

Course Schedule

Important: **ALL TIMES EASTERN** - Please see the [University Policies](#) section of your Course Outline for details

Please note that the Course Schedule only lists activities and assignments. Students should be working through the weekly Content Module pages step by step.

Week	Activities and Assignments	Due Date	Weight (%)
Week 1 - Introduction to the Course	Activity 1.1 - What Social Change Means To Me	Friday, September 8, 2023 at 11:55 PM	Contributes to Portfolio of Weekly Activities: Weeks 1-6 (15%)
	Activity 2.1 - "Started from the Bottom" Discussion	<i>First Post (Firm*)</i> : Wednesday, September 13, 2023 at 11:55 PM	Contributes to Participation: Weeks 1-6 (10%)
		<i>Reply</i> : Friday, September 15, 2023 at 11:55 PM	
Week 2 - Keywords for Social Change (The Unveiling!)	Activity 2.2 - "Wardrobe Malfunction" Analysis	Friday, September 15, 2023 at 11:55 PM	Contributes to Portfolio of Weekly Activities: Weeks 1-6 (15%)
	Activity 2.3 - Accountability	Friday, September 15, 2023 at 11:55 PM	Contributes to Portfolio of Weekly Activities: Weeks 1-6 (15%)
		<i>Step 1 (Firm)</i> : Monday, September 18, 2023 at 11:55 PM	
	Activity 3.1 - Pod Selection, Introduction and Member Interview	<i>Step 2</i> : Friday, September 22, 2023 at 11:55 PM	Contributes to Participation: Weeks 1-6 (10%)

Week 3 - Politics and the Pod

Step 3: Friday,
September 22, 2023 at
11:55 PM

Activity 3.2 - Mapping Yourself!
Personal Reflection Exercise

Friday, September 22,
2023 at 11:55 PM

Contributes to
Portfolio of Weekly
Activities: Weeks 1-
6 (15%)

Activity 4.1 - Political Ideology
Mapping

First Post (Firm):
Wednesday,
September 27, 2023 at
11:55 PM

Contributes to
Participation:
Weeks 1-6 (10%)

Reply: Friday,
September 29, 2023 at
11:55 PM

**Week 4 - Situating Yourself
and Ideology**

Activity 4.2 - Knowledge
Production: My Keyword and the
Pod

First Post (Firm):
Wednesday,
September 27, 2023 at
11:55 PM

Contributes to
Participation:
Weeks 1-6 (10%)

Reply: Friday,
September 29, 2023 at
11:55 PM

Activity 4.3 - Knowledge
Production: Drafting Your
Keyword #1

Friday, September 29,
2023 at 11:55 PM

Contributes to
Portfolio of Weekly
Activities: Weeks 1-
6 (15%)

Activity 5.1 - Post Keyword Draft
#1

Firm: Monday,
October 2, 2023 at
11:55 PM

Contributes to
Participation:
Weeks 1-6 (10%)

**Week 5 - Knowing Your
Audience**

Activity 5.2 - Analyzing King's "I
Have a Dream"

Friday, October 6,
2023 at 11:55 PM

Contributes to
Portfolio of Weekly
Activities: Weeks 1-
6 (15%)

Activity 5.3 - Keyword Draft #1 -
Peer Feedback

Firm: Friday, October
6, 2023 at 11:55 PM

Contributes to
Participation:
Weeks 1-6 (10%)

Reading Week (Saturday, October 7, 2023 to Sunday, October 15, 2023)

Activity 6.1 - Post Keyword Draft #2 Monday, October 16, 2023 at 11:55 PM
Contributes to Portfolio of Weekly Activities: Weeks 1-6 (15%)

Activity 6.2 - The Comments Section: Social Media Debates Tuesday, October 17, 2023 at 11:55 PM
Contributes to Portfolio of Weekly Activities: Weeks 1-6 (15%)

Week 6 - Situating Yourself, Situating your Keyword

Activity 6.3 - Giving and Receiving Feedback: A Primer **Firm:** Thursday, October 19, 2023 at 11:55 PM
Contributes to Participation: Weeks 1-6 (10%)

Last day for submission to Portfolio of Weekly Activities: Weeks 1-6 **Firm:** Friday, October 20, 2023 at 11:55 PM 15%

