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Welcome 2017-2018 Sociology and Legal Studies Students

Welcome to the Department of Sociology and Legal Studies!
We sincerely hope that you enjoy your time at the University of Waterloo.

We have developed this handbook to help guide you through your years as an undergraduate student. We recommend that you refer to this handbook on a regular basis. A copy is also available on our website.
https://uwaterloo.ca/sociology-and-legal-studies/undergraduate/resources-and-services

Please be aware that this handbook is a supplement and not a replacement for the official information in the Undergraduate Calendar. If there is a discrepancy, the rules and guidelines outlined in the Undergraduate Calendar will be applied.
http://ugradcalendar.uwaterloo.ca/page/uWaterloo-Undergraduate-Calendar-Access

If you require any additional information or assistance, please do not hesitate to contact the undergraduate academic advising team for the Department of Sociology and Legal Studies.
Meet the Sociology and Legal Studies Advisory Team

Carla Daniels, Coordinator and Advisor, Sociology & Legal Studies

carla.daniels@uwaterloo.ca
519-888-4567 x 37643
PAS 2045
Office hours: Monday-Friday during business hours.
- We recommend emailing Carla for an appointment.

When should I see Carla?
Carla can help you select courses and programs, approve permissions (including course overrides, plan modifications), and conduct degree audits. She can also answer questions about program options.

Christina Lashbrook Administrative Assistant, Sociology & Legal Studies

christina.lashbrook@uwaterloo.ca
519-888-4567 x 38688
PAS 2050
Office hours: Monday-Friday during business hours.

When should I see Christina?
For questions about course selection or your program, you should always see Carla or one of the Associate Chairs or Co-op Advisors listed below first.

Dr. Janice Aurini, Associate Chair for Undergraduate Studies, Sociology

jaurini@uwaterloo.ca
519-888-4567 x 38343
PAS 2064
Office hours varies each term: 1-2 hours per week. Please email Dr. Aurini for hours.

Dr. Rashmee Singh, Associate Chair for Undergraduate Studies, Legal Studies

r78singh@uwaterloo.ca
519-888-4567 x 33020
PAS 2060
Office hours varies each term: 1-2 hours per week. Please email Dr. Singh for hours.
Co-op Advisors

Dr. Sarah Wilkins-Laflamme, Co-op Advisor, Sociology

sarah.wilkins-laflamme@uwaterloo.ca
519-888-4567 x 35187
PAS 2027
Office hours varies each term: 1-2 hours per week. Please email Dr. Wilkins-Laflamme for hours.

Dr. Philip Boyle, Co-op Advisor, ARBUS/Legal Studies

philip.boyle@uwaterloo.ca
519-888-4567 x 31577
PAS 2051
Office hours varies each term: 1-2 hours per week. Please email Dr. Boyle for hours.

The Advising Team is here to help you as you progress through your program. These individuals will help you with your questions or direct you to the correct person.

Arts Undergraduate Office Advisors

519-888-4567 x 35870
PAS 2439
Student Support: https://uwaterloo.ca/arts/undergraduate/student-support
Office Hours
You have two options:
a) Call to schedule an appointment; or
b) ‘Walk-in Wednesdays’ (PAS 2439, 10-11:30 or 1-3:30pm). Advisors will see you on a first come first serve basis.
For a complete list of Academic Advisors:
https://uwaterloo.ca/arts/current-undergraduates/student-support/advisors

How do I contact my instructor?

Contact information and extensions are available on the department website.
https://uwaterloo.ca/sociology-and-legal-studies/about/our-people
General number: 519-888-4567
Please Note: The Confidentiality rules require that we communicate information to students through the University email address ONLY.

About the programs

- Regular and co-op
- Major (apply to Honours Arts or Arts and Business and declare your major as Sociology or Legal Studies at the end of first year)
- Offered by the Faculty of Arts

We Provide Excellent Training
The ability to make decisions and solve problems, work on a team, and communicate are among the top skills employers consider when deciding to hire a new university graduate. We design our courses with these skill-sets in mind. Our students are expected to collect, analyze and synthesize information and data, and present material orally and in written assignments. Several courses require students to learn the latest industry standard software. Our fourth-year courses are small and provide students with opportunities to lead group discussions and work in teams.

We Produce Highly Employable Graduates
Our emphasis on methods, theory, critical thinking skills and written and oral communication prepare our graduates for professional careers. Our recent graduates include managers, contract negotiators, research analysts, youth workers, and human resource specialists. Many of our graduates successfully enter law, teaching, and other post-graduate training programs.

Recent graduates work for a variety of exciting organizations including:

<table>
<thead>
<tr>
<th>JOB TITLE</th>
<th>EMPLOYER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Court Clerk</td>
<td>Ministry of Attorney General</td>
</tr>
<tr>
<td>Senior Global Operations Specialist</td>
<td>Federal Express Canada Ltd.</td>
</tr>
<tr>
<td>Addictions Counsellor</td>
<td>Homewood Health Centre</td>
</tr>
<tr>
<td>Human Resources Assistant</td>
<td>Equitable Life Insurance Company Canada.</td>
</tr>
<tr>
<td>Designer</td>
<td>Bamco Custom Woodworking Inc.</td>
</tr>
<tr>
<td>Commercial Property Underwriter</td>
<td>AIG Life Insurance Company of Canada</td>
</tr>
<tr>
<td>Research Coordinator</td>
<td>Occupational Health &amp; Safety Agency for Healthcare</td>
</tr>
<tr>
<td>Client Service Representative</td>
<td>Ministry of Attorney General</td>
</tr>
<tr>
<td>Assistant Professor of Criminal Justice</td>
<td>Sam Houston State University</td>
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</tbody>
</table>
About Sociology

The Sociology program at the University of Waterloo ranks among the top five sociology programs in the country and is among the top 100 Sociology programs in the world (QS World University Ranking 2015).

We are committed to ensuring that our students receive an outstanding education, developing their sociological imagination and the research skills they will need for their future careers. The research projects of the faculty and students address a wide array of topics including:

- crime, law, and security
- knowledge, education, and digital culture
- migration, borders, and transnationalism
- social inequality and public policy

You can add to your major or double honours major by enrolling in our departmental co-op program through Sociology - one of the few departmental co-op programs offered in the Faculty of Arts. Those accepted to co-op will have their first work terms at the end of 2A. Students then alternate between academic terms and paid work terms.

About Legal Studies

Legal studies is the study of law which is central to everything we do - how we carry out business, how we treat the environment, how we shape our governments and how we deal with other people.

Legal Studies is an interdisciplinary program designed to provide students with a sociological and cultural understanding of law. Although we typically think of law as an abstract set of rules primarily of concern to courts, legal professionals, or criminalized individuals, socio-legal perspectives draw attention to how much the law influences our daily lives, interpersonal interactions, and identities. Examining the law sociologically also highlights how significantly legal reforms shape our understanding of social issues and perceptions of justice and injustice.

