

SYSTEMS DESIGN ENGINEERING
WORK REPORT EXTENSION REQUEST

TO: Associate Chair, Undergraduate Studies

FROM: _____
ID# _____

DATE: _____

Reason for the extension: _____

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You have been granted an extension to _____ .
If you require a further extension, this must be requested **before** this date, and will only be given for reasons substantially beyond your control.
Please submit your report to the Undergraduate Secretary, accompanied by this memo. A receipt will be issued at that time.

Signed: _____

Date: _____