

**BOARD OF GOVERNORS**  
**OPEN SESSION**  
THURSDAY, APRIL 18, 2024  
7:00 p.m. EST  
In person (UTD 256) and Zoom Videoconference

**ATTENDEES:** John Abraham, Charlene Hone (non-voting), Tracey Ens, Stephanie Horsburgh, Michaëlle Jean, Linda Jussaume, Winnie Lam, Tracy Mann, Allison Matthews, Rick Myers, Tracy Primeau, Julia Salvini (Chair), Adam Schneider, Banuja Sivarasah, Bill Watson  
**REGRETS:** Jeff Casello, Matt Jamieson, Uche Onuora, Don Shilton  
**GUESTS:** Mike Steinmann

1. Salvini welcomed everyone to the meeting.
2. Board members were asked to declare any conflicts of interest they might have in relation to the items on the agenda.

Schneider declared a conflict of interest with regards to the 2024-2025 Proposed Fees. He will excuse himself from the vote.

3. **Motion to approve the agenda as amended. (Horsburgh/Primeau-Carried)**

Add 'Stanley Knowles Dinner' before Guest Presentation.

4. Business Arising from February 15, 2024 Board of Governors Meeting.

**Action: Follow up with Casello to provide contact information for Jason Angel.**

5. Stanley Knowles Dinner. Brian Bronfman and Amal Elsana have accepted our invitation and will deliver this year's Stanley Knowles conversation. It will be a collaboration between the Michaëlle Jean Foundation, Peace Network, and Pledge Foundation who are working towards a cultural mediation project for the war in the Middle East.

The event will take place in November, but a date has not yet been finalized.

Michaëlle Jean departed.

6. Guest Presentation. International Development (INDEV) students can choose to do a thesis, capstone project, or a placement in their final year. Students who select the placement option complete an 8-month placement in the global south. Students are recruited for a position that reflects their interests and geographic preferences. Abraham works with the students on academic

formation and provides support while they are overseas.

Board members viewed INDEV field placement videos from Abigail Hamre and Hannah Tellier.

**Action: Abraham to share links to videos to share with board members. Videos are also available on the Faculty of Environment website.**

7. **Motion to approve the minutes of the Board of Governors Meeting of February 15, 2024 as presented. (Abraham/Ross-Carried)**
8. Principal's Report. Myers provided a few updates since the report was circulated.
  - a. The INDENT program has been challenging, and results have been disappointing. It has been difficult to find qualified staff to lead the team. In the last couple of weeks, there have been some changes in the staffing, but we are close to making an appointment for new leadership. The program has a lot of potential and enthusiasm, but it has been challenging to find student enrollments. Two students graduated with the diploma, and five students made it through the incubator.
  - b. Undergraduate students living at the College produced a yearbook that highlights all of the fun our students have had. It is a great tradition that has not been done for many years. Students have enjoyed their year, and over 100 students applied to live with us again next year.
9. Report of the Building & Property Committee.
  - a. Facilities renewal transfer amount has increased by 25% over the last two years due to increase in CPI Institutional Building Price Index.

There is a growing list of maintenance items on an aging building. There are some big ticket items coming up including foundation work, West Wing roof, and masonry work on the East and West Wings. We have internal capacity to address lighting and plumbing improvements as well as other small-scale maintenance issues that arise.

10. Report of the Governance Committee.
  - a. **Motion to approve the revisions to the Employment policies as presented (Horsburgh/Primeau-Carried)**  
  
Policies were reviewed and approved by the Governance Committee.
  - b. **Motion to approve the A10 – Accessible Customer Service Policy as presented (Mann/Myers-Carried)**

The policy documents practices and goals for individuals who may require additional assistance to access the services that the College offers. It is compliant with obligations in the Ontario Human Rights Code, the *Ontario with Disabilities Act (ODA), 2001* and the

*Accessibility for Ontarians with Disabilities Act (AODA), 2005.*

**Action: Steinmann to ensure that co-op contracts include a confidentiality disclosure (feedback regarding the way United College provides goods and services to people with disabilities would be sent to the College's general email inbox).**

11. Report of the Finance & Investment Committee.

- a. Investment Report. The combined value of the long term mandate and short term mandate is over \$10 million. We are exceeding all targets, and RBC is comfortable with our positioning as markets are starting to break into more positive territory.