We offer a full range of challenging and exciting undergraduate courses and provide an inspiring environment for research students and researchers.

Legal Studies majors develop many in-demand skills such as:

- problem-solving skills
- research skills
- critical-thinking skills
- both written and oral communication skills
- global awareness
Get Involved!

Sociology Society

The Sociology Society is comprised of enthusiastic students within the Sociology program at the University of Waterloo. Every year the Sociology Society organizes academic and social events for students. These events give students the opportunity to gain further knowledge as well as meet other students and professors. Events the society has held in the past include: guest lecturers, trivia nights, alumni events, prof-student mixers and more.

For more information, check out the Sociology Society website: https://artsweb.uwaterloo.ca/socsoc/about-us/

Email them at socsoc@uwaterloo.ca

Visit the office at the Psychology, Anthropology and Sociology Building (PAS) 2062.

Legal Studies Society

The Legal Studies Society is coordinated by an executive team that holds both academic and social functions throughout the school year. We welcome LS majors, minors, and anyone else interested in legal studies. Some of our events include job panels, law school panels, TV marathons, Bomber trivia nights, and prison trips. Legal Studies-themed merchandise is also available at several times throughout the year.

For more information, check out the Legal Studies Society website:

http://lss.uwaterloo.ca/

Email them at: legalstudiessociety@gmail.com

Visit the office at the Psychology, Anthropology and Sociology Building (PAS) 2038.
Undergraduate Calendar

Your 2017-2018 Undergraduate Calendar states the degree requirements that you will need to meet in order to graduate. If degree requirements change before you graduate, the changes will NOT affect you (they only affect students entering the program in future years). The Undergraduate Calendar also has information pertaining to Appeal Policies and Procedures, Awards and Financial Aid, Co-op, Exam and Holiday Dates, Tuition Fees, etc. The calendar is only available online. Always be sure you are viewing the 2017-2018 calendar. You can view the 2017-2018 Undergraduate Calendar online under “List of Undergraduate Studies Archived Calendars”:
https://ugradcalendar.uwaterloo.ca/page/uWaterloo-Undergraduate-Calendar-Access

Transfer Students: Please see your Academic Advisor for guidance with course selection, course sequencing, and for confirmation of your unique degree requirements.

Calendar highlights

How long do I have to complete my degree?
- In the REGULAR program it normally takes 4 years to complete your degree
- In the CO-OP program it normally takes 5 years to complete your degree

Is there a minimum average that I have to maintain?

Decisions concerning academic standing are made at the end of each academic term. These averages are the same for students in both the co-operative and regular streams. In order to continue your studies, you must have a Satisfactory standing (SAT) by maintaining a minimum:

3 or 4 Year General Sociology Major 2017-2018
- Cumulative average of 60%
- Cumulative Sociology average of 65%

4 Year Honours Sociology Major, Regular and Co-op 2017-2018 or
4 Year Honours Sociology Major, Arts and Business 2017-2018 or
4 Year Joint Honours Sociology Major, Regular and Co-op 2017-2018
- Cumulative average of 60%
- Cumulative Sociology average of 70%

4 Year General Legal Studies Major 2017-2018
- Cumulative average of 60%
- Cumulative Legal Studies average of 65%
4 Year Honours Legal Studies Major, 2017-2018 or
4 Year Honours Legal Studies Major, Arts and Business 2017-2018 or
4 Year Joint Honours Legal Studies Major, 2017-2018
- Cumulative average of 60%
- Cumulative Legal Studies average of 70%

What courses do I need to take to satisfy my degree requirements?
Consult with the appropriate Academic Checklist and Suggested Sequence:
Sociology: https://uwaterloo.ca/sociology-and-legal-studies/undergraduate/sociology/program-requirements/program-checklists
Legal Studies: https://uwaterloo.ca/sociology-and-legal-studies/undergraduate/legal-studies/program-requirements

Tips:
- Be aware of prerequisites.
  - Example: If you are majoring in Sociology, take Soc 202 (year 2) and Soc 302 (year 3) so you are able to take the required 400 level theory course in year 4. If you do not take these courses in the recommended sequence, you will risk not graduating on time.
- Do not assume that all required courses are offered every term or that you will be able to 'make up' these courses in the spring/summer.
- Crosscheck your courses with the appropriate Academic Checklist at least one time per year. Meet with the Coordinator and Advisor or Associate Chair at least once per year to review your degree progress (also referred to as a 'degree audit').
- Do not 'load up' on too many required courses in any one term. Planning and spacing out your courses will improve your success!
- If you fail a course (required or elective) you should meet with the Coordinator and Advisor or Associate Chair to discuss available options.
Minors, Joint Honours and Co-op Options

Students planning to complete Minors, Joint Honours or Co-op should meet with an Academic Advisor from the department or school offering the minor, joint major or co-op option to confirm course requirements and eligibility.
https://ugradcalendar.uwaterloo.ca/page/ARTS-Available-Arts-Academic-Plans

Minor

A Minor is generally a grouping of 8 courses from one department, or a variety of courses from different departments that have a common theme. Minors are available in most programs at UW. Using your electives to complete a minor allows you to study a particular field in a bit more depth. Some students complete minors that complement a particular area of Sociology (e.g., Management Studies minor). Many students also fulfill the requirements for a minor in an area of personal interest. Refer to the Undergraduate Calendar for more details. If you are considering a minor, consult with that department’s Academic Advisor.

Double vs. Joint Major Honours

Many Honours plans may be combined within the Arts faculty (Double) as well as between some of the other faculties on campus (Joint). Before choosing to pursue two majors, students are required to consult with the undergraduate advisors of both majors. Students must meet all the requirements of both majors as stated in the calendar and should be aware that combining some Honours majors may require more than the normal number of academic terms to complete (see below for further details).

Double Major Sociology and Legal Studies

Do you want the marketability of a Legal Studies degree with the breadth of a Sociology degree? We make it easy to do both! Many of the courses we offer are cross-listed between Sociology and Legal Studies programs, which reduces the number of courses required to complete both Majors at once. Use the space this creates to pick up a minor or expand your breadth courses.
Courses (subject to change)

A list of courses (including cross-listed) can be found in various locations including:

Departmental website - Legal Studies Courses:
https://uwaterloo.ca/sociology-and-legal-studies/undergraduate/legal-studies/courses

Departmental website - Sociology Courses:
https://uwaterloo.ca/sociology-and-legal-studies/undergraduate/sociology/courses

Schedule of Classes (for enrolment caps, class times and location):
http://www.adm.uwaterloo.ca/infocour/CIR/SA/under.html

Undergraduate calendar (course descriptions and pre-requisites)
http://ugradcalendar.uwaterloo.ca/page/Course-Descriptions-Index

Further information regarding specific course sequences, course or credit requirements, and minimum averages for the Joint Honours degree may be obtained from the Academic Advisors of both academic units. Students typically apply for the Joint Honours Degree at the end of first year (submit a Plan Modification/Internal Transfer Form).


