

# writing and communication centre

Student programs  
and services

[uwaterloo.ca/wcc](http://uwaterloo.ca/wcc)



UNIVERSITY OF  
WATERLOO

# What we do

The Writing and Communication Centre engages, encourages, and empowers members of the University of Waterloo community to better articulate ideas while meeting the varied expectations of their disciplines and vocations.

To achieve our mission, we deliver timely and focused individualized teaching at all stages of the composition process. We help students:

- Synthesize, integrate, and share best practices in communication.
- Experience their work as others do.
- Support and promote a lively, cross-disciplinary writing culture on campus and online.
- Develop skills and strategies that last a lifetime.

## How we do it

Appointments with writing advisors

Drop-ins at the Library

Online workshops and resources

Online and in-person writing groups

Custom in-class workshops

**and so much more!**

# About our appointment service

## **WHAT DO WE WORK ON?**

Any writing or communication task, in any discipline, at any stage of the process.

## **WHAT DO WE DO?**

We work directly with students to brainstorm, draft, and polish their papers, cover letters, scholarship applications, presentations, and other communication tasks in all disciplines. We support their development as academic writers and communicators by teaching them to hone their writing, revision, and presentation skills, and giving them strategies for staying motivated and on track.

## **HOW DOES IT WORK?**

Students book in-person or online appointments through our online booking system, WC Online. During their appointment the writing advisor discusses their work and answers their questions. They teach them strategies for making progress in their work, share resources they may find useful, and help the student build a plan for success.



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# Services for undergraduate students

## **IN-PERSON AND ONLINE APPOINTMENTS**

Students can meet with our writing advisors one-to-one to work through any writing or communication project, at any stage.

## **EMAIL TUTORING**

If students prefer written feedback, live in a different time zone, or just don't have time for an appointment, they should try our email tutoring service!

## **SUPPORT FOR FIRST-YEAR UNDERGRADS**

Our Waterloo Ready to Write program has resources, workshops, and individualized support to help students tackle papers, reports, and other assignments.

## **DROP-INS AT THE LIBRARY**

Students can drop into Dana Porter Library to meet with a friendly and experienced peer tutor to talk about anything from understanding an assignment, to organizing their thoughts and communicating their ideas clearly.

... and more!

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# Services for graduate students

## **IN-PERSON AND ONLINE APPOINTMENTS**

Students can meet with our writing advisors one-to-one to work through any writing or communication project, at any stage.

## **EMAIL TUTORING**

If students prefer written feedback, live in a different time zone, or don't have time for an appointment, they should try our email tutoring service!

## **WRITING CAFÉS**

Writing doesn't have to be solitary! Students can join the grad and faculty writing community at UWaterloo to connect with their peers, build sustainable habits, and make progress on their work.

## **IBPOC WRITING CAFÉS**

A space where graduate students identifying as Indigenous, Black, and people of colour can come together to form a supportive community of writers. This is an intentional IBPOC-only space.

## **GRAD-FOCUSED PROGRAMS**

From scholarship, thesis, and dissertation support to learning how to present their academic work with confidence, we have many grad-focused programs available each term.

... and more!

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# Services for everyone

## **ONLINE WORKSHOPS**

Our 35 online workshops cover a variety of writing and communication topics in an asynchronous format so that students can access them anytime, anywhere, and complete them at their own pace.

## **ONLINE RESOURCES**

From guides to writing an introduction to tackling revision, we've got everything students need to learn how to communicate their ideas available 24/7 on our website.

## **ENGLISH CONVERSATION CIRCLES**

A safe space for students to practice their English conversation skills. These informal sessions allow students to chat with each other while learning about life at UWaterloo.

## **CUSTOM WORKSHOPS FOR COURSES**

Our course-integrated support team works with faculty, research groups, and student associations to build custom, engaging and informative workshops or seminars for their courses.

## **IN-CLASS INTRODUCTIONS**

These quick in-class introductions to the services and programs we have available allow us to walk students through how our services work and how to easily access them.

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# How to refer a student

## BOOK AN APPOINTMENT

Have them book an appointment through our online booking system, WC Online. Students can schedule, re-schedule and cancel their appointments here.



## VISIT OUR WEBSITE

Send your students to [uwaterloo.ca/wcc](https://uwaterloo.ca/wcc). Our easy to navigate website has all the information and links they need to get started with our programs and services.



## VISIT THE DROP-INS AT THE LIBRARY

Our friendly and knowledgeable peer tutors can get them set up with our services and help them with any questions they have.



## EMAIL US

Send an email to [wcc@uwaterloo.ca](mailto:wcc@uwaterloo.ca) and copy the student. Our Office and Communications Associate will assist them with booking an appointment or accessing our services.

## DROP IN TO THE STUDENT SUCCESS OFFICE

Students can book and cancel appointments through the Student Success Office reception on the second floor of South Campus Hall.

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# writing and communication centre

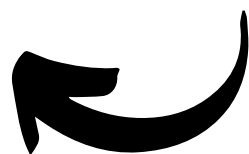
## Appointments



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## Services for grad students



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## Services for undergrads



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