

**Staff Association Area Reps Meeting
Minutes of February 14, 2019**

1. Presentation by Sue Grant and Mark Lisetto-Smith, OHD

Sue began by inviting attendees to introduce themselves and talk about any OHD courses or staff conferences they have attended. OHD's courses are less about training and more about professional and personal development. Mark devotes quite a bit of effort into selecting keynote speakers. He described the speakers who will be at the upcoming staff conference and mentioned a few of the session topics. Look for the list of conference sessions on the OHD website within the next few days.

If a manager is hesitant to allow staff to attend the conference, staff could come prepared with a rationale for how certain sessions will be beneficial, and could tie it in to performance review goals. Another suggestion is to have a post-conference meeting with your team to talk about what you learned. Don't forget that Policy 18 provides for five days of training per year. By contrast, if the conference offers nothing of interest to you, send suggestions to OHD about what you would find interesting.

Sue outlined OHD's core workshop offerings.

2. Approval of the minutes of the January 10, 2019 meeting

Approved.

3. Best practices – Shannon Taylor

Shannon asked for comments from experienced area reps about what works well for them in that role, and from new area reps about what they'd like help with. We can't be given a list of who is and is not a UWSA member but we are free to ask our co-workers if they are, and why they aren't, and share that with this committee. The UWSA roadshow is available to help explain the purpose and benefits of membership.

There will be clear publicity around the new MOA when it comes out.

A question arose about the lack of mandatory managerial training for new managers. There are some forms of mandatory training (e.g. WHIMS) so why not this. UWSA has been advocating at SRC for mandatory training for new managers about certain issues.

4. Discussion of what Area Reps would like to hear from the Provost, Jim Rush

There wasn't time for this agenda item. Send suggestions to Shannon.

Chair: Shannon Taylor

Minutes: RBL