Co-operative Education

In the co-operative system of study, the student in an Honours academic plan is enabled to integrate work with academics. For a detailed description, see Co-operative Education & Career Action (https://uwaterloo.ca/co-operative-education-career-action/). Beginning in the second year, the co-op student ordinarily alternates four-month terms on campus for academic studies with four months off campus for practical work experience in business, industry, or government.

In order to be eligible to receive a co-op designation at the time of graduation, students in Bachelor of Arts (BA) co-op plans are required to complete:

• A minimum of four work terms beyond the 2A level,
• A minimum of four online professional development (PD) courses, and
• A minimum of four work-term reports.
Sociology departmental co-op

Please consult the department website for the current co-op

• Guidelines and Regulations
• Work report guidelines
• University of Waterloo Co-op & Career Services home page

Arts and Business Co-op

The Honours Arts and Business program enables you to combine an honors degree in arts with a solid foundation in the theory and practice of business. 40% of the classes you will take will be Legal Studies courses. With your remaining classes, you can choose electives from many of the 100 subject areas.

In addition to fulfilling all the major requirements for the Legal Studies degree, you will also learn:

• Business, marketing, and entrepreneurial principles
• Significance of economic, social, political, and historic developments
• Business communication and leadership skills
• Strategic decision-making and project management
• Professional and business ethics
• Canadian and international perspectives

https://uwaterloo.ca/arts/undergraduate/co-op

Professional Development (PD) Courses

PD courses are intended to enhance the professional development of the student and assist in integrating their academic and work-term experiences. With the exception of PD 1, students are expected to take the courses while on their co-op work terms. The required schedule for completing the PD courses is as follows:

• PD 1 must be taken in the term prior to the first work term.
• PD 12 must be taken during the first work term.
• Two additional PD courses of the student's choice should be taken in the second and third work terms.
Work-Term Reports

The required schedule for completing work reports is as follows:

- PD 12 (which counts for credit as the student’s first work-term report) must be completed by the end of the first work term.
- Work-term report 2 must be completed by the end of the second work term.
- Work-term report 3 must be completed by the end of the third work term.
- Work-term report 4 must be completed by the end of the fourth work term.

IMPORTANT NOTE: All work term reports are to be submitted to the relevant faculty co-op officer (either SOC or LS/ARBUS) via LEARN. Students completing a co-op placement will have access to a new LEARN page titled WKRPT 200A/WKRPT 300A/WKRPT 400A – [Semester, Year] near the final three weeks of the semester of placement. Work reports should be submitted via the dropbox accessible at this page by the applicable deadline, which is typically the 10th working day of the semester following a placement. Details on deadlines and additional instructions may be posted to the Learn site by the faculty co-op officers.

If you have any questions, feel free to contact your co-op advisor by e-mail:

**Sociology co-op advisor:**
(to June 2018) Sarah Wilkins-Laflamme: sarah.wilkins-laflamme@uwaterloo.ca
(to Aug 2018) Owen Gallupe: ogallupe@uwaterloo.ca
(to Dec 2018) Phillip Boyle: philip.boyle@uwaterloo.ca
(to June 2019) Sarah Wilkins-Laflamme: sarah.wilkins-laflamme@uwaterloo.ca

**Legal Studies co-op advisor:**
(to June 2018) Owen Gallupe: ogallupe@uwaterloo.ca
(to Aug 2019) Phillip Boyle: philip.boyle@uwaterloo.ca

You can also find additional information at:
https://ugradcalendar.uwaterloo.ca/page/ARTS-BA-Co-op-Requirements
https://uwaterloo.ca/co-operative-education/

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Consider Adding an Edge to your Degree!

EDGE is an opt-in experiential education certificate program for undergraduate students in traditional (non-co-op) programs of study. Students who complete EDGE will develop their professional skills, explore their career options and learn how to market themselves to employers.

Students complete six milestones as part of the EDGE certificate:

- a skills identification and articulation workshop, in which students practice recognizing their skills and expressing them to employers in a confident, concise fashion;
- a career development course, in which students develop core career-seeking skills and align their career goals with their values, skills and interests;
- three work or community experiences, in which students explore a wide variety of opportunities both inside and outside of the classroom and reflect on their personal growth
- and a capstone workshop, in which students tie everything together and develop an action plan for post-graduation success.

EDGE is designed to be flexible, so students can complete these milestones during any term and in almost any order depending on their schedule and interests. Students can also mix, match and combine experiential learning courses, employment and volunteering opportunities to find the EDGE that is right for them.

For more information see: https://uwaterloo.ca/edge/
Other Requirements

What are the Residency Requirements?

Students are required to take at least 50% of the courses required to graduate at the University of Waterloo. All students in the Faculty of Arts are bound by the 50% residency requirement rule. This residency requirement applies in the case of all transfers, whether internal or external, readmissions, including second Bachelor degrees. See the Transfer Credit section for additional information.

Consult the 2017-2018 Undergraduate Calendar for further information: https://ugradcalendar.uwaterloo.ca/page/ARTS-Degree-Residency-Requirement

What is the English Language Proficiency Requirement?

Students entering the Faculty of Arts in September 2004 or thereafter may fulfill the English Language Proficiency Requirement (ELPR) in one of the following ways:

Consult the 2017-2018 Undergraduate Calendar for further information: https://ugradcalendar.uwaterloo.ca/page/ARTS-English-Language-Proficiency-Requirement

Please note that starting in Fall 2018, incoming Arts students will take Arts 130 and Arts 140. These courses are a replacement for the English Language Proficiency Exam (ELPE). For more information see: https://uwaterloo.ca/arts-first/about

What are Breadth Requirements?

All Bachelor of Arts (BA) students must meet the BA Breadth Requirements. Consult the Academic Checklist (see appendix) for a detailed listing of BA Breadth Requirement courses.

Consult the 2017-2018 Undergraduate Calendar for further information: https://ugradcalendar.uwaterloo.ca/page/ARTS-BA-Breadth-Requirements

What is a “cross-listed” course?

Cross-listed courses are considered to be equivalent in content. Students enrolled in a course, which is cross-listed, should be aware that the course would automatically fulfill a Bachelor of Arts Breadth Requirement for either the subject in which they are registering or the cross-listed subject, but not both. For example, a student registered in PACS 203/HIST 232 may receive credit for either the Transdisciplinary Studies requirement or the Humanities requirement, but not for both.

Similarly, students should be aware that all courses taken under a subject, which is cross-listed with a course within the student’s plan, are included in the Major average.

For a full listing of course selection terms and rules consult the 2017-2018 Undergraduate Calendar for further information: https://ugradcalendar.uwaterloo.ca/page/ARTS-Course-Selection
How do I change my program of study?

Over your career at the University of Waterloo, you may need to make a change to your program of study. Changes include adding a minor or joint major option, adding or dropping co-op, or changing your academic plan year. To make a change you should first consult with an Advisor. Your advisory team will determine whether you are able to make any changes to your program of study. If you meet the requirements, you will need to fill out a Plan Modification form.


