

# Withdrawal Request

## Apartment, Suites, and Private Rooms

Last Name: \_\_\_\_\_ Given Name: \_\_\_\_\_  
(Please Print) (Please Print)

UW Student ID #: \_\_\_\_\_ Room# \_\_\_\_\_ Term: \_\_\_\_\_

Requested Move Out Date: \_\_\_\_\_

Reason for Requested Withdrawal:

\_\_\_\_\_  
\_\_\_\_\_

Supporting Documentation provided:

\_\_\_\_\_  
\_\_\_\_\_

I understand that the granting of withdrawals are at the discretion of the College and require College approval.

Updated address for mailing refund: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Resident Signature Date Submitted

For Office Use Only:

Notes:

\_\_\_\_\_  
\_\_\_\_\_

Date Received: \_\_\_\_\_ Withdrawal Fee: \_\_\_\_\_

Notice of Termination sent to Tenant:

\_\_\_\_\_

Notified: \_\_\_\_\_ GDI Confirmed Contract Termination Date: \_\_\_\_\_

\_\_\_\_\_ RCLM

\_\_\_\_\_ Chef Date Contacted Chef:

\_\_\_\_\_  
UTD – Approval Signature Date of Approval