

Minutes of the United College Board of Governors Meeting
Thursday, June 15, 2023 | 7:00 – 8:30 p.m.

ATTENDEES: Dami Awoleye, John Abraham, Charlene Hone (non-voting), Tracey Ens, Stephanie Horsburgh, Matt Jamieson, Linda Jussaume, Winnie Lam, Tracy Mann, Allison Matthews, Rick Myers, Uche Onuora, Tracy Primeau, Julia Salvini (Chair), Adam Schneider, Don Shilton, Banuja Sivarasah, Bill Watson

REGRETS: Michaëlle Jean

GUESTS: Mike Steinmann

1. Salvini welcomed everyone to the meeting. Dami Awoleye introduced himself as the new undergraduate student representative.
2. **Motion to approve the agenda as presented. (Casello/Onuora-Carried)**
3. Board members were asked to declare any conflicts of interest they might have in relation to the items on the agenda. None were declared.
4. **Motion to approve the minutes of the Board of Governors Meeting of April 13, 2023 as presented (Watson/Horsburgh-Carried)**
5. Business Arising from April 13, 2023 Board of Governors Meeting.
 - a. **Pandemic Plan.** The statement on the College's response to COVID-19 represents measures and practices that have become permanent. It also contains practices and procedures that were developed and implemented throughout the COVID-19 pandemic that have been archived and are accessible to College employees. United College public-health related policies, procedures, and responses will be developed and adapted as appropriate for future pandemics, outbreaks, and public health crises, ensuring the continued safety and well-being of the entire College community. Future pandemic plans would come into effect following UW's lead (governed by the Ministry of Health). The board was pleased to see that many permanent changes have been made and believe that there are no gaps or concerns.
6. Principal's Report. Myers highlighted a few key developments from his report.
 - 1.3 – The College has a good strategy to deal with declining enrollment in Religious Studies. We have seen the fruits of our efforts this year, and we expect to see an even greater increase in enrollment with the Indigenous Entrepreneurship and Social Innovation programming.
 - 3.1 – We can confirm that we will have 100% occupancy in both the undergraduate and graduate buildings in the Fall. However, it is worth noting that first choice selections have decreased from about 4% to 3%. We can speculate that this is due to the conversion of many of our Super Single

rooms to doubles in the Green Wing. This was also the first year that the LLCs were not listed on the application form, and the first year that we have been branded as United College (rather than St. Paul's University College). We are mindful that we will need to do a good job marketing our strengths going forward.

3.3 – Outdoor Facilities. Myers and Steinmann have worked hard to modify the proposal and reduce costs. A lot of money was going into elevating the property, and we have saved a significant cost by reducing the scope. Steinmann estimates that we will be fairly close to our original budget once the proposal has been revised.

Action: Myers will come back to the board in October with a revised Outdoor Facilities Proposal, with new financials and a strategy for funding it.

3.4 – We will be converting the space that CCBR has occupied to house staff and to create the long-awaited music room for students.

Action: Myers to provide an annual update on strategic objectives at the October board meeting (or other future board meeting). We don't have any metrics to measure success, but it would be worth discussing to establish some interim milestones.

- a. Advancement report. External funding has always been extremely modest. We are now at a point where fundraising will have less to do with our alumni, and much more to do with the activities that we are engaged in through grants. That said, there are plans to launch a special 60th anniversary fundraising project to raise \$60,000.
- b. Sustainability Action Plan update. Occupancy has increased by 9% since last year. Over the periods that we use natural gas, the temperature was one degree warmer. This explains the increase in our electricity and water usage and the decrease in our natural gas usage. The data we have is quite rudimentary, but we are interested in finding ways to report with more meaningful data.

Action: Mat Thijssen is the Sustainability Officer at UW. Casello will connect him with Myers.


7. Report of the Audit Committee. There are no significant changes with the new accounting standard because we early adopted (with UW last year). Another partner from Deloitte (Steve Stuart) will be present at the next audit meeting and will be the auditor who signs off on the final report while Jennifer Eby is on leave. Steinmann met with him last week and has confidence in the significant experience he has in our industry. Fees with Deloitte are something we will continue to monitor. There are no immediate plans for them to drop smaller clients.
8. Report of the Governance Committee.
 - a. Baker McKenzie will do a full review and revision of the By-laws to meet the requirements of the Not-For-Profit Corporations Act (Ontario), the Income Tax Act and also replace the Supplementary Letters Patent.

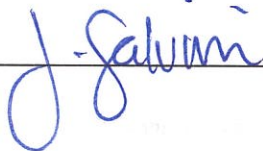
- b. Freedom of Speech Policy. UW is looking for assurance that the AFIW have policies on key matters that are consistent with UW policies or that adopt UW policies. We do have language that covers academic freedom in B8 – Appointment, Tenure and Promotion Policy, but we do not currently have anything that covers freedom of speech. The committee agreed to adopt UW’s Policy 8 – Freedom of Speech. Myers will draft a Freedom of Speech Policy for approval by the board in October.
 - c. Board slate. There will be no openings for the next year. All current members will continue or renew their terms.
9. Report of the Finance & Investment Committee.
- a. Investment Report. We are in a much better position this year than last year at this time. RBC is predicting a slowdown in the economy, and we are likely to see the markets continue to perform well.
 - b. Sustainalytics. We can use this tool to ‘filter in’ companies that the College wants to invest in. The committee will engage in an exercise that looks for companies that align with College values. Myers will connect Ryan Lynch (RBC) to JP Gladu (former Chancellor) to help us understand where there are some potential opportunities to invest in Indigenous businesses.
10. Other Business – none.
11. **Motion to move In-Camera with Board members. (Watson/Primeau-Carried)**
- Steinmann departed.
12. **The meeting adjourned at 8:15 p.m.**

**Notice of Motions Passed:
Meeting of the Board of Governors on June 15, 2023**

1. **Motion to approve the agenda as presented. (Casello/Onuora-Carried)**
2. **Motion to approve the minutes of the Board of Governors Meeting of April 13, 2023 as presented (Watson/Horsburgh-Carried)**
3. **Motion to move In-Camera with Board members. (Watson/Primeau-Carried)**

Approved without amendments by the United College Board of Governors on October 12, 2023.

Signed,  Secretary of the Board Date: October 12/23

Signed,  Chair of the Board Date: Oct. 12, 2023