Course Enrolment

How do I enroll in my courses?

You will enroll in your courses online using Quest. This can be done during your Course Selection window or during the Drop/Add period. See the Registrar’s Office list of Important Dates for more details:
https://uwaterloo.ca/quest/undergraduate-students/important-dates

Some courses fill up quickly. Course selection helps to reserve a space for you and can also help to prevent time scheduling conflict between your required courses and chosen electives. Remembering to select can often save you a lot of stress in the future! However, course selection does NOT always guarantee enrolment in a course. If you have any problems with course selection, please contact an undergraduate Academic Advisor.

How do I make changes to my class schedule?

Consult the information on the student Quest website in order to make changes to your class schedule (e.g., add/swap/drop course).

Adding Courses

Courses may be added on your Quest account during your course selection period or during the drop/add period. Drop/add period for each term continues until the end of the 2nd week of classes in that term. Course additions are not permitted after the end of the 2nd week of classes because students will have missed too much material to be able to catch up.

Important dates and links related to add/swap/drop course options can be found at: https://uwaterloo.ca/quest/undergraduate-students/important-dates
IMPORTANT NOTE: Occasionally there is a waiting list maintained by the instructor or department offering a popular course. This includes some of the required Sociology and Legal Studies courses. The department/instructor reserves the right to drop you from the course if you have not attended the first week of lectures for this course and you have not justified your absence appropriately.

Dropping Courses

If you drop a course during enrolment appointments or open enrolment, an alternate elective should be added to maintain a course load of 5 courses each term.

If you receive an error message when attempting to drop a course on Quest you should contact an undergraduate advisor for assistance. When attempting to change sections of the same course or changing one course to another you should use the “swap” option. This will ensure you remain in the original course if the desired section/course is full. If you are enrolled in 4 or more courses, you must get permission from an undergraduate advisor to drop below 4 courses. When you are enrolled in only one course you are not able to drop your final course without approval, as you must formally withdraw from the term.

Refer to the “Undergraduate Notice of Withdrawal” form on the Registrar’s Office website: https://uwaterloo.ca/registrar/sites/ca.registrar/files/uploads/files/withdrawal_0.pdf

What happens if I want to drop a course once the term has begun?


Please be aware of the following distinctions:

No Penalty Period

Courses dropped during this time period disappear from your schedule and your transcript will not show that you attempted this course. For more information, refer to http://www.quest.uwaterloo.ca/

Penalty 1 Period – WD (Withdrawn – no academic penalty)

Courses dropped will continue to show on your transcript with a grade of WD. This shows that you attempted the course but dropped it during the term. A WD grade is NOT counted in your average. If you are not able to drop the course yourself on Quest, contact an undergraduate advisor for assistance and/or approval.

Penalty 2 Period – WF (Withdrawn – failed)

A grade of WF is assigned and counts as a failure (32%) in your average. You should contact a member of your advisory team before dropping a course to receive a WF grade (32%) as there are often other alternatives available. There is also a date, usually just prior to the examination period, when you are no longer permitted to drop any courses without a petition.
IMPORTANT NOTE: Important dates, such as drop deadlines, are posted well in advance by the Registrar's Office. Each year, it is a good idea to print off the important dates from Quest website www.quest.uwaterloo.ca/undergraduate/dates.html and post them near your workspace and note these dates in your phone. This will help you remember when to pre-enroll/enroll in courses, pay fees, make travel arrangements, etc.

What are the various methods of taking a course?

Lectures
Most of the courses you take on campus will be lecture style, supplemented by labs, seminars, or discussions.

Auditing (no degree credit)
It is your responsibility to inform the course instructor at the beginning of the term that you would like to audit his/her course. You can then form a contract with the instructor outlining the particular auditing requirements for that course. You will have to complete a “Course Override Form” https://uwaterloo.ca/registrar/sites/ca.registrar/files/uploads/files/course-override.pdf and submit it to the Registrar’s Office.

Independent Study
If there is a particular topic that you are interested in, but a course is not offered in that area, you may want to complete an Independent Study (SOC 498 Directed Studies (instructor’s consent) and LS 498 Directed Readings in Legal Studies (instructor’s consent, level at least 3A). You will have to find a professor to supervise your study and sign a contract agreeing to how you will be evaluated for your work. See your Academic Advisor for more information.

Distance Education
As a UWaterloo student you can take online courses through the Centre for Extended Learning. Students find this especially useful during co-op work terms and summer breaks. To find out what is offered through online learning and how to register, visit the Center for Extended Learning website http://cel.uwaterloo.ca/

Can I take courses at Wilfrid Laurier University?
Yes! If the course that you would like to take is listed in the UW course offerings list with the division code “WLU”, you may enroll for the course as if it were a UW course. If the course is not listed, you must complete a separate “Cross-Registration Form” available on the Registrar website
Form: http://www.registrar.uwaterloo.ca/forms/CrossRegn.pdf
Can I take a course at another university?

To have a Letter of Permission granted, you must have successfully completed a minimum of 2.0 units of University of Waterloo courses. You may take a maximum total of 7.5 units for a three-year program and 10.0 units for a four-year program on a Letter of Permission basis. Please note that the maximum number of total transfer credits is 7.5 units for a three-year program and 10.0 units for a four-year program, including external and internal transfer credits, courses taken by cross-registration, or courses taken on a Letter of Permission.

Complete and submit a “Letter of Permission” form (available on the Registrar’s website), along with official course descriptions or website addresses for the course(s) you wish to take, to the department(s) responsible for the University of Waterloo equivalent course. The request will not be considered without course descriptions. Obtain the approval of your Faculty Advisor for the Letter of Permission request.

Submit the approved Letter of Permission form, along with the $25.00 non-refundable processing fee, to the Office of the Registrar to affix the University of Waterloo seal. The form also includes detailed instructions and information about the processing fee. [http://www.registrar.uwaterloo.ca/forms/LetterOfPermission.pdf](http://www.registrar.uwaterloo.ca/forms/LetterOfPermission.pdf)

The granting of a letter of permission by UW does not ensure that you will be able to take a course at another university. There may be restrictions on class enrolment at that institution. Contact the host institution’s Registrar’s Office for procedural details and application deadlines. NOTE: You will have to apply to be a part-time student at the other institution.
Academic Policies and Procedures

Academic Offences
Students are advised to read the Student Academic Discipline Policy (#71) in their Undergraduate Calendar.

Policy #71 can be found online on the Secretariat’s website http://www.adm.uwaterloo.ca/infosec/Policies/policy71.htm

Read your course outlines
Students should carefully read course outlines in conjunction with the Undergraduate Calendar for full academic policies and procedures.

Examination and Course Assignment Regulations
Regulations regarding examinations and course assignments are posted on the Registrar’s Office website. You can find these rules online on the Registrar’s exam website http://www.registrar.uwaterloo.ca/exams/ExamRegs.html

Verification of illness
University of Waterloo verification of illness certificates are available from Health Services for students who are unable to attend labs and examinations or are late with major assignments.