Keyword Assignment **Firm:** Friday, October 20, 2023 at 11:55 PM 25%

Activity 7.1 - Growing Our Souls Monday, October 23, 2023 at 11:55 PM
Contributes to Portfolio of Weekly Activities: Weeks 7-12 (15%)

Step 1 (Firm): Tuesday, October 24, 2023 at 11:55 PM

Week 7 - Lived Experiences and Working Across Difference

Activity 7.3 - Knowledge Production: Brainstorming in Your Pods *Step 2:* Thursday, October 26, 2023 at 11:55 PM
Contributes to Participation: Weeks 7-12 (10%)

Step 3: Friday, October 27, 2023 at 11:55 PM

Activity 7.2 - "Partners in Struggle" **Firm:** Friday, October
Contributes to Participation:

Discussion 27, 2023 at 11:55 PM Weeks 7-12 (10%)

Activity 8.1 - Amplifying the Political: Sandy & Nora Podcast Friday, November 3, 2023 at 11:55 PM Contributes to Portfolio of Weekly Activities: Weeks 7-12 (15%)

Week 8 - Amplifying the Political

Activity 8.2 - Selecting Your Podcast Topic **Firm:** Friday, November 3, 2023 at 11:55 PM 5% [Contributes to (Pod)Cast Assignment (25%)]

Activity 9.1 - The Counternarratives of #MeToo Wednesday, November 8, 2023 at 11:55 PM Contributes to Portfolio of Weekly Activities: Weeks 7-12 (15%)

Activity 9.2 - Pod Discussion of "Little War on the Prairie" **Firm:** Thursday, November 9, 2023 at 11:55 PM Contributes to Participation: Weeks 7-12 (10%)

Week 9 - Counternarratives

Activity 9.3 - Indigenous History of Your City/Area Thursday, November 9, 2023 at 11:55 PM Contributes to Portfolio of Weekly Activities: Weeks 7-12 (15%)

Activity 9.4 - Knowledge Production: Collecting Information (towards the Podcast Assignment) Friday, November 10, 2023 at 11:55 PM Contributes to Portfolio of Weekly Activities: Weeks 7-12 (15%)

Activity 10.1 - "Location! Location! Location!" Wednesday, November 15, 2023 at 11:55 PM Contributes to Portfolio of Weekly Activities: Weeks 7-12 (15%)

Week 10 - Understanding Your Audience

Activity 10.2 - Knowledge Production: Developing your Podcast Storyboard Friday, November 17, 2023 at 11:55 PM Contributes to Portfolio of Weekly Activities: Weeks 7-12 (15%)

Activity 11.1 - <i>Talking Radical Radio</i> Discussion	Firm: Wednesday, November 22, 2023 at 11:55 PM	Contributes to Participation: Weeks 7-12 (10%)
---	---	--

Week 11 - Research and Revision

Activity 11.2 - Record and Upload Your Podcast	Firm: Thursday, November 23, 2023 at 11:55 PM	Contributes to Participation: Weeks 7-12 (10%)
--	--	--

Activity 11.3 - Peer Review of Your Podcast	Firm: Friday, November 24, 2023 at 11:55 PM	Contributes to Participation: Weeks 7-12 (10%)
---	--	--

Activity 12.1 - Pick 5 and Reflect	Wednesday, November 29, 2023 at 11:55 PM	Contributes to Portfolio of Weekly Activities: Weeks 7-12 (15%)
------------------------------------	--	---

Week 12 - Conclusion and Consolidation

Activity 12.2 - Pod Reflection Discussion	Firm: Thursday, November 30, 2023 at 11:55 PM	Contributes to Participation: Weeks 7-12 (10%)
---	--	--

Last day for submission to Portfolio of Weekly Activities: Weeks 7-12	Firm: Friday, December 1, 2023 at 11:55 PM	15%
--	---	-----

(Pod)Cast Assignment	Firm: Friday, December 1, 2023 at 11:55 PM	25% (5% of which is allocated to Activity 8.2)
----------------------	---	--

***Note:** 'Firm' deadlines are indicated. See the Late Policy in [Course and Department Policies](#) for more details about the activity deadlines.

There is no final examination for this course

Contact Information

Announcements

You are expected to check **Announcements** on the **Course Home** page on a regular basis. To ensure you are viewing the complete list of announcements, you may need to click **Show All Announcements**.

Discussions

Discussion topics can be accessed by clicking **Connect** and then **Discussions** on the course navigation bar above. A [General Discussion](#) topic has been made available to allow you to communicate with your peers in this course. Your instructor may drop in at this discussion topic.

