



Our Kids Network Job Posting # 3-20

Halton Youth Initiative (Student Support Assistant)

POSITION TYPE:	One (1) Temporary, Part Time Position (Up to 30 hours a week) 16 weeks, May– August 2020
SALARY RANGE:	\$19.00 per hour
DEPARTMENT:	Our Kids Network
POSTING DEADLINE:	Please submit your resume, accompanied with a brief cover letter highlighting your suitability for the position. Applications should be directed to hr@haltoncas.ca by March 20, 2020 at 4:30pm.

Our Kids Network (OKN) is a Halton-wide partnership of agencies and organizations serving children, youth and their families that embraces the vision “All Children and Youth Thrive”. Since 1996, OKN has been at the forefront of putting research into action through partnership and collaboration within Halton Region. Our mission, as a collective impact network, is to build capacity of community organizations that support children, youth and families.

The **Summer Student** will be part of the Our Kids Network (OKN) team supporting the Halton Youth Initiative and OKN Indigenous Reconciliation Initiative. Halton Youth Initiative is made up of four youth-adult councils that focus on building youth assets, strengthening positive relationships between youth and adults, all while making the community a better place through youth voice and volunteer activities. The OKN Indigenous Reconciliation Initiative focuses on the development of a framework informed by Canada’s Truth and Reconciliation Calls to Actions.

The candidate will support a variety of elements for both the Halton Youth Initiative and OKN Indigenous Reconciliation Initiative, focusing on the development of tools and resources designed to improve Indigenous literacy for youth and community organizations. This role has opportunities to work directly with young people and the community; leading meeting and activities, role modelling, and public speaking.

The candidate can expect to work in a culturally safe and empowering workplace. OKN Staff are receiving ongoing training on Indigenous literacy, an Indigenous Employee Resource Group has convened and connection to Elders can be provided.

Main duties and responsibilities include, but are not limited to:

Working collaboratively to support OKN’s Youth Asset Builder and Indigenous Lead , the Summer Student will be responsible for:

- Convening and working with key partners, including youth, in Halton Region
- Supporting youth councils through hands-on participation when possible

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- Demonstrating positive relationships with young people (using the Developmental Relationship framework as a guide)
- Coordinating activities with youth councils to align with OKN's Indigenous Reconciliation strategy
- Assisting with the development of events for National Indigenous Peoples month including coordination and implementation of a Community Speaker event
- Assisting in planning, prepping` and executing events and initiatives led by the youth councils
- Assisting with social media outreach (such as Instagram, Snapchat, TikTok) and website support
- Assisting in the research and proposal of opportunities and training for key partners, including, youth, to participate in to work towards Truth and Reconciliation framework
- Maintaining and encouraging relationships and engagement activities with youth and adults from Indigenous communities
- Developing educational resource materials for Indigenous youth events and employee workshops
- Other duties as assigned

Qualifications and Requirements Include:

Qualifications

- Knowledge of the culture, history and intricacies of various Indigenous communities in Canada
- Demonstrated experience working with youth and youth groups
- Working towards or have obtained post secondary education in a relevant field (eg. Indigenous studies, Communication, Youth & Child Services, Recreation and Leisure, Business)
- Proven ability to communicate effectively
- Significant experience working with multiple social media platforms
- Able to maintain professionalism and uphold Our Kids Network Mission, Vision and Values.
- Valid Driver's License and access to a reliable motor vehicle with appropriate liability insurance is required.
- Must be able to travel within Halton region.
- A satisfactory Police Records Check is required.
- Some evening and weekend work is required

General Skills and Attributes

- Strong social media skills are required
- Knowledge and experience with youth engagement
- Project management skills
- Strong analytical and critical thinking skills
- Highly motivated strong community engagement and facilitation skills
- Excellent interpersonal and communication skills (written and oral)
- Ability to work flexibly and take on a variety of tasks

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- Ability to set priorities and manage workload
- Ability to work autonomously as well as take direction as needed
- Ability to build and sustain relationships with a cross-sectoral range of stakeholders in the local and regional area
- Ability to work cooperatively with neighbourhood groups and formal service providers with a focus on serving youth and families
- Passion and commitment to an inclusive workplace; respecting and valuing the diversity of every individual
- Familiarity with Halton and services for youth and their families an asset

We thank all applicants for their interest in the Our Kids Network, we will only contact those selected for an interview. All interviewed candidates will be asked to provide a minimum of two supervisory references.

We are committed to a selection process and work environment that is inclusive and barrier free. Accommodation will be provided in accordance with the Ontario Human Rights Code. Applicants need to make any accommodation requests for the interview or selection process known in advance by contacting the Human Resources Department at 905-635-0575. Human Resources will work with the applicant and the interview committee to arrange reasonable and appropriate accommodation for the selection process which will enable you to be assessed in a fair and equitable manner.