The student must attend University of Waterloo Health Services or their family physician during the illness so as to receive appropriate medical care and an accurate diagnosis. The University of Waterloo Verification of Illness form must be completed by the physician during the student’s medical appointment.

https://uwaterloo.ca/health-services/student-medical-clinic/services/verification-illness

Emergency closure and how it affects final exams
In the event that the University of Waterloo closes due to weather and exams are cancelled, the following guidelines are available on the Secretariat website:

https://uwaterloo.ca/secretariat-general-counsel/policies-procedures-guidelines/guidelines/weather-closing-guidelines

More specific to final examinations the following procedure will be followed:

Closures during final examinations: https://uwaterloo.ca/registrar/final-examinations/closures
Academic Standing

Overall standing

Academic Standing Decisions are made at the end of every term in which you complete courses, even if you only take one course. You will find these decisions on your unofficial transcript once grades are official (usually three weeks into the following term). The averages used in standing decisions are cumulative. The averages you need to maintain are determined by the specific requirements of your official academic plan.

Check the calendar or consult with your Academic Advisor to be certain. For more information:
https://uwaterloo.ca/arts/undergraduate/student-support/academic-standing-understanding-your-unofficial-transcript

Dean’s Honours List

To recognize outstanding academic achievement, the Arts Faculty has established a Dean’s Honours List.

https://ugradcalendar.uwaterloo.ca/page/ARTS-Recognition-of-Excellence

Graduating “With Distinction” – Bachelor of Arts (BA)

In recognition of distinguished academic achievement throughout their undergraduate careers, all students who graduate with a BA degree (Honours or General) and a cumulative average (CAV) of at least 75%, and do not have any INC, IP, or UR grades are eligible to graduate "With Distinction". This notation appears on official University transcripts and diplomas.

https://ugradcalendar.uwaterloo.ca/page/ARTS-Recognition-of-Excellence

Where can I find my grades/transcript?

All final grades are recorded on your transcript. Unofficial transcripts can be viewed on Quest. Students should check their unofficial transcript after the ‘final graded date’ each term to view their academic standing. Official transcripts can be ordered from the Registrar’s Office. You must complete a “Transcript Request” form on the Registrar’s website https://uwaterloo.ca/forms/undergraduate-studies/ in order to request an official transcript for your records or to support an application for graduate school, etc.

Refer to your Undergraduate Calendar https://uwaterloo.ca/arts/current-undergraduates/student-support/academic-standing-understanding-your-unofficial-transcript for the complete standings policy.
How do I submit an appeal or petition?

See the Student Petitions and Grievances Policy (University of Waterloo Policy #70) for more details: https://uwaterloo.ca/secretariat-general-counsel/policies-procedures-guidelines/policy-70

“Petition” forms can be obtained from the registrar’s website https://uwaterloo.ca/registrar/forms/

IMPORTANT NOTE: Keep personal copies of all papers, labs, and assignments that you submit. If the original is misplaced during marking and you cannot replace it, then your assignment cannot be marked. These may be required in the appeal process or petition process.

Academic Opportunities

Apply for an UG Scholarship

There are many scholarships available to all students at the University of Waterloo. While you will automatically be considered for some upper year scholarships, there are many more for which you must apply for. These range in value from $400 up to $2000.


Participate in the International Exchange Program

Waterloo attracts the world’s best, brightest and most motivated students, offering them the opportunity to become something more. As a university committed to improving the world and to educating graduates ready to lead in a global economy, we encourage you to internationalize your degree and add to its value. Going abroad can help you learn a new language, develop valuable skills, make new friends and expand your worldview. Study, work and volunteer abroad.

To find out more: https://uwaterloo.ca/international/go-abroad/students

Communication and Computing

Arts Computing

The Arts Computing Office (ACO) provides students, faculty, and staff within the Faculty of Arts with computing accounts, computer lab and printing access, and technical support.

For technical support, call the ACO Help Desk at x 33190.

For general enquiries, the ACO administrative extension is x 84542.

For more information, see: https://uwaterloo.ca/arts-computing/
Online Learning Management Systems

The university currently subscribes to Desire2Learn (referred to as LEARN) as its online Learning Management System. You will be introduced to the Learning Management System for your courses in the early lectures. Students will need to be fees arranged by posted deadlines to have access to LEARN.

**IMPORTANT NOTE:** Losing access to online student accounts (i.e. Quest, LEARN) does not excuse any student from completing course work. If you lose access to one or both of your accounts and do not know why, contact Arts Computing immediately!

UW E-mail Account

You can access your official UW e-mail account by following the “Email” link on the UW homepage or at [https://uwaterloo.ca/email](https://uwaterloo.ca/email)

- Official UW correspondence will arrive via e-mail addresses in the following format: xxyyyy@uwaterloo.ca
- You can access your UW e-mail account on any computer with an internet connection.
- Your email address is “userid@uwaterloo.ca”.
- Forwarding capability is provided so that you can redirect mail to an alternate account. If you check one account much more than another, forwarding email is an excellent idea. Once you have logged in to myWaterloo:
  - Click on the Filters icon on the top toolbar.
  - Click on Forward
  - Uncheck Keep a copy of messages in this account? and enter the address E-mail is to be forwarded to
  - Click on Save.
- You can verify or change the account to which your UW e-mail is sent through at WatIAM [https://watiam.uwaterloo.ca/idm/user/login.jsp](https://watiam.uwaterloo.ca/idm/user/login.jsp)
- Mail from a UW account may receive a higher priority than mail sent from off-campus accounts
- You should use informative subject lines including course numbers where appropriate
Printing

A new printing system, known as uPrint, will be going live in the Arts Faculty in the Fall 2014 term. Colour and black-and-white printers and copiers will be available 24/7 in Psychology, Anthropology & Sociology (PAS) and Arts Lecture (AL). From these machines, anyone with a Watcard account will be able to print files from a personally-owned computer, mobile device, or public computer lab.

To find out more: https://uwaterloo.ca/arts-computing/help-and-support/printing-scanning-copying
Federation of Students (FEDS)

The mandate of the Federation of Students is “To Serve, Empower and Represent the Undergraduate Students of the University of Waterloo”. FEDS is headed by a student government that provides numerous services and runs various businesses and events on campus (some are listed below). Accordingly, there are many paid and unpaid opportunities within FEDS. Visit the FEDS website for more details http://www.feds.ca!

Clubs

There are over 100 clubs listed on the FEDS website! Clubs are a great way to get involved at UW and to meet new people. You can even start and operate your own club. See clubs and societies website for more information: https://feds.ca/clubs

Athletics

Campus Recreation

Campus Rec is committed to a positive, diverse set of programs that develop a sense of community, contribute to the quality of life, and foster ongoing relationships with and for the students. You can join intramural teams of varying skill levels (e.g., ice hockey, volleyball, slo-pitch, soccer, basketball, etc.), take a variety of classes (e.g., aquatics, conditioning, dance, fitness, ice activities, racquets, wellness, etc.), or simply use the facilities on your own (i.e., arena, gymnasiums, studios, pool, playing fields).