Contact Us

Who and Why

Instructor and TA

- Course-related questions (e.g., course content, deadlines, assignments, etc.)
- Questions of a personal nature

Contact Details

Post your course-related questions to the **Ask the Instructor** discussion topic. This allows other students to benefit from your question as well.

Questions of a personal nature can be directed to your instructor or your TA.

Instructor:

Lifang Wang

l448wang@uwaterloo.ca

Your instructor checks email and the **Ask the**

Instructor discussion topic frequently and will make every effort to reply to your questions within 24–48 hours, Monday to Friday.

learnhelp@uwaterloo.ca

Technical Support,
Centre for Extended Learning

- Technical problems with Waterloo LEARN

Include your full name, WatIAM user ID, student number, and course name and number.

Technical support is available during regular business hours, Monday to Friday, 8:30 AM to 4:30 PM (Eastern Time).

[IST Knowledge Base: For Students](#)
[Student Resources](#)

Learner Support Services,
Centre for Extended Learning

- General inquiries
- Examination information

extendedlearning@uwaterloo.ca

Include your full name, WatIAM user ID, student number, and course name and number.

Course Description and Learning Outcomes

Course Description

Social change is the most inevitable process in human history, and yet it is seemingly the most elusive or challenging for those seeking social justice and liberation. Theories of how to turn desires for social justice into tangible actions abound in the humanities and social sciences, and various historical and contemporary social movements have provided us with useful knowledge and resources for the continuing project of justice and social change. This course uses experiential learning to help students explore the possibility of turning social justice goals into action through a case study approach that builds students' skillsets in research, communication, collaboration, and decision-making. While focusing on social action, we will simultaneously explore methodological approaches to gathering, assessing, and presenting information and ideas. Drawing on the work of social theorists, activists, artists, filmmakers, writers, poets, and pop icons, this course will engage the question: How can everyday people work together to effect social change?

Learning Outcomes

As an ARTS 140 student, you will:

1. Access information and practice navigating library resources, including indexes and databases.
2. Recognize, define, and reflect on the meaning of quantitative and qualitative data.
3. Practice writing and speaking through communication assignments that will build your skills and confidence.
4. Collaborate with your classmates and provide, incorporate, and reflect on feedback.
5. Demonstrate an ability to reflect on how information, analysis, and communication lead

to knowledge.

6. Assess, examine, and evaluate the uses of information, including distinguishing between facts and values.

This online course was developed by Craig Fortier and Vinh Nguyen, with instructional design and multimedia development support provided by the Centre for Extended Learning.

About the Course Authors and Instructor

Lifang Wang – Instructor

Lecturer, Social Development Studies, Renison University College



© University of Waterloo

I received my PhD degree from the Department of Cultural Foundations of Education at Syracuse University in 2015. I have taught courses on comparative and international education, education and social development from a global perspective, and schooling and diversity. My research interests include sociology of education, immigration and settlement studies, women's and gender studies, and educational and social development both locally and globally. During my leisure time, I love community engagement, contributing to community gardens, tutoring children with reading and math, and assisting newcomers in settlement at schools and communities. I also enjoy walking, biking, and meditating.

Select Publications:

Wang, Lifang. (2017). Negotiating the intersection of the urban-rural divide and gender in contemporary China: Rural female university students. *Modern China*, 43(6), 646–677.

Wang, Lifang. (2016). [Counter-discourses and alternative knowledge: Rural Chinese female students accommodating and resisting the discourse of quality \(*suzhi*\) at higher education institutions in China](#). *Journal of Inquiry and Action in Education*, 7(1), 18–35. Available at: <http://digitalcommons.buffalostate.edu/jiae/vol17/iss1/2>

Ma, Yingyi and **Wang, Lifang.** (2016). Fairness in admission: Voices from rural Chinese female students in selective universities in Chinese mainland. *Frontiers of Education in China*, 11(1), 44–

73.

