Further Education
Strategies and Tips

November 1, 2017

Presented by: Kaitlyn Kraatz & Janet Boekhorst, Further Education Advisors
Agenda

- Learn about the further education (FE) services offered by the Centre for Career Action (CCA)
- Understand key strategies to guide undergraduate students with their further education aspirations
- Ask FE-related questions during the Q&A
CCA advisors

- Career advisors can support students, staff, and alumni with ALL aspects of their careers
- Further education advisors work with students, staff, and alumni who want to continue studying
How to get FE help

- CareerHub
- Workshops
- Drop-ins
- 1:1 appointments
How to get help

- CareerHub is an online portal with information, videos, tips, and strategies
  - My Degree & Skills (skill articulation)
  - Decision Making (career values and occupational research)
  - Apply/Interview (resumes, interviews, negotiations)
  - Find Work (work search and entrepreneurship)
  - Success at Work (professional development and career success)
  - Further Education (planning, application, interviews)
Log in to get started

Take the next step towards planning for your future by logging into the CareerHub (Instructions below). If you’re not sure where to begin, try starting with the Decision-Making section.
Workshops

Calendar of Workshops

- Multiple offerings
- Frequently new content
- Examples:
  - Get a Job Using LinkedIn
  - Resume Tips: Thinking Like an Employer
  - Successfully Negotiating Job Offers
- Custom Workshops
Further education drop-ins

<table>
<thead>
<tr>
<th>Drop-in schedule</th>
<th>12:00 p.m. - 1:00 p.m.</th>
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<tbody>
<tr>
<td><strong>All undergraduate students</strong></td>
<td></td>
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<tr>
<td>Résumé, cover letter, interview</td>
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<td><strong>Graduate student-dedicated</strong></td>
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<td>services</td>
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<td>C.V., résumé, cover letter, interview</td>
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<td><strong>Masters students</strong>: 12:00 p.m.</td>
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<td>- 1:00 p.m.</td>
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<td><strong>PhD students/Postdocs</strong>: 12:00</td>
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<td>p.m. - 12:30 p.m.</td>
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<td><em>Registration begins at 11:30 a.m.</em></td>
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<tr>
<td><strong>Further education topics</strong></td>
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<td>Professional/grad school planning,</td>
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<td>application/interview prep</td>
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Booking an appointment

Centre for Career Action

Appointments / Workshops

Meet one-on-one with a Centre Advisor for a confidential discussion about your career strategy, job search tactics, or your professional school plans. These appointments are available in person, by phone, or by Skype.

- Searching for a job?
  - Resume review, letter, mock interview, referral or job search (inside or outside Canada) opportunities
- Applying to graduate, college/professional school?
  - Resume, planning, application, or mock interview appointment.
- In graduate school?
  - Resume and networking (for external or for research and development positions), research, letter, mock interviews or work search (inside or outside Canada) opportunities
- Unsure about your career direction?
  - Resume development appointment to learn about your unique skills, values, interests, and personality.

How to book an appointment:

- Book an appointment

- Attend a drop-in
- Co-op general
- Attend a workshop
- Request a custom workshop
Do I have to go to graduate school to find work?
Will it hurt my options to take a gap year?
What programs can I take?
How do I calculate my GPA?
Should I drop co-op if I want to go to medical school?
What should I do to prepare for further education?
Can I drop a course?
What can I do with my degree?
Should I apply for further education?
I’m having trouble with my graduate school applications. Can you help me?
What are my funding options for graduate school?
Q&A