Visit the Athletics website for more information http://www.athletics.uwaterloo.ca/

Varsity

UW has a number of competitive varsity athletic teams including: badminton, band, baseball, basketball, cheerleading, cross-country, curling, field hockey, figure skating, football, golf, ice hockey, Nordic skiing, rugby, soccer, squash, swimming and tennis. You can try-out for any of these teams or attend varsity sporting events to cheer on your fellow Warriors!
Student Resources

Student Success Office

The Student Success Office (SSO) is hub for many resources that can help you succeed as a student. They offer many workshops on time management, note taking and test preparation. They also have drop in sessions where you can ask a success coach questions on how to improve your academic skills. You can also use that time to study, work on assignments or readings. If you feel you need one on one support, you can book an appointment with one of the success coaches.

The SSO also houses the Writing Centre where you can meet with a tutor to help improve your writing. They also administer the English Language Proficiency Exam. For more information about workshops and services, go to the Student Success Office website https://uwaterloo.ca/student-success/

IMPORTANT NOTE: Think about signing up for a study skills workshop upon arrival at UW. It is a lot easier to succeed if you start out with the necessary study habits in your 1A term!

AccessAbility Services

AccessAbility Services is located in Needles Hall, Room 1132, collaborates with all academic units to arrange appropriate accommodations for students with disabilities without compromising the academic integrity of the curriculum. If you require academic accommodations to lessen the impact of your disability, please register and meet with them at the beginning of each academic term.

For more information, visit the AccessAbility Services website https://uwaterloo.ca/accessability-services/

Counselling Services

The University of Waterloo can be a challenging environment. Meeting with a friendly and experienced counsellor can help you handle and manage your goals. Like our University’s labs, libraries and study groups, Counselling Services provides a wide range of strategies to help you do your very best during your time here at UW. For more information about their services and for contact information, go to the Counselling Services website https://uwaterloo.ca/campus-wellness/

Counsellors are available in the main Needles Hall office as well as in Career Services, Applied Health Sciences Faculty, Architecture in Cambridge, Engineering Faculty, Mathematics Faculty, Environmental Studies, Science Faculty, and in Residence.

Centre for Career Action

Career services are available to UW students of all levels and disciplines from both regular and co-op programs. Alumni are also welcome. Visit Career Services to make use of their workshops and other events! https://uwaterloo.ca/career-action/
Resources (print, video, computer-based):

- Career planning - occupational descriptions and trends, job search materials, volunteer and entrepreneurial information
- Education - Canadian university and college calendars, subject and geographic-specific directories, professional test applications
- Employer - videos, CDs and directories
- Work/Study Abroad - programs and guides

Workshops:

Workshops are provided on topics such as: self-assessment, researching occupations, career decision-making, résumé and letter writing, work search/networking, interviewing skills, and negotiating job offers.

Appointments:

Students may make an appointment through the website for the following: résumé and cover letter critique, career planning, job search advice, mock interviews for jobs & professional school, grad/professional school process & review and CV critique.

Events:

- Career Fair (fall)
- Job Fair (winter)
- Professional and Post-Degree Day (fall)
- Volunteer Fair (fall / winter)
- Faculty of Education Talks (fall)
- Employer Information Sessions (ongoing)

Job Listings for:

- Graduates
- Summer/Part-time/Volunteer/Work Placement
- Alumni
- Co-op Students
Steps to Graduation and Beyond

Check that you have met all your degree requirements

Before you can graduate, you must meet all of the academic requirements for your degree. Check your transcript on Quest before you pre-enroll for 4A to make sure that your 4th-year courses will fulfill your remaining requirements listed on the Academic Checklist (see appendix below). In addition, check the total number of units you have completed. By the end of 3rd year you should have completed 30 term courses (15 units). If you have less than 30 courses, you will need to take more than 10 courses in your last year; otherwise, you will have to stay an extra term in order to meet the graduation requirement of 40 total courses (20 units).

Fill out an Intention to Graduate Form

Students must notify the Registrar’s Office that they would like to graduate by complete the online submission of the “Intention to Graduate” form.

“Intention to Graduate” forms are accessible through the Registrar’s Office website. This website also include important information about upcoming dates and deadlines for Convocation:

Convocation Checklist
https://uwaterloo.ca/registrar/convocation/convocation-checklist

Grad Photos

Each year a private photography company comes to campus to take graduate photos. They usually take pictures in October and January (for anyone who missed the previous dates). You will have to pay a sitting fee, which covers the cost of your proofs as well as your class composite.

Choosing a Valedictorian

A Valedictorian representing the graduating class addresses the Convocation each Spring. The graduating class is asked to nominate students for Valedictorian. The nominated students each prepare a speech and present it to the Valedictorian Committee (the deans, a number of faculty, student association reps, etc.). The committee then chooses the Valedictorian.
Convocation – The Big Day

UW holds convocation ceremonies in June and October each year. At Spring Convocation, usually held in mid-June, there are eight or more different graduation ceremonies divided according to Faculty. If you have submitted an “Intention to Graduate” form for the June convocation, you will receive instructions in early May. These instructions tell you when you are convocating, what time you must arrive, where to pick up your gown, etc. For full details, visit the Registrar Convocation website http://www.registrar.uwaterloo.ca/convocation/index.html

Graduate and Professional School Applications

It is important to contact graduate and professional schools early if you are planning to continue your education. Many schools require applications in early fall. Give yourself time to complete the applications and get reference letters. If you are applying to a program that requires an admission test (e.g., MCAT, GRE, GMAT, LSAT), be sure to check the last date the school will allow you to write the test. The Career Resources Centre in Tatham Centre can provide you with additional information about application procedures and writing these admission tests.

How do I ask a professor for a reference letter?

Need a great reference letter from a professor? Ask early! Some professors write over one hundred letters for each round of graduate school applications. As such, professors may not be able to provide you with a letter of reference with last-minute notice. If you do get accepted, please remember to send a quick thank-you to the professors who wrote the letters, informing them of your success.

If you need a reference letter, we strongly recommend reading the following article: http://www.universityaffairs.ca/career-advice/career-advice-article/how-to-ask-for-a-reference-letter/

Graduate Scholarships

If you would like to apply for a graduate school scholarship, you should do so early. Most scholarship applications need to be submitted by early fall. Check with UW’s Graduate Office or the AHS Graduate Coordinator for a list of scholarships. You may be required to submit letters of reference well in advance of the due date. Be sure to request references well in advance.

