



Student Awards & Financial Aid (SAFA)
 The Centre, 1st Floor Needles Hall
 Waterloo, Ontario, Canada N2L 3G1
 519-888-4567 | ext. 33583 | fax 519-746-2882
 safa.uwaterloo.ca | email: safainfo@uwaterloo.ca

Step 2 of 3:
Work Placement
Eligibility Check
Form

Please return this completed form to Student Awards and Financial Aid (SAFA).

Use this to verify that the students you wish to interview are eligible for the Work Placement Program. For full details and program requirements please visit the SAFA website.

Eligibility checks are limited to 10 students. We will aim to verify student's eligibility within 24 hours of receipt of the Work Placement Eligibility Check Form.

Step 1: Work Placement Job Request Form has been submitted and approved (check if yes, if no please complete Step 1):

Main Contact/Department:	
Job Title and Job Number:	

This work placement position will take place during the following term (one form per term):

Spring 2022

Fall 2022

Winter 2023

Student Number	Student Name (First,Last)	SAFA USE ONLY - Eligible? Yes/No

FOR SAFA USE ONLY – Completed by/date	
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Complete this form before proceeding to Step 3: Employer Declaration Form. If an ineligible student is hired for any reason, your department will be 100% responsible for their salary.