Craig Fortier - Course Author

Assistant Professor, Social Development Studies, Renison University College



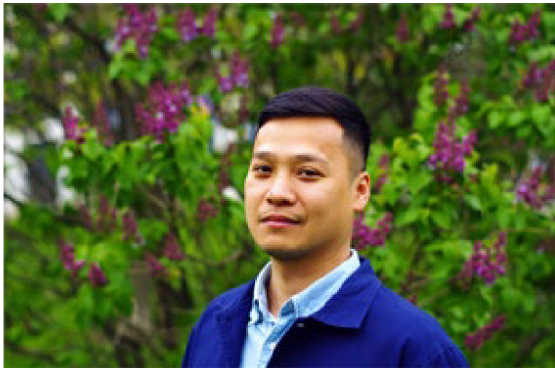
© University of Waterloo

I helped develop this course by drawing on my experiences as a community organizer with migrant justice, anti-capitalist, queer movements in Toronto (Anishinabek Three Fires Confederacy, Haudenosaunee Confederacy, Huron-Wyandot Territories), as well as through relationship building with Indigenous land-based movements of sovereignty and resurgence within and outside of the city. I've worked as an accountant, a social housing worker, a youth worker, and as a youth hip hop educator. I love my radical softball league, [the Field of Dreamers](#), and teach courses like SDS 331R – Social Inequality, Social Justice, and Social Action; SDS 411R – Decolonization and Social Action, and SDS 441R – Popular Culture in the Radical Imagination.

My research is concerned with relationship building and solidarity between urban based radical social movements and Indigenous land-based struggles. I also work with migrant workers and artists on the project Speaking Fruit and have an ongoing research project on baseball, settler colonialism and the politics of play. My latest book *Unsettling the Commons: Social Movements Within, Against, and Beyond Settler Colonialism* investigates the contradictions, experiences, and limitations of activists in North America in their engagement of solidarity with Indigenous struggles for land and life.

Vinh Nguyen - Course Author

Assistant Professor, Culture and Language Studies/East Asian Studies,
Renison University College



© University of Waterloo

My teaching and research interests are in the areas of Asian diasporic literatures and cultures, critical refugee studies, auto/biography, film, critical race theory, and global Anglophone literature. At the University of Waterloo, I regularly teach Global Literatures, Literatures of Migration, The Use of English, Fiction, and Global Asian Diaspora. I'm currently working on two projects. The first examines the concept of refuge through the lens of affect and embodiment. The second investigates "refugee solidarities," or how and why former refugees advocate for, stand in solidarity with, and come to the aid of, those who seek asylum in the global north.

Recent Publications:

"Queer Intimacy and the Impasse: Reconsidering *My Beautiful Laundrette*." *ARIEL: A Review of International English Literature* 48.2 (2017): 155-66.

"Refugeography in 'Post-Racial' America: Bao Phi's Activist Poetry." *MELUS: Multi-Ethnic Literature of the United States* 41.3 (2016): 171-93. (Editor's Choice)

"Ann Hui's *Boat People*: Documenting Vietnamese Refugees in Hong Kong." *Looking Back on the Vietnam War: Twenty-First Century Perspectives*. Eds. Brenda M. Boyle and Jeehyun Lim. New Brunswick, NJ: Rutgers UP, 2016. 94-109.

"NƯỚC/Water: Oceanic Spatiality and the Vietnamese Diaspora." *Migration by Boat: discourses of trauma, exclusion, and survival*. Ed. Lynda Mannik. New York: Berghahn Books, 2016. 65-79.

"Me-search, Hauntings, and Critical Distance." *Life Writing* 12.4 (2015): 467-77.

"Refugee Gratitude: Narrating Success and Intersubjectivity in Kim Thúy's *Ru*." *Canadian Literature* 219 (2013): 17-36.

Materials and Resources

Textbook

Required

1. Fritsch, K., O'Connor, C., and Thompson, A (Eds). (2016). *Keywords for radicals: The contested vocabulary of late-capitalist struggle*. Oakland: AK Press.

For textbook ordering information, please contact the [W Store | Course Materials + Supplies](#).

For your convenience, you can compile a list of required and optional course materials through [BookLook](#) using your Quest userID and password. If you are having difficulties ordering online and wish to call the Waterloo Bookstore, their phone number is +1 519-888-4673 or toll-free at +1 866-330-7933. Please be aware that textbook orders **CANNOT** be taken over the phone.

Course Reserves

[Course Reserves for Students](#) are used in this course. Course Reserves can be accessed using the **Library Resources** widget on the **Course Home** page.

Resources

- [Library services for Co-op students on work term and students taking online courses](#)

Grade Breakdown

The following table represents the grade breakdown of this course.

