

SE499 Project Approval Form

Software Engineering Program
 University of Waterloo
 Waterloo, Ontario, Canada N2L 3G1
 Fax: 519 888 4315

Instructions
 1. Fill in the appropriate details and sign this form.
 2. Have your supervisor read and sign this form.
 3. Submit to the SE499 Coordinator.

Student

UW Student ID Number _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _	Surname	Given Name(s)
Project Working Title		Term <input type="checkbox"/> Fall <input type="checkbox"/> Spring 20____ <input type="checkbox"/> Winter

Supervisor

Name	Department <input type="checkbox"/> CS <input type="checkbox"/> ECE	Extension
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Requirements

The objective of this elective is to provide the student with an opportunity of studying, in depth, a topic of her/his choice. In doing so, he/she is expected to demonstrate initiative and ability to define a problem and develop a solution logically and accurately, so that he/she can appreciate, discriminate and draw conclusions from observations and ideas, that he/she can make recommendations and that he/she can communicate effectively by means of a written report on her/his work.

In her/his 4A or 4B term, each student who elects to do an SE499 project proposes a topic of her/his choice and arranges for a faculty member to approve her/his proposal and to act as her/his project supervisor.

One copy of a final unbound report must be submitted to the project supervisor one week before the last day of lectures of the appropriate term for marking by her/him and a co-reader. Another copy of the report should be delivered to the SE program office where it will be bound and kept. All copies should be typed double-spaced and single sided on 8-1/2 x 11 inch bond paper.

The final report must contain at least the following: a) dated title page, b) report summary, c) table of contents, d) report body, suitably subdivided into sections, e) conclusions and recommendations, and f) references.

The length of the report should typically be 5000 words or 25 pages of double-spaced typing, not including tables, graphs, diagrams, etc. It is to be noted by students that they normally have three weeks at the beginning of the term for course changes and to decide whether to take the project or not. Also, they have to submit their project report before the end of lecture. This leaves about eight weeks to do the project and write the report. For any further information, please contact the SE499 Coordinator.

The normal SE499 project involves one supervisor, one student, and one report. A second reader of the report is required and is to be determined by the supervisor and student. If multiple students are involved in a piece of work, they should have separate topics and produce separate reports.

By signing, I have read and understood these requirements.

Student's Signature	Date
Supervisor's Signature	Date
SE499 Coordinator	Date