

**Title: Managing Editor, Anabaptism at 500**

**Reports to: Project Director, Anabaptism at 500**

**Location: Remote**

**FTE: 1 FTE, salaried**

**Project priorities**

The 500th anniversary of the Anabaptist movement in 2025 provides a remarkable opportunity for Anabaptist Christians to reflect on their faith. MennoMedia will publish a suite of products that invite Anabaptists and those interested in Anabaptism to consider this history of this movement, the ways and tenets of the Anabaptist faith that have sustained us, and how we live out our Anabaptist faith today.

The Anabaptism at 500 project will live in the space between where the church has been and where it is going. It will give voice to the change that early Anabaptists demanded of the church and the changes that have happened in the movement these past 500 years. It will look at the ways that our Anabaptist faith is expressed around the world. We intend for this project to unite us in our understandings of what has been while also inviting us to lean into a new future with the Spirit's leading.

This forward-looking project will be developed by MennoMedia in consultation with Mennonite Church USA and Mennonite Church Canada and will use the NRSV translation of the Bible. It will draw theologically from [Mennoite World Conference Shared Convictions](#) and [Confession of Faith in a Mennonite Perspective](#), among others.

Products may include the following:

- Study Bible, in print and available as a digital app, with contributions from up to 500 Anabaptists around the world
- Children's products (2–3 books)
- Yearlong devotional that draws on the Bible
- Yearlong Anabaptist peace journal
- Quarter-long Bible study curriculum for adults
- Quarter-long Bible study curriculum for youth
- Quarter-long curriculum for children focused on Anabaptist hero stories from around the world
- Intergenerational activities for congregations
- Quarter-long worship series
- Articles and blog posts
- Book (or 2–3) along the theme of “why I'm an Anabaptist”
- Podcast series
- Website resources and videos

## **Position Summary**

Serve as managing editor to work alongside the project director to envision and bring to completion a suite of Anabaptism at 500 resources. The job of a managing editor brings together and requires strong writing and editing skills along with the practical focus of overseeing day-to-day editorial operations. The managing editor reports to the project director.

## **Key performance accountabilities**

The Managing Editor will:

- Work with the project director to cast a wide vision for the scope of this monumental project and work with MennoMedia's leadership team to set project goals.
- Work with the project director to establish short- and long-term strategies and timelines to ensure publication of a suite of resources by early 2025.
- Oversee quality throughout the scope of the project by setting and maintaining schedules for all aspects of the work, with careful attention to accuracy, project budget, and project production parameters.
- Search for, solicit, and review contributions from 500 Anabaptists around the world for this suite of products in conjunction with the project director. This work will include researching potential contributions, networking with and soliciting content from global Anabaptist leaders, being attentive to scholarly concerns, and providing timely feedback for suggested rewrites.
- Develop and distribute writer guidelines.
- Work with the project director to edit all content for the breadth of the project, or contract with skilled persons to do so, and send feedback to writers.
- Work with MennoMedia, denominational, and contract staff in a variety of capacities, including production, training, permissions, typesetting, copyediting, and proofreading.
- Continue to learn, read widely, research carefully, and stay culturally relevant.

## **Qualifications and Skills**

1. Skilled communicator who can cast a wide, motivating vision.
2. Excellent problem-solving skills.
3. Experience in project management, with the ability to prioritize between tasks and to deliver expected results on time and on budget.
4. Experience articulating personal Anabaptist faith.
5. Accuracy and attention to detail.
6. Ability to work collaboratively.
7. Willingness to travel.
8. Must have a minimum of a master's degree in biblical studies, church history, theology, divinity, Christian education, or communication.
9. Professional attitude and presentation both in person and in writing.

## **Organizational Fit**

1. Passion for sharing Anabaptist Christian values with the church and the world.
2. Knowledge of or willingness to work within Mennonite and related Anabaptist business and church culture.

3. Committed to Jesus Christ and participating in a local congregation.
4. Committed to Mennonite Church emphases in such areas as Christian formation, witness, service, peace, stewardship, anti-racism and church planting in many cultures.

**Experience and education**

- Three or more years of experience in project management or related professional skills.
- Master's degree in biblical studies, church history, theology, divinity, Christian education, communications, or related field.
- Preference given to active members of Mennonite Church Canada or Mennonite Church USA.

**Term**

The Anabaptism at 500 collection is scheduled to be released in early 2025. Position will end upon completion of the project.