

**Use this form to:**

- Request approval to participate in graduate research activities at the University of Waterloo as an international visiting graduate student.
- This form is to be completed by the student and their home university.

**Instructions:**

1. Review the [International Visiting Graduate Student](#) (IVGS) web page for full details to ensure all steps of the approval process are completed.
2. Complete sections 1, 2 and 3 below and complete the information boxes and obtain the signatures from your institution in section 4.
3. Submit the completed IVGS Student Request Form A, including the Letter of Invitation and other required documents to your UWaterloo supervisor; who will obtain the approval of the host Department Chair.
4. The IVGS approval form, Letter of Invitation and official proof of sponsorship/scholarship (if applicable) will be forwarded to the Graduate Admission team at [gradadmissions@uwaterloo.ca](mailto:gradadmissions@uwaterloo.ca) for final approval. If approved, an official Letter of Acceptance will be issued.
5. The finalized version will be accessible to the student, host department, GSPA and Legal/Immigration Services only.

**Section 1: Student information**

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Last name(s): \_\_\_\_\_ First name(s): \_\_\_\_\_

Email: \_\_\_\_\_

Current address: \_\_\_\_\_

**Section 2: Request approval to visit the University of Waterloo**

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I am currently enrolled/registered full-time in a degree program:  master's  doctoral at:

Home university: \_\_\_\_\_ Home department/school: \_\_\_\_\_

I am requesting approval to register with UWaterloo as an international visiting graduate student working with:

Supervisor name: \_\_\_\_\_

UWaterloo host department/school: \_\_\_\_\_ from (mm/dd/yy): \_\_\_\_\_ to (mm/dd/yy): \_\_\_\_\_

I will be financially supported for the duration of my visit by:

 sponsorship/scholarship (official proof required)  self-funded**Section 3: Declaration**

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I certify that the information provided above is correct. During my enrolment at the University of Waterloo as an IVGS, I hereby accept and agree to abide by all UWaterloo policies, regulations, rules and procedures including behavior, health and safety, research ethics, policies and protocols and intellectual property.

Student signature: \_\_\_\_\_ Date (mm/dd/yy): \_\_\_\_\_

**Section 4: Statement of Research Intent and Approval signatures (to be completed by student's home university)**

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We confirm that the student named above is in good standing, is registered full-time in a graduate research-based program at their home university, and has permission to enroll as a full-time International Visiting Graduate Student at the University of Waterloo in the department/school of \_\_\_\_\_ from (mm/dd/yy): \_\_\_\_\_ to (mm/dd/yy): \_\_\_\_\_

Outline any pre-existing relationship (i.e. collaborative research project, shared research interests, previous student mobility or exchange, etc.) between the supervisor (home university) and supervisor at the University of Waterloo, or at a department or institutional level. In the absence of a pre-existing relationship, include the desired outcome of this collaboration with faculty at the University of Waterloo.

Indicate how the research project/program at the University of Waterloo will enrich the student's scholarly work.

**Home university**

Supervisor name: \_\_\_\_\_

Supervisor signature: \_\_\_\_\_ Date (mm/dd/yy): \_\_\_\_\_

Department Chair/Head name: \_\_\_\_\_

Department Chair/Head signature: \_\_\_\_\_ Date (mm/dd/yy): \_\_\_\_\_

Dean of Graduate Studies/Director name: \_\_\_\_\_

Dean of Graduate Studies/Director signature: \_\_\_\_\_ Date (mm/dd/yy): \_\_\_\_\_