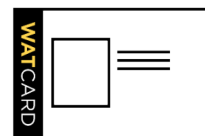# So you're trying to help students navigate the Library?

The Library has two primary locations on main campus: Dana Porter Library and Davis Centre Library. To help students get the most out of the Library and reach their goals, here are a few key resources you can direct them to.

## BORROWING — **Their library card … is their WatCard!**

Students can use it to access and borrow materials from the Library; to use onsite computers and printers; to sign in online and browse the Library's catalogue.

WATCARD

## NAVIGATING OUR PHYSICAL SPACES

### 1 Library locations & hours

Students can check current hours at all our locations, including our Special Collections & Archives and GIS Centre, on our website.

🖱 libcal.uwaterloo.ca/hours

### 2 Study Spaces

Students often need a space for quiet study, to meet with group members, or even to take a job interview. The Library offers a variety of spaces to meet these different needs; study rooms can be booked ahead of time:

🖱 libcal.uwaterloo.ca

### 3 Clickable Floor Plans – New*

With 12 floors of resources across the two locations, it can be hard to know exactly what is available, where. To help students navigate our spaces and connect with the resources they need, we have interactive floor plans available:

🖱 lib.uwaterloo.ca/web/clickable-floor-plans

### 4 Adaptive Technology Centre (ATC)

Located at DP, the ATC provides tools and spaces for those with accessibility needs; equipment and materials in alternative formats can also be requested at the circulation desks

🖱 uwaterloo.ca/library/accessibility/

## IF STUDENTS HAVE QUESTIONS

**General questions** – about our spaces, their accounts or research, they can reach out to library staff through our **Ask Us** service, available via email, phone, text and chat from the library website.

Hours extend beyond the library building open hours to support students wherever they are!

🖱 uwaterloo.ca/library/services/ask-us

**Subject specific questions** – for in-depth research help, research strategy tips and more, we have **subject librarians** with expertise in the subjects studied and researched on campus.

Students can reach out to their subject librarian directly to connect or set up a one-on-one consultations, either in person and virtually.

🖱 uwaterloo.ca/library/services/
librarians-subject

## 1 Omni, the library's catalogue

The backbone of the Library, Omni allows students to search our collection of books, ebooks and journals. Waterloo is a partner institution with 18 of Ontario's university libraries, which gives students access to millions of books from across the province. It is accessed from anywhere via the search bar on the Library's home page:

uwaterloo.ca/library

More information on how to use Omni:

subjectguides.uwaterloo.ca/Omni

## 2 Research Guides

The Library provides easy access to a variety of subject-specific databases and academic quality resources. To help students navigate to the best ones for their subject, our librarians have put together research guides as a place to get started:

subjectguides.uwaterloo.ca

## 3 Course Reserves

Many instructors put selected readings from print and electronic resources such as books, lecture notes, ebooks, ejournal articles, and scanned excerpts on "course reserve" each term. Students can login to Course Reserves to find the resources put on reserve for their classes:

reserves.uwaterloo.ca/ares/ares.dll

More information can be found here:

uwaterloo.ca/library/services/
course-reserves-students

**CONNECT WITH US** **@uwlibrary**

## 1 Assignment Planner

Breaks down research and writing projects into manageable steps based on due dates, providing a road map and workback schedule. Assignment types included are annotated bibliography, lab reports, research essays, STEM poster presentation, policy briefs, literature review, critical reflection, article review, and math assignment

lib.uwaterloo.ca/web/assignment-planner

## 2 Citation Help

Students will be expected to follow certain citation styles they may not have used before. The Library maintains a list of the various citation styles students may be requested to use:

lib.uwaterloo.ca/web/dictionaries-encyclope
dia-and-more/citation-style-guides

## 3 Copyright

Copyright considerations can be difficult to navigate. The Library has experts that can help answer student questions to set them up for success. A starting point is:

uwaterloo.ca/library/research-supports/copy
right-and-licensing

## 4 UWSpace

Waterloo's Open Access institutional repository, UWSpace is a free, secure, and long-term home for research happening on campus.

Graduate students can use this platform for the presentation, dissemination, and preservation of their work, including theses and dissertations.

The Library manages UWSpace and has the expertise to support students throughout the process of preparing and uploading their work

uwspace.uwaterloo.ca

uwaterloo.ca/library

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