> (optional) <a href="#">Assignment 3</a>			<b>Ungraded</b>
				<b>Family Scenarios</b> available in the <b>Assignment 3 Dropbox</b> on Tuesday, April 6, 2021 at 12:05 AM	Monday, April 12, 2021 at 11:59 PM	<b>40%</b>

There is **NO** Final Examination for this course.

## Official Grades and Course Access

Official Grades and Academic Standings are available through [Quest](#).

Your access to this course will continue for the duration of the current term. You will not have access to this course once the next term begins.

# Contact Information

## Announcements

Your instructor uses the **Announcements** widget on the **Course Home** page during the term to communicate new or changing information regarding due dates, instructor absence, etc., as needed. You are expected to read the announcements on a regular basis.

To ensure you are viewing the complete list of announcements, you may need to click **Show All Announcements**.

## Discussions

A **General Discussion** topic\* has also been made available to allow students to communicate with peers in the course. Your instructor may drop in at this discussion topic.

## Contact Us

Who and Why	Contact Details
<b>Instructor</b> <ul style="list-style-type: none"> <li>Course-related questions (e.g., course content, deadlines, assignments, etc.)</li> <li>Questions of a personal nature</li> </ul>	<p><b>Post your course-related questions</b> to the <a href="#">Ask the Instructor</a> discussion topic*. This allows other students to benefit from your question as well.</p> <p><b>Questions of a personal nature</b> can be directed to your instructor.</p> <p>Instructor: Jon Boyd  <a href="mailto:jaboyn@uwaterloo.ca">jaboyn@uwaterloo.ca</a></p> <p>Your instructor checks email and the <a href="#">Ask the Instructor</a> discussion topic* frequently and will make every effort to reply to your questions within 24–48 hours, Monday to Friday.</p>
<b>Technical Support,</b> Centre for Extended Learning <ul style="list-style-type: none"> <li>Technical problems with Waterloo LEARN</li> </ul>	<p><a href="mailto:learnhelp@uwaterloo.ca">learnhelp@uwaterloo.ca</a></p> <p>Include your full name, WatIAM user ID, student number, and course name and number.</p> <p>Technical support is available during regular business hours, Monday to Friday, 8:30 AM to 4:30 PM (Eastern Time).</p> <p><a href="#">LEARN Help Student Documentation</a></p>
<b>Learner Support Services,</b> Centre for Extended Learning <ul style="list-style-type: none"> <li>General inquiries</li> <li>WatCards (Student ID Cards)</li> <li>Examination information</li> </ul>	<p><a href="#">Student Resources</a></p> <p><a href="mailto:extendedlearning@uwaterloo.ca">extendedlearning@uwaterloo.ca</a>            +1 519-888-4002</p> <p>Include your full name, WatIAM user ID, student number, and course name and number.</p>

\*Discussion topics can be accessed by clicking **Connect** and then **Discussions** on the course navigation

# Course Description and Objectives

## Course Description

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The notion of working with families to cope with interpersonal, intrapersonal, and social problems to produce change gathered momentum in the 1950s in North America. Since that time, family therapy has flourished and become a popular and effective way of intervening with people.

This course is a study of the family, its various influences, and how to plan and intervene with families successfully according to generic and specific models of data collection, assessment, and intervention.

## Objectives

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To introduce students to:

- Definitions and knowledge of family functioning, cultural variations and demographic trends in Canada.
- The many varied influences on family that include culture, class, ethnicity, gender, sexual orientation, ability, spirituality, and religion beliefs.
- Assessment, strategies, and interventions with families.

Upon successful completion of this course, students should be able to:

- Define families and have knowledge of their functioning in healthy and unhealthy ways.
- Plan and intervene with families utilizing methods and models to address the specific needs of families and their members.
- Identify, distinguish, and critique the various models of family intervention studied in the course.
- Locate family social work practice within a multicontextual framework.

