

**Staff Association Area Reps Meeting
Minutes of February 14, 2013**

Present

	Tom Graham	
Ray Butterworth	Melissa Holst	
Theresa Dam	Carrie Lyn Hunting	
Annette Dietrich		
Lawrence Folland	Robyn Landers	Jeremy Steffler
Anna Gerrard	Katherine MacLean	Tom Graham
Tasha Glover	Carlos Mendes	
Jason Gorrie	Darlene Ryan	Barb Yantha
	Dianne Foreman	

1. Approval of Agenda

No changes requested.

2. Approval of Minutes of January 10, 2013 Area Reps Meeting

Accepted as published.

3. Business Arising from the Minutes

None.

4. Charity Adoption

A couple of people have suggested that the UWSA adopt a charity. One suggestion was to choose one that would have the side benefit of raising the profile of the Area Reps organization as well. For example, if we were to support a Food Bank, we could have drop-offs at Area Reps' offices. Another suggestion was to help some students affected by a recent fire in a residence on Bridgeport Road in Waterloo.

One member described another approach. Rather than directly adopting a particular charity, the USWA might instead provide support such as promotion/advertising for charitable activities undertaken by UWSA members.

Tasha Glover and Katherine MacLean volunteered to work on this idea further.

5. Parking and Snow Removal

The person who wanted to discuss this was not in attendance, but others expressed concern about the absence of the usual sand box in a particular parking lot. It was suggested that such concerns be directed to the Custodial and Grounds section of Plant Operations via the 24-hour emergency service and maintenance line at ext. 33793.

6. Members Advisory Update

No report due to absence of the Executive Manager.

7. Updates from SRC, PACSC, PB&SC, etc.

The nominating committee has appointed David Ha (School of Accountancy and Finance) as staff

member-at-large on SRC and Priscila Carrara (Arts Undergrad Office) to University Diversity Advisory Committee. P&B representation is not finalized yet.

PACSC news: HR is working on a survey of various local salary comparators, looking ahead to the expiry of our current agreement in April 2015.

Social Committee board approved a proposal to replace the usual wine tour with the Toronto wine and cheese show. Details to be advertised tomorrow.

8. Lunch with UWSA (March 19)

Will have better signage for this one in response to a comment from the first one.

9. Snow Day

Some concern was expressed that the closure announcement was not published early enough. UWSA will raise this at SRC again to suggest an earlier deadline.

10. Other Business

Attendees were given the opportunity to introduce themselves and mention any issues of interest in their areas. [Apologies if I missed any that people wanted to have recorded; I didn't capture them all.]

Melissa Holst: International Women's Week events have been highlighted on the UWSA web site and will be publicized.

Lawrence Folland reported that CSCF is conducting a strategic review. May involve official organizational change.

Barb Yantha reported that in ACO a staff advisory council has been created in response to strategic review. (Engineering has this too.)

Katherine MacLean reported that a successful penny drive was held in SEED.

Anna Gerrard reported that the new Health Services building has enabled a new service for health care of families of graduate and foreign students.

Annette Deitrich reported that in Engineering the grad secretaries have set up a committee to share and collaborate.

Tasha Glover of Graduate Studies Office had someone stop in to talk to her as a result of having seen the "Ask Me" signs we recently received.

Jeremy Steffler reported that CECA job descriptions reflect the new approach of focusing on accountabilities rather than tasks.

Carlos Mendes' department is talking about how to deal with his unavailability while he serves as UWSA president.

A concern about equitability of performance ratings was raised. Carlos suggested that this will receive attention from the Staff Lifecycle group. (See URL in minutes of previous meeting.)

Chair: Carlos Mendes

Minutes: RBL