

**Staff Association Area Reps Meeting
Minutes of April 13, 2017**

Present:

Andrea Rose Santi
Andrew Urschel
Brian Dietrich
Christine Gillis Bilton
Danielle Jeanneault
Dave McDougall
Jenny Conroy
Jennifer Calbery

Lillian Liao
Murray Zink
Philip Demsey
Robyn Landers
Shannon Taylor
Trish Van Berkel
Jackie Serviss
Michael Herz

Agata Antkiewicz
Bill Baer
Guests:
Catherine Bolger
Online:
Jason Gorrie
Nicole Brandt

1. Janice Cooke, CEL

CEL advocates for adult and distant learners, and provides online credit and non-credit course development and professional development. Over 500 courses are offered, both undergraduate and graduate. A large number of on-campus students also take online courses. Aiming for greater use of online resources including textbooks. Looking at open enrolment and micro-credentialling.

Other offerings include pre-university calculus and chemistry, and open resources in math and computer science.

Professional development includes one to four day classroom courses (formerly on Gage Street, now in EC3) in leadership, project management, business communication, etc. Staff get a 50% discount on in-class courses, whether paid by the department or paid out-of-pocket. Instructors all have real-world experience in the fields they teach.

Certificate courses are offered in a wide range of topics, such as web development, photography, project management, graphic design.

2. Approval of minutes of March 9, 2017

Approved.

3. Approval of agenda

Approved.

4. Business arising from minutes

None.

5. President's report

Staff conference was inspirational. Thanks to OHD for organizing the event. Regarding Margaret Trudeau's delayed appearance, her plane sat on the tarmac in Montreal for four hours forcing her to be late. She offered to take a later flight and appear at around 10 pm, then offered to come the next day for a noon appearance, which is what took place.

PACSC is working on a plan to ensure that staff enhancement funds are transferred to a spot where they can be reserved rather than lost at end of fiscal year.

Staff compensation study continues. The external agency commented that HR is very thorough, accurate, and fair on the job evaluation process compared to others it has seen. The agency will provide some suggestions to speed things up.

The Goodlife gym membership cycle begins again mid-May. Watch for email about new registration process and contract renewal.

Johnson Insurance is offering additional travel insurance for retirees and staff. Costs about the same as travel insurance for one trip through a travel agency and would cover you for a whole year. Watch for email about this.

There will be a UWSA-sponsored ice cream truck -- free! -- on June 28 as part of Canada Day celebrations. Thinking about how to cover the remote campus sites too.

Fall elections: planning four information sessions over the summer to explain roles of directors and president. UWSA reps, please help suggest good candidates and encourage people to attend the sessions.

6. Other business

Brian Dietrich reminded us about the Friday June 2 Keystone picnic.

Jennifer Calbery mentioned the May 15 deadline to apply for the staff international experience fund.

Chair: Jackie Serviss

Minutes: RBL