Activities and Assignments	Weight (%)
Participation (Discussions/Peer Review): Weeks 1-6	10%
Participation (Discussions/Peer Review): Weeks 7-12	10%
Portfolio of Weekly Activities: Weeks 1-6	15%
Portfolio of Weekly Activities: Weeks 7-12	15%
Keyword Assignment	25%
(Pod)Cast Assignment - Activity 8.2 - Selecting Your Podcast Topic	20% + 5%

Official Grades

Official Grades and Academic Standings are available through [Quest](#).

Course and Department Policies

Course Policies

Late Policy

Weekly Portfolio Activities

Weekly deadlines have been provided to help you stay on track with course work. It is very important that you do your best to keep up with submitting activities according to the time set out on the Course Schedule. However, these deadlines are **not considered "firm."** Rather, they are "soft" deadlines that are designed to help you manage your time effectively. **The Weekly Activity dropboxes will actually remain open until the final deadline indicated on the [Course Schedule](#).** This allows you the flexibility to submit past the soft deadline if you need to, without having to seek permission from your instructor. Bear in mind, however, that persistent, undocumented lateness in submitting your activities may reflect negatively on your portfolio grades.

Discussions

Deadlines for posting and replying to discussions have been provided to facilitate meaningful discourse; i.e., to enable you to exchange ideas with your peers, construct and confirm understanding, and collaborate with each other. As such, **these deadlines are considered "firm" – i.e., it is crucial that you meet the deadlines both for posting and replying as outlined in the [Course Schedule](#).** These deadlines help us to avoid the scenario where everyone posts just before the deadline, and true discourse becomes impossible.

Assignments (Keyword Assignment, (Pod)Cast Assignment)

All assignments are expected to be submitted on time, and **deadlines for these are considered "firm."** If you encounter circumstances that you feel may cause you to be late in submitting any particular assignment you should contact your instructor immediately, explain the circumstances, and we may negotiate an extension. To do so, you must be in contact with your instructor **at least 48 hours prior to the deadline** to

request an extension. Late assignments will be accepted up to a week beyond the deadline at a penalty of 2% per day. After the fifth day, late assignments will not be accepted for any reason except those outlined in the University of Waterloo calendar (e.g., medical or family emergencies, or some other such event) and will receive a grade of 0. If an extension is granted, you are expected to submit your assignment at the agreed-upon time and date, with the appropriate documentation. Please review the Waterloo policy regarding accommodation for illness for unforeseen circumstances.

Intellectual Property

Students should be aware that this course contains the intellectual property of the instructor, which can include:

- lecture handouts and presentations (e.g., PowerPoint slides)
- lecture content, both spoken and written (and any audio or video recording thereof)
- questions from various types of assessments (e.g., assignments, quizzes, tests, final exams)
- work protected by copyright (i.e., any work authored by the instructor)

Making available the intellectual property of instructors without their express written consent (e.g., uploading lecture notes or assignments to an online repository) is considered theft of intellectual property and subject to disciplinary sanctions as described in Policy 71 – Student Discipline. Students who become aware of the availability of what may be their instructor’s intellectual property in online repositories are encouraged to alert the instructor.

Department Policies

Academic Integrity

In order to maintain a culture of academic integrity, members of the University of Waterloo community are expected to promote honesty, trust, fairness, respect and responsibility. See the Waterloo [Academic Integrity](#) webpage for more information.

Students should also be aware that copyright laws in Canada prohibit reproducing

more than 10% of any work without permission from its author, publisher, or other copyright holder. You can view the [Fair Dealing Advisory](#) webpage for more. Violation of Canada's Copyright Act is a punishable academic offence under Policy 71 – Student Discipline.

A Respectful Living and Learning Environment For All

1. It is expected that everyone living, learning or working on the premises of Renison University College will contribute to an environment of tolerance and respect by treating others with sensitivity and civility.
2. Harassment is unwanted attention in the form of jokes, insults, gestures, gossip, or other behaviours that are meant to intimidate. Some instances of harassment are against the law in addition to Renison University College policy.
3. Discrimination is treating people differently because of their race, disability, sex, sexual orientation, ancestry, colour, age, creed, marital status, or other personal characteristics. The Ontario Human Rights Code considers actions and behaviours rather than intentions.
4. If you experience or witness either harassment or discrimination, you may contact the Renison University College [Harassment and Discrimination](#) Officer.

