

Department of Statistics and Actuarial Science
Teaching Assistant (TA) Performance Evaluation

TA:

Instructor:

Course:

Term/Year:

Was this TA the Head TA? YES/NO

Please rate the TA by circling the appropriate number for each of the following tasks. Please indicate NA for any category which does not apply to this TA. **The TA will receive a copy of the evaluation.**

Rating Scale:

- (5) Exceptional
- (4) Exceeded expectations
- (3) Met expectations
- (2) Needs improvement
- (1) Unsatisfactory

If you indicate a (5) or (1) for a given task, it would be very helpful if you would provide a brief explanation and/or suggestions for improvement. This information will be used by the Graduate Committee to choose TA Award recipients and to improve TA performance.

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|---|-----|-----|-----|-----|-----|----|
| (a) Marking of assignments/projects/tests/exams | (1) | (2) | (3) | (4) | (5) | NA |
| Explanation: | | | | | | |
| (b) Proctoring of tests | (1) | (2) | (3) | (4) | (5) | NA |
| Explanation: | | | | | | |
| (c) Office hours or monitoring of online discussion forum | (1) | (2) | (3) | (4) | (5) | NA |
| Explanation: | | | | | | |
| (d) Conducting tutorials or review sessions | (1) | (2) | (3) | (4) | (5) | NA |
| Explanation: | | | | | | |
| (e) Administrative duties (responding to emails, managing grades, attending meetings, etc). | | | | | | |
| | (1) | (2) | (3) | (4) | (5) | NA |
| Explanation: | | | | | | |
| (f) Other (please specify) | (1) | (2) | (3) | (4) | (5) | NA |

Feedback to be sent to students:

This feedback will be sent to the student. Please be constructive.