

Minutes of the United College Board of Governors Meeting
Thursday, February 16, 2023 | 7:00 – 8:30 p.m.

ATTENDEES: Charlene Hone (non-voting), Tracey Ens, Stephanie Horsburgh, Matt Jamieson, Michaëlle Jean, Linda Jussaume, Winnie Lam, Tracy Mann, Allison Matthews, Rick Myers, Uche Onuora, Laura Ross, Tracy Primeau, Julia Salvini (Chair), Adam Schneider, Don Shilton, Banuja Sivarasah, Bill Watson

REGRETS: John Abraham

GUESTS: Steve Prentice, Mike Steinmann

1. Salvini welcomed everyone to the meeting. New board members introduced themselves. Our Chancellor, The Right Honourable Michaëlle Jean welcomed new members to the board.

2. **Motion to approve the agenda as amended. (Schneider/Sivarasah-Carried)**

Move 'Conflict of Interest Declaration' to Item #3.

3. Conflict of Interest Declaration. Every time a new member is appointed they are required to submit a Conflict of Interest Declaration. Board members are also required to submit a Supplemental Conflict of Interest Declaration form throughout the year if and when an actual, perceived, or potential conflict of interest arises. These forms have not been collected for several years.

Action: Hone to distribute a copy of B7 – Conflict of Interest Policy to all board members. Board members are to return a signed copy of the Conflict of Interest Declaration form to be kept on file.

Action: Add to agenda for next Governance Committee meeting to review the Conflict of Interest Declaration form and consider an annual review for all members.

4. Board members were asked to declare any conflicts of interest they might have in relation to the items on the agenda. None were declared.

Matthews and Madame Jean departed.

5. Guest Presentation. Steve Prentice, Director of Student Life gave a presentation on supporting neurodiversity in residence. He talked about his research in this field, the ways the College is currently supporting neurodiverse students, and the ways in which we could provide more support.

Prentice departed.

6. **Motion to approve the minutes of the Board of Governors Meeting of October 20, 2022 as presented (Mann/Shilton-Carried)**

7. Business Arising from October 20, 2022 Board of Governors Meeting – none.
8. Principal's Report.

The PAAC has made their recommendation for the recipients of the 2022 Distinguished Alumni Awards. The 2022 Young Alumni Award winner is Cassie Myers, a recent grad who participated in the GreenHouse program. The 2022 Distinguished Alumni Award winner is Tracy Primeau for her outstanding achievements in the field of nuclear energy and the unique, groundbreaking work that she has done for the women's shelter in her community.

GreenHouse enrollment. Fewer large group sessions this past year than the year before have resulted in lower enrollment than 2021. Myers anticipates that participation will be up this year.

9. Report of the Governance Committee.
 - a. W9 – Electronic Monitoring Policy. In April 2022, the Province of Ontario adopted legislation requiring all employers that employ more than 25 employees to implement an electronic monitoring policy within their workplaces.

Amendment: We want to reference the ESA and also reflect the definition of the employee under the policy. The revised copy will include language that applies to a) full time, part time, temporary and casual staff; b) all faculty of whatever term or load; all teaching and research assistants; and c) co-op students employed by the College.

Motion to approve W9 – Electronic Monitoring Policy as amended. (Myers/Watson-Carried)

10. Report of the Finance & Investment Committee.
 - a. Shilton presented the Investment Report. We are optimistic that we will see better returns in 2023.
 - b. Steinmann presented the Operating Forecast. No material change since January. Surplus is the result of higher occupancy over budget, cost savings from INDG faculty hire, additional GreenHouse grants over budget, and higher ancillary revenue over budget.

11. Minutes from the Executive Committee meeting on September 22, 2022 were provided for information.

12. Other Business – none.

13. **Motion to move In-Camera with Board members. (Myers/Sivarasah-Carried)**

Steinmann departed.

14. **The meeting adjourned at 8:40 p.m. (Shilton-Carried)**

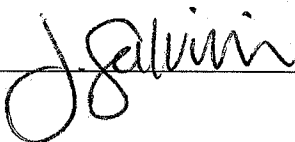
**Notice of Motions Passed:
Meeting of the Board of Governors on February 16, 2023**

1. Motion to approve the agenda as amended. (Schneider/Sivasarah-Carried)
2. Motion to approve the minutes of the Board of Governors Meeting of October 20, 2022 as presented (Mann/Shilton-Carried)
3. Motion to approve W9 – Electronic Monitoring Policy as amended. (Myers/Watson-Carried)
4. Motion to move In-Camera with Board members. (Myers/Sivasarah-Carried)
5. The meeting adjourned at 8:40 p.m. (Shilton-Carried)

Approved without amendments by the United College Board of Governors on April 13, 2023.

Signed,  Secretary of the Board

Date: April 13/23

Signed,  Chair of the Board

Date: Apr. 13, 2023.