Call to order

The annual general meeting of the University of Waterloo Staff Association was held on October 28, 2021, via Microsoft Teams. This meeting was held electronically under the special regulation permitting a virtual meeting of member (https://www.ontario.ca/laws/regulations/r2017). The President was in the chair and the Secretary was present. A quorum was present as counted on the participants listing. The list was reviewed for membership confirmation by Executive Manager Spencer and Administrative Staff Member Bolger. There were 0 proxies. Sandra Hanmer, Capacity Canada was introduced as a guest.

Kathy Becker opened the meeting with a territorial acknowledgement and welcomed all members and guests. We discussed meeting protocols for today as well as ran a poll test for membership. Meeting protocols included:

- Attendees are asked to keep microphones muted and cameras off
- To ask a question use Raise Hand function
- Chair will acknowledge and invite you to unmute/turn on camera
- Attendees may also type questions into the chat window
- Voting will be conducted using Polls (via Forms messaging extension)
  - A Poll will appear
  - Select your response
  - Click “Submit Vote”
  - After 20 seconds (or when 100% have voted), the vote will be closed and the result declared
- Experiencing Difficulties? Rusmir Salihspahic (rusmir@uwaterloo.ca) is standing by!

Kathy Becker discussed agenda for today and then asked for approval of the minutes of the previous Annual General Meeting.

Moved by Dave McDougall

Second by Selena Santi

Motion: That the minutes of the Annual General Meeting held October 29, 2020 be approved. Poll results were 99 in favour (99%), 1 no, and 10 abstain. Motion was carried.

Treasurer’s Report

Jane Arnem, UWSA Treasurer, shared her report on the association finances. We are in a strong financial position currently.

Moved by Jane Arnem

Second by Annette Dietrich

Motion: That the audited financial statements for the fiscal year ending April 30, 2021 be approved. Poll results 120 in favour (99.2%), 1 no, and 5 abstain. Motion was carried.

Appointment of Auditors
Moved by Jane Arnem
Second by Selena Santi

Motion: That Hemmerich, Flanagan, Kratz, Eamer & McRae be appointed as the auditors of the UWSA for the year ending April 30, 2022.

Poll results 124 in favour (99.2%), 1 no, and 6 abstain. Motion was carried.

President’s Report

The president delivered the UWSA Annual Report and took questions from membership. A huge thank you was also given to UWSA staff, Gail and Catherine, for all their hard work during the pandemic year.

Election of Directors and President-Elect

The Chief Returning Officer Stephen Markan presented his report on the election results on behalf of the election committee, which included Shannon Taylor, Shelly Jordan, and Tim Ireland.

- For office of president-elect, one candidate ran: Agata Jagielska. All Electronic ballots = 352 Results were 333 in favour (97.8%), 10 no, and 9 abstain. Agata was elected.
- For the office of director, 2 candidates ran – Courtney Bremer and Priscila Carrara.

Moved by Stephen Markan
Second by Shelly Jordan

Motion: That Courtney Bremer and Priscila Carrara be acclaimed UWSA Directors for a three year term (November 2021-October 2024)
Poll results were 123 in favour (99.2%), 1 no, and 6 abstain. Motion is carried.

Sandra Hanmer, gave a presentation on the updates to the bylaws that the UWSA BOD is seeking to replace its current Constitution. Discussion about differences between constitutions and by-laws, Ontario Not-for Profit Corporations Act, 2010 (ONCA) and other changes as we move from UWSA Constitution to UWSA By-law. There was lots of clarification questions asked by membership and discussion around specific points in new by-law.

Moved by Lawrence Folland
Second by Agata Antkiewicz

Motion: That the revised By-Law included in the agenda materials for the Annual General Meeting October 28, 2021 be approved as circulated. Poll results were 79 in favour (86.8%), 12 no, and 43 abstain. Motion was carried.

Message from the Incoming President:

Statement was made by Dave McDougall, our incoming UWSA President, and he thanked everyone in the membership who works so hard behind the scenes to make things happen and get things done for UWSA.
Closing Remarks

Kathy Becker presented the new Operations Team for 2021-2022

- President Dave McDougall
- President-elect Agata Jagielska
- Past President Kathy Becker
- Executive Manager Gail Spencer
- Communications & Administrative Coordinator Catherine Bolger

And the new Board of Directors for 2021-2022

- Agata Antkiewicz (Nov 2019 – Oct 2022)
- Jane Arnem (Nov 2020 – Oct 2023)
- Bill Baer (Nov 2019 – Oct 2022)
- Courtney Bremer (Nov 2021 – Oct 2024)
- Priscila Carrara (Nov 2021 – Oct 2024)
- Michael Herz (Nov 2020 – Oct 2023)

It was noted that there are currently 3 vacant seats which the Board may fill until next AGM

Kathy thanked outgoing board members Lawrence Folland, Selena Santi, and Kristen Deckert.

Adjournment

There being no further business the meeting was adjourned at 10:03am by Kathy Becker.

Door prize winners will be drawn post meeting. Thank you to Johnson Insurance for sponsorship.