

<Your full name>  
<Your full address>

<Full date>

<Canadian Embassy/Consulate/High Commission>  
<Full address>

Re: Invitation Letter for My Relationship to You

Dear Visa Officer:

I would like to invite visitor's full name and relationship to you e.g. brother, sister, friend, etc. to visit me in Canada for a short period of time starting on full date and concluding on full date to reason for visit, e.g. attend my convocation. I was born on full date and I am an international student at the University of Waterloo in program. I reside at your full address. Enclosed is a copy of my study permit which is valid until full date, an official enrolment letter and an official transcript.

I am asking you to consider visitor's full name application for a temporary resident visa for the following reasons:

Visitor's name is a citizen of country name, born on full date, and resides at full address. S/he can be reached at their telephone number or their email address. S/he is currently studying/employed at school/company at school/company's full address where s/he is in/a program of study/position of work.

*(Pick one regarding accommodations)*

During visitor's name stay in Canada, s/he will live in my condo/apartment/house which I own/rent, and where I reside with person's full name(s) and relationship to you/by myself. Proof of the ownership/rental is enclosed. *If applicable:* My spouse is full name of spouse/common-law partner and was born on full date of birth of spouse. My child(ren) is/are full name of child(ren) and was/were born on full date of birth of child(ren).

**OR**

During visitor's name stay in Canada, s/he will stay at/with hotel/name of and relationship to other relatives in Canada at full address, telephone from full date to full date. *(Include proof of hotel booking if have)*

*(Pick one regarding funds)*

Visitor's name will pay for all expenses during his/her visit.

**OR**

I hold sufficient funds to pay for all expenses during his/her visit. *Provide examples like:* I have been employed at company at full address as a position of work with earnings of \$\_\_\_\_\_ per time frame. Please find enclosed my proof e.g. T4 slip, pay stubs, employment letter. I also hold bank accounts with name of banking institutions with proof enclosed.

I kindly ask that you grant a temporary resident visa to visitor's full name. Should you require any additional information, please feel free to contact me at your telephone number and email address.

Respectfully,

<Your handwritten signature>

<Your full name>