

This form is to request that your part-time or out-of-province loan documents be mailed to you. You must live outside Waterloo Region and be studying online or off-campus.

Section A: Personal Information

Student ID Number _____

Last Name _____ First Name _____

Email _____ Phone _____

Section B: Required Documentation

- Complete this form
- Attach a copy of your SIN card or an official Government of Canada document that indicates your Social Insurance Number (e.g. a Canada Revenue Agency Notice of Assessment, a Canada Pension Plan Statement of Contributions, or a Confirmation of Social Insurance Number from Service Canada).
- Attach a copy of one piece of valid photo ID issued in Canada by the federal, provincial, or territorial government (e.g. valid driver's license, passport, permanent resident or citizenship card, BYID card issued by the Liquor Control Board of Ontario). The expiry date must be visible, so a copy of the front and back may be required.

Section C: Mail Out Specifications
Term Requiring Mail Out: This form is only valid for one term at a time. Fall Winter Spring

Type of Funding: Part-time OSAP Out-of-Province Student Loans

Part-time OSAP Direct Remit: Do you give permission to have your part-time OSAP funding directly remitted to the university to pay your fees (with any remaining funds deposited to your bank account)? Yes No

Full Mailing Address:

Section D: Student Signature

Student Signature _____ Date _____

Section E: Office Use Only

Identification received	Reviewed by	Date