University Policies

Submission Times

Please be aware that the University of Waterloo is located in the **Eastern Time Zone** (GMT or UTC-5 during standard time and UTC-4 during daylight saving time) and, as such, the time that your activities and/or assignments are due is based on this zone. If you are outside the Eastern Time Zone and require assistance with converting your time, please try the [Ontario, Canada Time Converter \(http://www.worldtimeserver.com/convert_time_in_CA-ON.aspx\)](http://www.worldtimeserver.com/convert_time_in_CA-ON.aspx).

Short-Term Absences

Review the University of Waterloo's [Accommodations \(http://ugradcalendar.uwaterloo.ca/page/Acad-Regs-Accommodations\)](http://ugradcalendar.uwaterloo.ca/page/Acad-Regs-Accommodations) policy for more details.

Additionally, undergraduate students have the option to self-declare a short-term absence during the formal lecture period by following the [Undergraduate student short-term absences \(https://uwaterloo.ca/registrar/current-students/undergraduate-student-short-term-absences\)](https://uwaterloo.ca/registrar/current-students/undergraduate-student-short-term-absences) process outlined by the Registrar's Office.

Please follow the instructions above and contact your instructor for applicable accommodations.

Academic Integrity

In order to maintain a culture of academic integrity, members of the University of Waterloo community are expected to promote honesty, trust, fairness, respect, and responsibility. **If you have not already completed the online tutorial regarding academic integrity you should do so as soon as possible.** Undergraduate students should see the [Undergraduate Academic Integrity Module \(https://uwaterloo.ca/library/research-supports/academic-integrity/undergraduate-academic-integrity-module\)](https://uwaterloo.ca/library/research-supports/academic-integrity/undergraduate-academic-integrity-module), and graduate students should see the [Graduate Academic Integrity Module \(https://uwaterloo.ca/library/get-assignment-and-research-help/academic-integrity/graduate-students-and-academic-integrity\)](https://uwaterloo.ca/library/get-assignment-and-research-help/academic-integrity/graduate-students-and-academic-integrity) website.

Proper citations are part of academic integrity. Citations in CEL course materials usually follow CEL style, which is based on APA style. Your course may follow a different style. If you are uncertain which style to use for an assignment, please confirm with your instructor or TA.

For further information on academic integrity, please visit the [Office of Academic Integrity \(http://uwaterloo.ca/academic-integrity/\)](http://uwaterloo.ca/academic-integrity/).

Turnitin

Turnitin.com: Text matching software (Turnitin®) may be used to screen assignments in this course. Turnitin® is used to verify that all materials and sources in assignments are documented. Students' submissions are stored on a U.S. server, therefore students must be given an alternative (e.g., scaffolded assignment or annotated bibliography), if they are concerned about their privacy and/or security. Students will be given due notice, in the first week of the term and/or at the time assignment details are provided, about arrangements and alternatives for the use of Turnitin® in this course.

It is the responsibility of the student to notify the instructor if they, in the first week of term or at the time assignment details are provided, wish to submit the alternate assignment.

Turnitin® at Waterloo (<https://uwaterloo.ca/academic-integrity/integrity-waterloo-faculty/turnitinr-waterloo>).

Discipline

A student is expected to know what constitutes academic integrity (<http://uwaterloo.ca/academic-integrity/>), to avoid committing an academic offence, and to take responsibility for their actions. A student who is unsure whether an action constitutes an offence, or who needs help in learning how to avoid offences (e.g., plagiarism, cheating) or about “rules” for group work/collaboration, should seek guidance from the course instructor, academic advisor, or the undergraduate Associate Dean. For information on categories of offences and types of penalties, students should refer to Policy 71 - Student Discipline (<https://uwaterloo.ca/secretariat/policies-procedures-guidelines/policy-71>). For typical penalties, check Guidelines for the Assessment of Penalties (<https://uwaterloo.ca/secretariat/guidelines/guidelines-assessment-penalties>).

Appeals

A decision made or penalty imposed under Policy 70 - Student Petitions and Grievances (<https://uwaterloo.ca/secretariat/policies-procedures-guidelines/policy-70>), (other than a petition) or Policy 71 - Student Discipline (<https://uwaterloo.ca/secretariat/policies-procedures-guidelines/policy-71>), may be appealed if there is a ground. A student who believes they have a ground for an appeal should refer to Policy 72 - Student Appeals (<https://uwaterloo.ca/secretariat/policies-procedures-guidelines/policy-72>).

