

**STAFF ASSOCIATION AREA REPRESENTATIVES**

**NOTICE OF MEETING**

**Date:** Thursday, September 14, 2017

**Time:** 12:00pm – 1:00pm

**Location:** **DC 1302**

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**AGENDA**

- 1) Approval of the minutes of June 8, 2017.
- 2) Approval of the agenda
- 3) Business arising from the minutes
- 4) Welcome to new Area Reps:
  - Camille Graham – Sociology and Legal Studies
  - Julie Thomson – Sociology and Legal Studies
  - John Fedy - Organizational and Human Development (OHD)
  - Karin Staley – Fine Arts
  - Colleen Mechler – Chemical Engineering as well as Systems Design Engineering (2 areas)
- 5) Introductions
- 6) President's Report\*
- 7) Area Rep Outreach Report
- 8) PACE report
- 9) Area Reps Q&A

Next Meeting: October 5, 2017 (Meet-the-Candidates)

## \* President's Report for Area Reps

### Staff International Experience Fund Award (SIEF)

- Katherine Lithgow, Senior Instructional Developer, Centre for Teaching Excellence (Australia)
- Monica Vesely, Instructional Developer, Centre for Teaching Excellence (United Kingdom and the Netherlands)
- Adam Wlad, Information Systems Specialist, Information Systems & Technology (United Kingdom)

<https://uwaterloo.ca/international/news/staff-international-experience-fund-ipients-named>

For more information about the annual SIEF awards, please see their website:

<https://uwaterloo.ca/international/go-abroad/staff-0>

### Election Process

Yesterday, all members should have received the email launching our election process with the Call for Nominations. We are again seeking two directors, and one president-elect, and we would like to call out to every Area Rep to encourage your coworkers to participate more actively. For you that are area reps already, we encourage you to get more involved. Joe Allen has graciously agreed to become our Chief Returning Officer, CRO and will be helping to keep the elections arm's length from our board.

**Nominations** are now open and all are due by 12:01 pm on **September 27, 2017**: [Nomination form \(PDF\)](#).

**UWSA INFORMATION SESSIONS** – Tuesday, September 19<sup>th</sup> M3 4206 at 4 PM on. We welcome anyone who might want to get more involved.

**Next Area Reps meeting** will be held on OCTOBER 5<sup>th</sup>. Please note that this breaks the usual pattern of second Thursday, and is instead the first Thursday of October. This was done intentionally to allow the meet the candidates night to happen after nominations close and before the elections open (for a change.)

**POLES** are open from Tuesday, October 10<sup>th</sup> to Thursday October 19<sup>th</sup>. You will be emailed when the poles open.

The winners will be announced in the **AGM** on Thursday October 26<sup>th</sup> at 9 AM in DC1302.

### October is Healthy Workplace Month

Mark your Tuesdays in October to participate in some health related events and activities:

Tuesday, October 3, 2017	Healthy Challenge Launch
Tuesday, October 10, 2017	Day of Thankfulness
Tuesday, October 17, 2017	Keeping Well at Work * only event just for Staff
Tuesday, October 24, 2017	Walk for Mental Health

Tuesday, October 31,  
2017

Trick or Treat for healthy snacks

We will be in need of many volunteers to help out on October 17<sup>th</sup>. Each of three rooms will need a technical support person and someone to staff each door and about three for the registration. If you or anyone you know would be interested in helping, please reach out and let me know as soon as you can.

[Other pending volunteer requests:](#)

Although this ask for the Keeping Well at Work helpers is informal, you can expect to see formal calls for at least three other committees within the next month or so:

- President's Stipend Review Committee
- Nominating Committee
- SEE- Canada Award Committee

september

28 August	29	30	31	1 September	2/3
4	5	6	7	8	9/10
11	12	13 NOMINATION PERIOD OPENS	14	15	16/17
18	19 INFO SESSION	20	21	22	23/24
25	26	27 NOMINATION PERIOD CLOSES	28	29	30/1 October
2	3	4	5	6	7/8

# october

25 September	26	27	28	29	30/1 October
2	3	4	5 MEET THE CANDIDATES	6	7/8
9	10 POLES OPEN	11	12	13	14/15
16	17	18	19 POLES CLOSE	20	21/22
23	24	25	26 AGM	27	28/29
30	31	1 November	2	3	4/5