Schneider departed.

- b. **Motion to approve the 2024-2025 Fees Proposal as presented. (Sivarasah/Ens-Carried)**

UW undertook a study and determined that they were underpricing residence fees by 35% compared to other universities. The proposal is to increase the undergraduate fees by 7% this year and the graduate building fees at 3%.

Schneider returned.

- c. **Motion to approve the 2024-2025 Proposed Budget as presented. (Sivarasah/Watson-Carried)**

- d. **Motion to approve the amended TD Loan/Letter of Agreement as presented. (Sivarasah/Mann-Carried)**

CDOR is being phased out (a made up rate, not driven by markets). Canada is moving to an overnight tracking lending rate. The new Canadian Overnight Repo Rate Average (CORRA) changes our agreement, but it does not change our payments. Once approved by the board, we will sign the updated agreement which will replace the 2022 agreement.

- e. **Motion to approve the allocation of an additional \$76,000 for the Outdoor Amenities Project, with those funds coming from the undesignated investment income in the College's Development Fund. (Myers/Primeau-Carried)**

The bids we got for the Outdoor Amenities Project were very competitive (about 15% below budget). Adding refrigeration to the proposal for the outdoor rink would only cost an additional \$76,000 and make it useable for a longer period of time in the winter. It would be a huge asset for the students in residence.

The proposal has been endorsed by the Building & Property Committee as well as the Finance & Investment Committee.

We are not expecting a lot of maintenance costs. We could hire a student to help with daily/weekly upkeep.

The College would be taking on more liability. There could be more future claims and costs associated with injuries. The College would attempt to limit use to student residents and those who have made reservations to use the rink.

12. Other Business.

- a. Student Union constitution needs to be revised; the language needs to be simplified. There should be a draft to present at the next board meeting.

**Action: Add an update from the Student Union President to future board meetings.**

13. Motion to move In-Camera with Board members. (Mann-Carried)

Steinmann departed.

14. The meeting adjourned at 8:56 p.m.

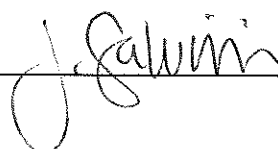
**Notice of Motions Passed:  
Meeting of the Board of Governors on April 18, 2024**

1. Motion to approve the agenda as amended. (Horsburgh/Primeau-Carried)
2. Motion to approve the minutes of the Board of Governors Meeting of February 15, 2024 as presented. (Abraham/Ross-Carried)
3. Motion to approve the revisions to the Employment policies as presented (Horsburgh/Primeau-Carried)
4. Motion to approve the A10 – Accessible Customer Service Policy as presented (Mann/Myers-Carried)
5. Motion to approve the 2024-2025 Fees Proposal as presented. (Sivarasah/Ens-Carried)
6. Motion to approve the 2024-2025 Proposed Budget as presented. (Sivarasah/Watson-Carried)
7. Motion to approve the amended TD Loan/Letter of Agreement as presented. (Sivarasah/Mann-Carried)
8. Motion to approve the allocation of an additional \$76,000 for the Outdoor Amenities Project, with those funds coming from the undesignated investment income in the College's Development Fund. (Myers/Primeau-Carried)
9. Motion to move In-Camera with Board members. (Mann-Carried)

Approved without amendments by the United College Board of Governors on June 20, 2024.

Signed,  Secretary of the Board

Date: June 20, 2024

Signed,  Chair of the Board

Date: Jun. 20, 2024