For information about graduate studies at UW, go to the Graduate Studies website http://www.grad.uwaterloo.ca/
# UW Information & Services

**University of Waterloo | [http://uwaterloo.ca](http://uwaterloo.ca) | (519) 888-4567**

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<tr>
<th>Resource</th>
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| Athletics & Recreational Services  
[http://www.athletics.uwaterloo.ca/](http://www.athletics.uwaterloo.ca/) | 35869 | Physical Activities Complex (PAC) |
| Bookstore & Retail Services  
[http://www.retailservices.uwaterloo.ca/home.html](http://www.retailservices.uwaterloo.ca/home.html) | | South Campus Hall (SCH)  
Book Store: 1-866-330- 7933  
Waterloo Store: 1-800-529-7091 |
| Campus Dentist  
[http://campusdentist.com](http://campusdentist.com) | 84607 | Lower Level of Student Life Centre (SLC) |
| Centre for Career Action  
[https://uwaterloo.ca/career-action/](https://uwaterloo.ca/career-action/) | 84047 | William M. Tatham Centre (TC), Room 1214  
Hours: Mon.-Fri. 8:30 am – 4.30pm |
| Co-operative Education & Career Services (CECS)  
[https://uwaterloo.ca/co-operative-education/](https://uwaterloo.ca/co-operative-education/) | 84026 | William M. Tatham Centre (TC) |
| Counselling Services  
[https://uwaterloo.ca/campus-wellness/](https://uwaterloo.ca/campus-wellness/) | 32655 | Needles Hall (NH), Room 2080 |
| UW Health Services  
[https://uwaterloo.ca/campus-wellness/](https://uwaterloo.ca/campus-wellness/) | 84096 | Health Services Building |
| Housing & Residences  
[http://uwaterloo.ca/housing/](http://uwaterloo.ca/housing/) | 32679 | Housing & Residences Administration, Admissions (SLC), Room 0134,  
Hours: Mon.-Fri. 8:30 am – 4:30 pm |
| Library  
[http://www.lib.uwaterloo.ca/](http://www.lib.uwaterloo.ca/) | 35763  
35766 | Dana Porter (DP)  
Davis Centre (DC) |
| The Writing Centre  
[https://uwaterloo.ca/writing-centre/](https://uwaterloo.ca/writing-centre/) | 84410 | South Campus Hall (SCM) second floor, |
| Sexual Violence Coordinator, Amanda Cook  
[https://uwaterloo.ca/campus-wellness/services/sexual-violence-response-coordinator](https://uwaterloo.ca/campus-wellness/services/sexual-violence-response-coordinator) | 46869 | Call or email the SVRC directly, or have someone you know contact the SVRC on your behalf. 519-888-4567 x 46869, amanda.cook@uwaterloo.ca |
| The Women's Centre  
[https://feds.ca/feds-services/womens-centre](https://feds.ca/feds-services/womens-centre) | 84042 | (SLC), Room 1102,  
recept@feds.ca |
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<td>(SLC), Room 1102, <a href="mailto:recept@feds.ca">recept@feds.ca</a></td>
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<td><a href="mailto:mates@uwaterloo.ca">mates@uwaterloo.ca</a></td>
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<td>Needles Hall, 2nd Floor</td>
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<td>Mon. - Fri.: 11:30 am - 2:30 pm</td>
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<td>Wed. - Thurs.: 4:00 pm - 7:00 pm</td>
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<td>UW Police</td>
<td><a href="https://uwaterloo.ca/police/">https://uwaterloo.ca/police/</a></td>
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<td>Direct Line: 519-888-4911</td>
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<td>On Campus Ext.: 22222</td>
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<td>Needles Hall (NH), 2nd Floor</td>
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<td>Student Success Office</td>
<td><a href="https://uwaterloo.ca/student-success/">https://uwaterloo.ca/student-success/</a></td>
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<td>South Campus Hall (SCH), 2nd Floor</td>
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<td>WatCARD Office</td>
<td><a href="http://www.watcard.uwaterloo.ca">http://www.watcard.uwaterloo.ca</a></td>
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Appendix

Forms | https://uwaterloo.ca/forms/undergraduate-studies/

• Sequence Change Request Form

• Plan Modification for Internal Transfer Form

• Petition for Exception to Academic Regulations Form

• Undergraduate Notice of Withdrawal
https://uwaterloo.ca/forms/undergraduate-studies/undergraduate-notice-withdrawal-form

• Application for Undergraduate Re-admission

• Academic Checklist and Suggested Sequence for each plan.
Sociology Program Checklists:
https://uwaterloo.ca/sociology-and-legal-studies/undergraduate/sociology/program-requirements/program-checklists

Legal Studies Program Checklists:
https://uwaterloo.ca/sociology-and-legal-studies/undergraduate/legal-studies/program-requirements
Checklists and Suggested Course Sequence
### English Language Proficiency

- **ELPE (2017 & prior)**: Minimum 70% Avg. (Honours)
- **Minimum Cumulative Avg. 60%**: Minimum 65% Avg. (4 Yr. General)
- **Minimum SOC/ARTS Major Avg. 70%**: Minimum 65% Avg. (4 Yr. General)
- **Minimum 20.0 units/40 Courses**: Minimum 5.0 units/10 Courses
- **Remaining Courses Needed**: Minimum 5.0 units/10 Courses
- **Remaining Courses Needed/Count**: Minimum 20.0 units/40 Courses
- **Remaining Courses Needed/Requirements**: Minimum 4.0 units/8 Courses
- **Remaining Courses Needed/Requirements**: Minimum 8.0 units/16 Courses
- **Remaining Courses Needed/Requirements**: Minimum 10.0 units/20 Courses
- **Remaining Courses Needed/Requirements**: Minimum 16.0 units/32 Courses

### BA Breadth Requirements

- **Fine, Performing, & Communication Arts (0.5 units)**: DAC, DRAMA, FINE, MUSIC, SPCCOM, VCLUL
- **Humanities (1.0 units)**: CLAS, ENGL, HIST, MDEV, PHIL, RS
- **Languages & Cultures (1.0 units)**: ASL, CHINA, CROAT, DUTCH, EASIA, FR, GER, GRK, ITAL, ITALST, JAPAN, JAPAN, KEORE, LAT, PORT, REES, RUS5, SI, SPAN, accepted
- **Social Sciences (2.0 units)**: ANTH, ECON, ISS, PSCI, PSYCH, SOC
- **Languages & Cultures (1.0 units)**: ASL, CHINA, CROAT, DUTCH, EASIA, FR, GER, GRK, ITAL, ITALST, JAPAN, JAPAN, KEORE, LAT, PORT, REES, RUS5, SI, SPAN, accepted
- **Transdisciplinary (0.5 units)**: APH, APPLS, ARBUS, ARTS, CWH, CRES, HMP, HUMSC, INDG, INST, LS, MGMT, PACS, SMF, SOCWK, WS.

