

THEATRE FACILITIES FEE SCHEDULE

In effect as of Oct 1, 2026.

Updated July 8, 2026.

FEE SCHEDULE:

	RATE	NOTES
Rental Charges - Humanities - Room rental only (labour is an additional cost)		
Corporate – Hourly	\$275	Per hour
Corporate – Base	\$1305	8 hrs of theatre usage
Corporate – Full day	\$1645	12 hrs of theatre usage
Not-for-Profit – Hourly	\$170	Per hour
Not-for-Profit – Base	\$850	8 hrs of theatre usage
Not-for-Profit – Full day	\$980	12 hrs of theatre usage
HH180 - Additional Room for Humanities Events	\$50	Per day – for use as dressing room / warmup space
Rental Charges - Theatre of the Arts – Room Rental only (labour is an additional cost)		
Corporate – Hourly	\$225	Per hour
Corporate – Base	\$915	8 hrs of theatre usage
Corporate – Full day	\$1155	12 hrs of theatre usage
Not-for-Profit – Hourly	\$115	Per hour
Not-for-Profit – Base	\$545	8 hrs of theatre usage
Not-for-Profit – Full day	\$770	12 hrs of theatre usage
Rental Charges – Studio HH180		
Not-for-Profit – Rehearsal	Free	Under work light, no tech
Not-for-Profit – Hourly	\$58	Per hour for additional hours after 8 basic hrs
Not-for-Profit – Base	\$275	8 hrs of theatre usage with tech
Labour Charges – Humanities / Theatre of the Arts		
Lead Technician	\$53	Per hour (minimum 4 hours) - One required per call
Technicians (as required)	\$43	Per hour (min 4 hours) - Hum minimum 2, TofA min 1.
House Manager	\$37	Per hour (min 3 hours) - One required per event
Assistant House Manager	\$30	Per hour (min 3 hours) - HUM ticketed events only
Box Office	\$34	Per hour (min 3 hours per performance - Client billed for 2 of 3 hours of min call)
Box Office (Additional)	\$34	Per hour (min 3 hours)
House Sitter	\$30	Per hour (min 3 hours) – required for rehearsals when audience chamber/ seating is utilized by performers or observers
Concessions	\$30	Per hour (min 3 hours)
Usher	\$27	Per hour (min 3 hours) - Number is venue/event specific
Meal penalty	\$50	Per staff member to shorten to 30min meal break
Overnight Rest Infringement	\$100	Per staff member who is required to work next day after less than 11 hours between shifts.
Overtime after 8hrs	1.5 x hrly	1.5 x hourly rate incurred after working 8 hrs
Overtime - Double Time	2 x hrly	2 x hourly rate incurred for work on Stat holidays or for work between midnight and 6am



Labour Charges – Studio HH180

Lead Technician	\$48	Per hour (min 4 hours)
Technicians (as required)	\$40	Per hour (min 4 hours)
Meal penalty	\$50	Per staff member to shorten to 30min meal break
Overnight Rest Infringement	\$100	Per staff member who is required to work next day after less than 11 hours between shifts.
Overtime after 8hrs	1.5 x hrly	1.5 x hourly rate incurred after working 8 hrs
Overtime - Double Time	2 x hrly	2 x hourly rate incurred for work on Stat holidays or for work between midnight and 6am

Box Office Charges

Capital Improvement Fund (Minimum)	\$100	Minimum daily CIF flat rate
Capital Improvement Fund – Non-Profit/Charitable	\$1.00	\$1.00 per person in attendance once minimum flat rate is surpassed
Capital Improvement Fund	\$1.50	\$1.50 per person in attendance once minimum flat rate is surpassed
Ticket Processing charge	\$0.50	Charged on all \$0 tickets
Ticket Handling fee	10%	Of ticket price
HST	13%	Remitted by Theatres at UWaterloo

Other Charges

Consumables (tape, batteries, bulbs, gel)	\$50	Per day – automatically applied to each day of rental.
Video Projector	\$80	Per day
Wireless Lav (1 mic)	\$25	Per day - excluding handheld mics
Wireless Lavs (2-3 mics)	\$50	Per day - excluding handheld mics
Wireless Lavs (4-6 mics)	\$100	Per day - excluding handheld mics
Wireless Lavs (7-10 mics)	\$175	Per day - excluding handheld mics
Hazers / Smoke Machine	\$25	Per day
Pipe and Drape	\$100	Per day – plus labour to set up and strike
Stereo Recording	\$100	Per recording, client to provide file transfer method – Hum only
Multi-track Recording	\$250	Per recording, client to provide file transfer method – Hum only
Piano tuning	\$180	plus HST
Risers, set pieces, props	Enquire	
Weekend Cleaning Fee Range - Humanities	\$680-1020	Custodial costs are dependent on the event, amount of cleaning required post-event, and additional rooms booked. There is no rental cost associated with booking additional rooms but there may be an additional cleaning cost.
Statutory Holiday Cleaning Fee Range - Humanities	\$760-1140	Custodial range is dependent on the number of additional rooms and amount of cleaning required post-event.
Weekend Cleaning Fee Range - Theatre of the Arts	\$340	Minimum per day. Price may increase depending on the amount of cleaning required post-event.
Statutory Holiday Cleaning Fee - Theatre of the Arts	\$380	Minimum per day. Price may increase depending on the amount of cleaning required post-event.
Food & Beverage Additional Cleaning Fee	\$200	Minimum per day – for events requesting to have food & drink permitted in the auditorium of the Theatre
Additional rental gear	At cost	Per day
Additional Estimates	\$50-100	One complimentary estimate is available per client; additional estimates will be an additional fee. Cost is dependent on the complexity of the event.