*This online course was developed by Jon Boyd, with instructional design and multimedia development support provided by the Centre for Extended Learning. Further media production was provided by Instructional Technologies and Multimedia Services.*

## About the Course Author/Instructor

### Course Author/Instructor - Jon Boyd

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Jon Boyd has been a part-time instructor at Renison College, University of Waterloo since 1985. He is also a part-time instructor in the M.S.W. program at Wilfrid Laurier — Lyle S. Hallman Faculty of Social Work. He teaches courses in individual, family, and group therapy, as well as lifespan development. In addition, Jon maintains a small private practice, and is an approved adoption



practitioner completing homestudies in Southern Ontario.

### **Educational Background**

Jon completed his undergraduate degree (Bachelor of Arts — English) at the University of Guelph in Guelph, Ontario, and his M.S.W. degree from Wilfrid Laurier University in Waterloo, Ontario.

## Materials and Resources

### **Textbooks**

#### **Required**

1. Gehart, D. & Tuttle, A. (2003). *Theory-based treatment planning for marriage and family therapists*. Pacific Grove, CA: Brooks/Cole-Thomson Learning.
2. *Little Miss Sunshine* (2006), DVD.

For textbook ordering information, please contact the [W Store | Course Materials + Supplies](#).

For your convenience, you can compile a list of required and optional course materials through [BookLook](#) using your Quest userID and password. If you are having difficulties ordering online and wish to call the Waterloo Bookstore, their phone number is +1 519-888-4673 or toll-free at +1 866-330-7933. Please be aware that textbook orders **CANNOT** be taken over the phone.

### **Course Readings**

Read the [Weekly Course Readings](#) for a list of all required readings for this course.

### **Resources**

- Library services for [Co-op students on work term and Extended Learning students](#)

## Grade Breakdown

The following table represents the grade breakdown of this course.

Activities and Assignments	Weight (%)
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Introduce Yourself	Ungraded
Discussions	Ungraded
Assignment 1	30%
Assignment 2	30%
Assignment 3 Practice Exercise	Ungraded
Assignment 3	40%

There is **NO** Final Examination for this course.

## University Policies

### Submission Times

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Please be aware that the University of Waterloo is located in the **Eastern Time Zone** (GMT or UTC-5 during standard time and UTC-4 during daylight saving time) and, as such, the time that your activities and/or assignments are due is based on this zone. If you are outside the Eastern Time Zone and require assistance with converting your time, please try the [Ontario, Canada Time Converter](#) .

### Accommodation Due to Illness


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**If your instructor has provided specific procedures for you to follow if you miss assignment due dates, term tests, or a final examination, adhere to those instructions.** Otherwise:

#### Missed Assignments/Tests/Quizzes



Contact the instructor as soon as you realize there will be a problem, and preferably within 48 hours, but no more than 72 hours, have a medical practitioner complete a [Verification of Illness Form](#) .

**Email** a scanned copy of the Verification of Illness Form to your instructor. In your email to the instructor, provide your name, student ID number, and exactly what course activity you missed.

Further information regarding Management of Requests for Accommodation Due to Illness can be found on the [Accommodation due to illness](#)  page.

### Academic Integrity

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In order to maintain a culture of academic integrity, members of the University of Waterloo community are expected to promote honesty, trust, fairness, respect, and responsibility. **If you have not already completed the online tutorial regarding academic integrity you should do so as soon as possible.** Undergraduate students should see the [Academic Integrity Tutorial](#)  and graduate students should see the [Graduate Students and Academic Integrity](#)  website.

Proper citations are part of academic integrity. Citations in CEL course materials usually follow CEL style, which is based on APA style. Your course may follow a different style. If you are uncertain which style to use for an assignment, please confirm with your instructor or TA.

## Turnitin

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**Turnitin.com:** Text matching software (Turnitin®) may be used to screen assignments in this course. Turnitin® is used to verify that all materials and sources in assignments are documented. Students' submissions are stored on a U.S. server, therefore students must be given an alternative (e.g., scaffolded assignment or annotated bibliography), if they are concerned about their privacy and/or security. Students will be given due notice, in the first week of the term and/or at the time assignment details are provided, about arrangements and alternatives for the use of Turnitin® in this course.