### Overall BA Requirements

<table>
<thead>
<tr>
<th>Sociology &amp; Legal Studies Major/Minor Plan Checklists</th>
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<td><strong>Cumulative Avg./Units Required</strong></td>
</tr>
<tr>
<td><strong>Minimum 65% Avg. (4 Yr. General)</strong></td>
</tr>
<tr>
<td><strong>Minimum 8.0 units/16 Courses</strong></td>
</tr>
<tr>
<td><strong>Remaining Courses Needed/Count</strong></td>
</tr>
</tbody>
</table>

### Legal Studies Minor

- **Required Core Courses (1.0 units)**: SOC 101, LS 101
- **200 Level Electives (1.5 units)**
- **300 Level Electives (1.5 units)**
- **L5 Breadth Requirements**
- **L5 Specialized Course List**
- **Double counting rules**

### Sociology Major

- **Cumulative Avg./Units Required**
- **Minimum 70% Avg. (Honours)**
- **Minimum 65% Avg. (4 Yr. General)**
- **Minimum 8.0 units/16 Courses**
- **Remaining Courses Needed/Count**
- **Required Core Courses (3.0 units)**
- **200 Level Electives (1.5 units)**
- **300 Level Electives (1.5 units)**
- **Required one of: SOC 401, 404, 405, 406, 407, 408, 418(0.5 units)**
- **400 Level Electives (2.0 units)**
- **Students are only eligible for 400 level courses upon completion of 14.5 units/29 courses.**

### Co-op

- **Cumulative Avg./Units Required**
- **Minimum 65% Avg.**
- **Minimum 60% Overall Cumulative Avg.**
- **Minimum 4.0 units/8 Courses**
- **4 Work term Reports (2.0 units)**
- **Eligibility for Co-op Program**

### BA Breadth Requirements

- **Fine, Performing, & Communication Arts (0.5 units)**
- **Humanities (1.0 units)**
- **Languages & Cultures (1.0 units)**
- **Social Sciences (2.0 units)**
- **Transdisciplinary (0.5 units)**

### Overall BA Requirements

- **AFM, APPLS, ARBUS, ARTS, CWH, CRES, HMP, HUMSC, INDG, INST, LS, MGMT, PACS, SMF, SOCWK, WS. Also any course taken in another UW Faculty.**

### Social Sciences (2.0 units)

- **CLAS, ENGL, HIST, MDEV, PHIL, RS**
- **Languages & Cultures (1.0 units)**
- **Social Sciences (2.0 units)**
- **Transdisciplinary (0.5 units)**

### Double counting rules

- **50% must be unique (2018)**
- **Unlimited (2017 & prior)**

### Eligibility for Co-op Program

- **Minimum 60% Overall Cumulative Avg.**
- **Minimum 70% Sociology Avg.**

### It is the responsibility of the student, to ensure that all requirements for graduation have been met (http://ugradcalendar.uwaterloo.ca/page/uWaterloo-Undergraduate-Calendar-Access)
**ARTS Honours (70%)/4 Year General (65%) Sociology**

**8.00 units/16 courses**

<table>
<thead>
<tr>
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<th>2A/F</th>
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**ARTS Honours Co-op Sociology**

**8.00 units/16 courses**

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**ARTS 3 Year General Sociology**

**6.00 units/12 courses**

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June Convocation  October Convocation
### Suggested Course Sequence 2017-2018

#### ARTS Honours (70%)/4 Year General (65%) Legal Studies

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**Notes:**
- Students may consider taking SOC 100 and PSYCH 101 in their 1st year, as they are pre-requisites to some upper year courses.
- June Convocation: October Convocation

### ARTS Honours Sociology & Legal Studies Double Major

<table>
<thead>
<tr>
<th>Units</th>
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<tr>
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**Notes:**
- Students may consider taking PSCI 100 and PSYCH 101 in their 1st year, as they are pre-requisites to some upper year courses.
- June Convocation: October Convocation

### ARTS Honours Co-op Sociology & Legal Studies Double Major

<table>
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<tr>
<th>Units</th>
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<tbody>
<tr>
<td>12.00</td>
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</table>

**Notes:**
- Students may take SOC 401 & SOC 402 plus 2 x SOC 4XX or 4 x SOC 4XX
- June Convocation: October Convocation

### ARTS Honours Sociology & Legal Studies Double Major

<table>
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<th>Units</th>
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<tbody>
<tr>
<td>12.00</td>
<td>SOC 101, SOC/LS 2XX, SOC/LS 300, SOC/LS 3XX, SOC/LS 4XX</td>
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</table>

**Notes:**
- Students may consider taking PSCI 100 and PSYCH 101 in their 1st year, as they are pre-requisites to some upper year courses.
- June Convocation: October Convocation

### Course Notes
- LS Note: You may take LS 401 & LS 402 plus 2 x LS 4XX or 4 x LS 4XX
- LS Note: Students may consider taking PSCI 100 and PSYCH 101 in their 1st year, as they are pre-requisites to some upper year courses.
- June Convocation: October Convocation

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**WKRPT**

<table>
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<tr>
<th>Units</th>
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<tr>
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**Notes:**
- PD 1 or PD 2 or 12, PD elective, PD elective
- June Convocation
## ARBUS Honours Sociology

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</table>

8.00 units/16 courses

### Note:
- You may take:

- LS 401 & LS 402 plus 2 x LS 4XX
- or 4 x LS 4XX

### LS Note:
Students may consider taking PSCI 100 and PSYCH 101 in their 1st year, as they are pre-requisites to some upper year courses.

### PD Note:
- PD 1
- PD 2 or 12
- PD elective

### WKRPT Note:
- WKRPT 100
- WKRPT 200
- WKRPT 300

### June Convocation & October Convocation

## ARBUS Honours Co-op Sociology

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8.00 units/16 courses

### LS Note:
Students may consider taking PSCI 100 and PSYCH 101 in their 1st year, as they are pre-requisites to some upper year courses.

### PD Note:
- PD 1
- PD 2 or 12
- PD elective

### WKRPT Note:
- WKRPT 100
- WKRPT 200
- WKRPT 300

### June Convocation & October Convocation
<table>
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LS Note: Students may consider taking SOC 100 and PSYCH 101 in their 1st year, as they are pre-requisites to some upper year courses.

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LS Note: Students may consider taking SOC 100 and PSYCH 101 in their 1st year, as they are pre-requisites to some upper year courses.

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LS Note: Students may consider taking SOC 100 and PSYCH 101 in their 1st year, as they are pre-requisites to some upper year courses.

LS Note: You may take: LS 401 & LS 402 plus 2 x LS 4XX or 4 x LS 4XX

LS Note: You may take: LS 401 & LS 402 plus 2 x LS 4XX or 4 x LS 4XX

LS Note: June Convocation October Convocation
### ARTS Honours Sociology & Legal Studies Double Major

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*LS Note: Students may consider taking PSCI 100 and PSYCH 101 in their 1st year, as they are pre-requisites to some upper year courses.*

*LS Note: You may take LS 401 & LS 402 plus 2 x LS 4XX or 4 x LS 4XX.*

### ARTS Honours Co-op Sociology & Legal Studies Double Major

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*June Convocation*  

*WKRPT 100*  

*WKRPT 200*  

*WKRPT 300*  

*WKRPT 400*  

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