Letter of Direction
Gifts of Publicly Traded Securities to the University of Waterloo
Charitable #119260685RR0001

This Letter of Direction is to be completed by the Donor or the Donor's representative, and serves as authorization and instruction to transfer specified securities to the University of Waterloo. This completed and signed letter should be faxed (or emailed in unalterable pdf format) to **all affected parties**, as detailed below.

Faxed to:

_____ Date:_____ AND
(my broker)

_____
(fax #)

Faxed to: Alexandra Adach
RBC Dominion Securities (D.T.C. #5002)
95 King Street South, 3rd Floor
Waterloo, ON N2J 5A2
Email: alexandra.adach@rbc.com
Fax: 519-747-1808 Date:_____ AND

Faxed to: Sophia Reid, Associate Director of Operations, Advancement Services
Office of Advancement, University of Waterloo
Email: alumni.donor.services@uwaterloo.ca
Fax: 519-746-8932 Date: _____

This letter serves as authorization to transfer the following publicly-listed securities currently owned by _____, to the account of:

Account :	561 10442 1-4 University of Waterloo
Account Custodian:	RBC Dominion Securities (D.T.C. #5002)
Financial Institution Number:	FINS T002
Contact Information:	Alexandra Adach Phone: 519-747-8682

Please arrange to process this transaction immediately. This is my authorization to transfer the following securities from my account into the name and account of the University of Waterloo. (please copy this sheet in order to list more assets).

_____ of _____ currently in account #_____
units description of security account # if known

_____ of _____ currently in account #_____
units description of security account # if known

_____ of _____ currently in account #_____
units description of security account # if known

My gift to the University of Waterloo is to be designated to: _____

_____

Please forward a receipt in the name of _____

_____ _____
Address Phone #

Yours sincerely,

_____Please print _____Signature
Your name or Name of Corporation Signing Officer

Last Revised July 2024