

**Use this form to:**

- Drop a graduate course being taken at another Ontario university under the OVGS Agreement.

**Instructions:**

1. Complete all of the sections.
2. Email the completed form to the [Manager, Graduate Reporting and Mobility Program](#), Graduate Studies and Postdoctoral Affairs (GSPA) for approval.

**Deadlines:**

Complete this form prior to the last date for course withdrawal as published in the host university graduate calendar. Failure to submit this form prior to the last date for course withdrawal may result in a failing grade on your student record for the course(s).

**Section 1: Student information**


---

University of Waterloo student identification number \_\_\_\_\_

Last name(s) \_\_\_\_\_ First name(s) \_\_\_\_\_

Faculty (e.g. Arts) \_\_\_\_\_ Department or School (e.g. History) \_\_\_\_\_

 Program level:  master's  doctoral  graduate diploma

 Study option:  thesis  research paper  coursework

**Section 2: Course(s) to be dropped**


---

Host university \_\_\_\_\_ Host department \_\_\_\_\_

 Effective term:  fall, year: \_\_\_\_\_  winter, year: \_\_\_\_\_  spring, year: \_\_\_\_\_

**Course information**

Subject (e.g. History)	Course number (e.g. 5002)	Course weight (half-0.50, full-1.00)	Course title (e.g. Historical Practice) (Courses may not be taken as "extra" or "audit")

 Reason for withdrawal:
   
 \_\_\_\_\_
   
 \_\_\_\_\_

**Section 3: Signature**


---

Student \_\_\_\_\_ Date (mm/dd/yy) \_\_\_\_\_