It is the responsibility of the student to notify the instructor if they, in the first week of term or at the time assignment details are provided, wish to submit the alternate assignment.

[Turnitin® at Waterloo](#)

## Discipline

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A student is expected to know what constitutes [academic integrity](#) to avoid committing an academic offence, and to take responsibility for his/her actions. A student who is unsure whether an action constitutes an offence, or who needs help in learning how to avoid offences (e.g., plagiarism, cheating) or about "rules" for group work/collaboration, should seek guidance from the course instructor, academic advisor, or the undergraduate Associate Dean. For information on categories of offences and types of penalties, students should refer to [Policy 71 - Student Discipline](#). For typical penalties, check [Guidelines for the Assessment of Penalties](#).

## Appeals

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A decision made or penalty imposed under [Policy 70 - Student Petitions and Grievances](#), (other than a petition) or [Policy 71 - Student Discipline](#), may be appealed if there is a ground. A student who believes he/she has a ground for an appeal should refer to [Policy 72 - Student Appeals](#).

## Grievance

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A student who believes that a decision affecting some aspect of his/her university life has been unfair or unreasonable may have grounds for initiating a grievance. Read [Policy 70 - Student Petitions and Grievances](#), Section 4. When in doubt please be certain to contact the department's administrative assistant who will provide further assistance.


## Final Grades

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In accordance with [Policy 46 - Information Management](#), Appendix A - Access to and Release of Student Information, the Centre for Extended Learning does not release final examination grades or final course grades to students. Students must go to [Quest](#) to see all final grades. Any grades posted in Waterloo LEARN are unofficial.





## AccessAbility Services

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[AccessAbility Services](#)  , located in Needles Hall, collaborates with all academic departments to arrange appropriate accommodations for students with disabilities without compromising the academic integrity of the curriculum. If you require academic accommodation to lessen the impact of your disability, please register with AccessAbility Services at the beginning of each academic term and for each course.

## Accessibility Statement

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The Centre for Extended Learning strives to meet the needs of all our online learners. Our ongoing efforts to become aligned with the [Accessibility for Ontarians with Disabilities Act \(AODA\)](#)  are guided by University of Waterloo accessibility [Legislation](#)  and policy and the [World Wide Web Consortium's \(W3C\) Web Content Accessibility Guidelines \(WCAG\) 2.0](#)  . The majority of our online courses are currently delivered via the Desire2Learn Learning Environment. Learn more about [Desire2Learn's Accessibility Standards Compliance](#)  .

## Use of Computing and Network Resources

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Please see the [Guidelines on Use of Waterloo Computing and Network Resources](#)  .

## Copyright Information

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### UWaterloo's Web Pages

All rights, including copyright, images, slides, audio, and video components, of the content of this course are owned by the course author and the University of Waterloo, unless otherwise stated. By accessing this course, you agree that you may only download the content for your own personal, non-commercial use. You are not permitted to copy, broadcast, download, store (in any medium), transmit, show or play in public, adapt, or change in any way the content of these web pages for any other purpose whatsoever without the prior written permission of the course author and the University of Waterloo, Centre for Extended Learning.

### Other Sources

Respect the copyright of others and abide by all copyright notices and regulations when using the computing facilities provided for your course of study by the University of Waterloo. No material on the Internet or World Wide Web may be reproduced or distributed in any material form or in any medium, without permission from copyright holders or their assignees. To support your course of study, the University of Waterloo has provided hypertext links to relevant websites, resources, and services on the web. These resources must be used in accordance with any registration requirements or conditions which may be specified. You must be aware that in providing such hypertext links, the University of Waterloo has not authorized any acts (including reproduction or distribution) which, if undertaken without permission of copyright owners or their assignees, may be infringement of copyright. Permission for such acts can only be granted by copyright owners or their assignees.

If there are any questions about this notice, please contact the University of Waterloo, Centre for Extended Learning, Waterloo, Ontario, Canada, N2L 3G1 or [extendedlearning@uwaterloo.ca](mailto:extendedlearning@uwaterloo.ca).



