

THEATRE FACILITIES FEE SCHEDULE

In effect as of October 1, 2024.

Updated July 23, 2024.

FEE SCHEDULE:

	RATE	NOTES
Rental Charges - Humanities		
Corporate – Hourly	\$260	Per hour
Corporate – Base	\$1250	8 hrs of theatre usage
Corporate – Full day	\$1560	12 hrs of theatre usage
Not-for-Profit – Hourly	\$155	Per hour
Not-for-Profit – Base	\$810	8 hrs of theatre usage
Not-for-Profit – Full day	\$935	12 hrs of theatre usage
HH180 - Additional Room for Humanities Events	\$50	Per day – for use as dressing room / warmup space
Rental Charges - Theatre of the Arts		
Corporate – Hourly	\$210	Per hour
Corporate – Base	\$875	8 hrs of theatre usage
Corporate – Full day	\$1090	12 hrs of theatre usage
Not-for-Profit – Hourly	\$105	Per hour
Not-for-Profit – Base	\$520	8 hrs of theatre usage
Not-for-Profit – Full day	\$730	12 hrs of theatre usage
Rental Charges – Studio HH180		
Not-for-Profit – Rehearsal	Free	Under work light, no tech
Not-for-Profit – Hourly	\$55	Per hour for additional hours after 8 basic hrs
Not-for-Profit – Base	\$260	8 hrs of theatre usage with tech
Labour Charges – Humanities / Theatre of the Arts		
Lead Technician	\$52	Per hour (minimum 4 hours) - One required per call
Technicians (as required)	\$42	Per hour (min 4 hours) - Number is venue/event specific
House Manager	\$35	Per hour (min 3 hours) - One required per event
Assistant House Manager	\$30	Per hour (min 3 hours) - HUM ticketed events only
Box Office (Additional)	\$30	Per hour (min 3 hours)
House Sitter	\$29	Per hour (min 3 hours)
Concessions	\$29	Per hour (min 3 hours)
Usher	\$27	Per hour (min 3 hours) - Number is venue/event specific
Meal penalty	\$50	Per staff member to shorten to 30min meal break
Overnight Rest Infringement	\$100	Per staff member who is required to work next day after less than 11 hours between shifts.
Overtime after 8hrs	1.5 x hrly	1.5 x hourly rate incurred after working 8 hrs
Overtime - Double Time	2 x hrly	2 x hourly rate incurred for work on Stat holidays or for work between midnight and 6am
Labour Charges – Studio HH180		
Lead Technician	\$47	Per hour (min 4 hours)
Technicians (as required)	\$38	Per hour (min 4 hours)



Meal penalty	\$50	Per staff member to shorten to 30min meal break
Overnight Rest Infringement	\$100	Per staff member who is required to work next day after less than 11 hours between shifts.
Overtime after 8hrs	1.5 x hrly	1.5 x hourly rate incurred after working 8 hrs
Overtime - Double Time	2 x hrly	2 x hourly rate incurred for work on Stat holidays or for work between midnight and 6am

Box Office Charges

Capital Improvement Fund (Minimum)	\$100	Minimum daily CIF flat rate
Capital Improvement Fund – Non-Profit/ Charitable	\$1.00	\$1.00 per person once minimum flat rate is surpassed by attendance for Non-profit or Charitable organizations
Capital Improvement Fund	\$1.50	\$1.50 per person once minimum flat rate is surpassed by attendance
Ticket Printing charge	\$0.50	Charged on all \$0 tickets
Ticket Handling fee	10%	Of ticket price
HST	13%	Remitted by Theatres at UWaterloo

Other Charges

Consumables (tape, batteries, bulbs, gel)	\$50	Per day – automatically applied to each day of rental.
Video Projector	\$80	Per day
Wireless Lav (1 mic)	\$25	Per day - excluding handheld mics
Wireless Lavs (2-3 mics)	\$50	Per day - excluding handheld mics
Wireless Lavs (4-6 mics)	\$100	Per day - excluding handheld mics
Hazers / Smoke Machine	\$25	Per day
Risers, set pieces, props	Enquire	
Piano tuning	\$180	plus HST
Saturday Cleaning Fee Range - Humanities	\$536-1,056	Custodial range is dependent on the end time of the event, the number of additional rooms and amount of cleaning required post-event.
Sunday Cleaning Fee Range - Humanities	\$704-1056	Custodial range is dependent on the end time of the event, the number of additional rooms and amount of cleaning required post-event.
Saturday Cleaning Fee Range - Theatre of the Arts	\$268-352	Custodial range is dependent on the end time of the event, the number of additional rooms and amount of cleaning required post-event.
Sunday Cleaning Fee - Theatre of the Arts	\$352	Minimum per day. Price may increase depending on the amount of cleaning required post-event.
Food & Beverage Additional Cleaning Fee	\$200	Minimum per day – for events requesting to have food & drink permitted in the auditorium of the Theatre
Additional rental gear	At cost	Per day