

**Staff Association Area Reps Meeting  
Minutes of November 10, 2016**

**Present:**

Andrea Rose Santi  
Annette Dietrich  
Andrew Urschel  
Brandi Gillett  
Cathy Logan-Dickie  
Danielle Jeanneault  
Jennifer Calbery  
Jodie Barley  
Katherine McEwen

Lillian Liao  
Murielle Landry  
Nicole Brandt  
Philip Demsey  
Paula-Ann Zahra  
Rose Vogt  
Shannon Taylor  
Stephanie Facca  
Lawrence Folland  
Jackie Serviss

Jason Gorrie  
Agata Antkiewicz  
Terry Labach  
Tim Ireland

**Guests:**

Gail Spencer  
Agata Antkiewicz  
Stephanie Koerne

1. **Guest Speaker Kate Windsor** presented highlights of Policy 29's changes to smoking rules on campus, in response to recent provincial legislation. You must be 10 metres away from any building on campus to smoke. Smoking applies to cigarettes and e-cigarettes. First time offenders will be given warnings by UW Police. The maximum fine is \$50, compared to the provincial fine of \$250. UW's aim is to educate smokers, not punish them. When asked how to complain, Ms. Windsor told Area Reps to go to the closest department or UW Police. Butt Stops will be added around campus, as will more signage so that smokers are able to find appropriate areas more easily. UW will not be installing shelters for smokers.
2. **Welcome to new members**  
Laura McDonald joined Area Reps, but was unable to be at the meeting.
3. **Approval of minutes of October 13, 2016 Area Reps Meeting**  
Accepted.
4. **Approval of agenda**  
Accepted.
5. **Business arising from the minutes and President's report**  
Jackie Serviss combined the President's Report with Business Arising from the Minutes.
  - The MOA meetings are to resume in December after some stalls.
  - The UWSA board has struck a committee to look into members attending meetings and events remotely. It is being chaired by Lawrence Folland, with members Tim Ireland and Agata Antkiewicz and at least one other staff member not from the board. This committee will report their findings to the board by March 1, 2017.
  - This week, UW was named one of Canada's Top Employers by the Globe and Mail. A formal recognition of this to UW from the UWSA is being crafted by the board.
  - Upcoming Events:
    - There are 35 shoppers going to Erie tomorrow morning for the annual trip.
    - The 23<sup>rd</sup> annual Craft Show is being hosted Nov. 24 and 25 in the DC Fishbowl, and all are welcome to stop by.
    - Winterfest is scheduled for December 5 at Columbia Icefields; although the toy registration deadline is passed, everyone is still welcome to come and skate, meet Santa, and do crafts.

- December 1<sup>st</sup> is the deadline for the next round of Staff Enhancement Grant applicants.

#### **6. UWSA Staff Cards**

Jackie Serviss asked for a show of hands from Area Reps that have used their Staff Card in the past year; three members raised their hands and said they used their cards to obtain discounts. Alternatives to the plastic card were discussed, including an e-card for Smartphones, a PDF to confirm membership, stickers indicating the current year, for the plastic card; and only sending plastic cards to those members who request them. This information will be further considered by the board.

#### **7. Area Rep role nominations/elections**

Danielle Jeanneault is now the Area Rep Vice Chair.

Robyn Landers is the Recording Secretary.

Lillian Liao is the Program Co-ordinator.

Jackie Serviss said she wanted to thank Christine Gillis Bilton and Sue Oestrich for their dedicated service as outgoing Vice Chair and Program Co-ordinator.

#### **8. Information gathering on the President-Elect process**

- Difficulties with the role position include
  - Taking a year away from usual role as President
  - Three-year time commitment
  - 3-day commitment while president-elect and past-president
  - Timing in their career, lack of experience or just bad timing
- Information to help make the current situation easier would include
  - A clearer definition of the time commitments in the three phases of presidency
  - Better documentation and description of each of the three presidential roles
  - A “benefits for managers” handout that outlines how to approach your manager
  - Clearer list of expected training
  - An information session about the roles held outside of the election period

Chair: Jackie Serviss

Minutes: CB