This award is available to eligible full-time undergraduate students who were recipients of the President’s Scholarship of Distinction in first-year and who completed Year One with a cumulative average of at least 80%. Students interested in pursuing a full- or part-time on-campus research experience, under the supervision of a University of Waterloo researcher, may apply to claim this $1,500 award.

Eligibility criteria

- You must have received the President’s Scholarship of Distinction in Year One.
- You must have completed Year One with a minimum cumulative average of 80%.
- You must be a continuing full-time undergraduate student registered with the University of Waterloo.
- **The position must be under the supervision of a University of Waterloo researcher.**
- The research experience may be a part-time position during a full-time study term, or a full-time co-op placement term, or a full-time summer term and it must be undertaken at a University of Waterloo research location.
- A student who is working full-time may receive additional salary from an approved funding source (e.g. departmental research funds, undergraduate research internship program, Work Placement program, etc.). Any additional salary must be authorized by the supervisor and/or Department.
- Research undertaken as part of course requirements is not considered eligible for the purpose of this award.
- You may apply for an exception to the terms of the award and request two Research Awards rather than one of each award, provided you plan to be involved in two distinct research experiences. Speak to your research supervisor for more details and approval. Exceptions will be considered on a case-by-case basis.

How to Apply

- Speak to your Dean’s Office about research experiences available in your Faculty.
- Connect with the research supervisor.
- Ensure that you are fully aware of the requirements of the research placement including timelines, deliverables, milestones, etc. The research supervisor is encouraged to provide you with additional documentation which details these expectations.
- Complete the **Student Information** section on page 2.
- Ask your research supervisor to complete the **Approval of Research Position** section on page 2.
- Once completed by both you and research supervisor, this form is to be submitted the Faculty Dean’s Office.

Award Application Deadline

- You should apply for this award before you begin the research experience, but no later than the following deadlines:
  - September 15th for fall-term research
  - January 15th for winter-term research
  - May 15th for spring-term research

**NOTE:** The above deadlines pertain to claiming the $1,500 award. Plan ahead - explore research opportunities well before the term that you wish to claim the award.

Payment

- The $1,500 award will be paid through your Waterloo student account, normally at the mid-point of the research term. The award will be pro-rated if you fail to complete the assignment.
Student Information

Name:

Waterloo ID#:

Email address:

Faculty/program/plan:

Current Year/term (e.g. 3A):

Approval of Research Position

To be completed by the University of Waterloo supervisor of the research position (or approved delegate).

1. Complete the following section.
2. Ensure that the student is fully aware of the requirements of the research placement including timelines, deliverables, milestones, etc. The research supervisor is encouraged to provide the student with additional documentation which details these expectations.
3. Once completed, this form is to be submitted the Faculty Dean’s Office. The Dean’s Office will forward a copy of this application form to Student Awards & Financial Aid for payment, normally at the mid-point of the research term.
4. Notify the Dean’s Office if the student fails to complete the research experience.

Student’s Job title:

Start & end dates of position:

Is this a full- or part-time position?  ☐ full-time co-op  ☐ full-time summer  ☐ part-time work during study term

Name and title of supervisor:

Faculty/Department of supervisor:

On-campus extension:

☐ I confirm that this position qualifies as a research experience under the terms of the President’s Research Award program.

☐ I understand that to be eligible for funding under this program, the student must meet all of the eligibility criteria detailed on page 1 of this form.

☐ I have provided the student with documentation and/or information to explain the expectations of the research placement including timelines, deliverables, milestones, etc.

Signature of supervisor:

Date signed:

<table>
<thead>
<tr>
<th>For Faculty Dean’s Office use only</th>
<th>For Student Awards &amp; Financial Aid use only</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student eligibility confirmed:</td>
<td>Payment term:</td>
</tr>
<tr>
<td>Experience approved:</td>
<td>Date added to Quest:</td>
</tr>
<tr>
<td></td>
<td>Report:</td>
</tr>
</tbody>
</table>