Grievance

A student who believes that a decision affecting some aspect of their university life has been unfair or unreasonable may have grounds for initiating a grievance. Read [Policy 70 - Student Petitions and Grievances](https://uwaterloo.ca/secretariat/policies-procedures-guidelines/policy-70) (<https://uwaterloo.ca/secretariat/policies-procedures-guidelines/policy-70>), Section 4. When in doubt please be certain to contact the department's administrative assistant who will provide further assistance.

Final Grades

In accordance with [Policy 46 - Information Management](https://uwaterloo.ca/secretariat/policies-procedures-guidelines/policies/policy-46-information-management) (<https://uwaterloo.ca/secretariat/policies-procedures-guidelines/policies/policy-46-information-management>), Appendix A - Access to and Release of Student Information, the Centre for Extended Learning does not release final examination grades or final course grades to students. Students must go to [Quest](https://uwaterloo.ca/quest/) (<https://uwaterloo.ca/quest/>) to see all final grades. Any grades posted in Waterloo LEARN are unofficial.

AccessAbility Services

[AccessAbility Services](https://uwaterloo.ca/accessability-services/) (<https://uwaterloo.ca/accessability-services/>), located in Needles Hall, collaborates with all academic departments to arrange appropriate accommodations for students with disabilities without compromising the academic integrity of the curriculum. If you require academic accommodation to lessen the impact of your disability, please register with AccessAbility Services at the beginning of each academic term and for each course.

Accessibility Statement

The Centre for Extended Learning strives to meet the needs of all our online learners. Our ongoing efforts to become aligned with the [Accessibility for Ontarians with Disabilities Act \(AODA\)](#) (<http://www.ontario.ca/laws/statute/05a11>), are guided by University of Waterloo accessibility [Legislation](https://uwaterloo.ca/human-resources/accessibility/legislation) (<https://uwaterloo.ca/human-resources/accessibility/legislation>), and policy and the [World Wide Web Consortium's \(W3C\) Web Content Accessibility Guidelines \(WCAG\) 2.0](#) (<http://www.w3.org/TR/WCAG20/>). The majority of our online courses are currently delivered via the Desire2Learn Learning Environment. Learn more about [Accessibility at D2L](http://www.d2l.com/accessibility/standards/) (<http://www.d2l.com/accessibility/standards/>).

Use of Computing and Network Resources

Please see the [Guidelines on Use of Waterloo Computing and Network Resources](https://uwaterloo.ca/information-systems-technology/about/policies-standards-and-guidelines/campus-computing-and-network/guidelines-use-waterloo-computing-and-network-resources) (<https://uwaterloo.ca/information-systems-technology/about/policies-standards-and-guidelines/campus-computing-and-network/guidelines-use-waterloo-computing-and-network-resources>).

Copyright Information

UWaterloo's Web Pages

All rights, including copyright, images, slides, audio, and video components, of the content of this course are owned by the course author and the University of Waterloo, unless otherwise stated. By accessing this course, you agree that you may only download the content for your own personal, non-commercial use. You are not permitted to copy, broadcast, download, store (in any medium), transmit, show or play in public, adapt, or change in any way the

content of these web pages for any other purpose whatsoever without the prior written permission of the course author and the University of Waterloo, Centre for Extended Learning.

Other Sources

Respect the copyright of others and abide by all copyright notices and regulations when using the computing facilities provided for your course of study by the University of Waterloo. No material on the Internet or World Wide Web may be reproduced or distributed in any material form or in any medium, without permission from copyright holders or their assignees. To support your course of study, the University of Waterloo has provided hypertext links to relevant websites, resources, and services on the web. These resources must be used in accordance with any registration requirements or conditions which may be specified. You must be aware that in providing such hypertext links, the University of Waterloo has not authorized any acts (including reproduction or distribution) which, if undertaken without permission of copyright owners or their assignees, may be infringement of copyright. Permission for such acts can only be granted by copyright owners or their assignees.

If there are any questions about this notice, please contact the University of Waterloo, Centre for Extended Learning, Waterloo, Ontario, Canada, N2L 3G1 or extendedlearning@uwaterloo.ca (<mailto:extendedlearning@uwaterloo.ca>).

University of Waterloo

[Credits and Copyright \(/d2l/common/dialogs/quickLink/quickLink.d2l?ou=929342&type=content&rcode=uWaterloo-460859\)](#)