

MEETING OF THE MEMBERS OF THE CORPORATION OF UNITED COLLEGE
ANNUAL GENERAL MEETING
 THURSDAY, OCTOBER 23, 2025
 8:30 p.m. EST
 In person (UTD 256) and Zoom Videoconference

AGENDA ITEM	PAGE	ACTION
Opening Remarks [Mann] Recognition of Nominees for the Board: Andrew Grimson, Amit Lahiri, Cassie Myers		Decision
1. Approval of the Agenda a. Declarations of Conflict of Interest		Decision
2. Minutes of the October 17, 2024 Annual General Meeting*	3	Decision
3. 2024-2025 Audited Financial Statements** [Sivarasah]		Decision
4. Confirmation of Auditors for 2025-2026 [Sivarasah]		Decision
5. Confirmation of Governors for 2025-2026 [Primeau] a. Nominee biographies* b. 2025-2026 Board Slate* c. 2025-2026 Board Committee Assignments*	6 8 9	Decision
6. Other Business		
7. Adjournment		

*Denotes material included with meeting package

**Denotes material distributed separately from meeting package

NOTICE OF MOTIONS
THURSDAY, OCTOBER 23, 2025

1. Motion to approve the Agenda as presented.
2. Motion to approve the minutes of the Annual General Meeting of October 17, 2024.
3. Motion to approve the 2024-2025 audited financial statements as presented.
4. Motion to approve the appointment of Deloitte Touche LLP, Kitchener, Ontario as auditors for the fiscal year, 2025-2026.
5. Motion to approve the 2025-2026 slate of directors, officers and committee appointments as presented.

MEETING OF THE MEMBERS OF THE CORPORATION OF UNITED COLLEGE

ANNUAL GENERAL MEETING

THURSDAY, OCTOBER 17, 2024

8:40 p.m. EST

In person (UTD 256) and Zoom Videoconference

ATTENDEES: John Abraham, Jeff Casello, Charlene Hone (non-voting), Stephanie Horsburgh, Linda Jussaume, Winnie Lam, Tracy Mann, Allison Matthews, Julia Moldenhauer, Rick Myers, Tracy Primeau, Julia Salvini (Chair), Adam Schneider, Don Shilton, Banuja Sivarasah, Bill Watson

REGRETS: Tracey Ens, Matt Jamieson, Michaëlle Jean, Uche Onuora

1. Salvini welcomed everyone to the meeting.

2. **Motion to approve the agenda as presented. (Abraham/Jussaume-Carried)**

Board members were asked to declare any conflicts of interest they might have in relation to the items on the agenda. None were declared.

3. **Motion to approve the minutes of the Annual General Meeting of October 12, 2023. (Abraham/Myers-Carried)**

4. **Motion to approve the 2023-2024 audited financial statements as presented. (Sivarasah/Myers-Carried)**

5. **Motion to approve the appointment of Deloitte Touche LLP, Kitchener, Ontario as auditors for the fiscal year, 2024-2025. (Sivarasah/Mann-Carried)**

6. **Motion to approve the 2025 slate of directors, officers and committee appointments as presented. (Primeau/Shilton-Carried)**

Action: Hone to confirm Watson's eligibility to serve on the Audit Committee.

7. Other Business.

- a. Schneider shared his appreciation for his time served on the Board. Myers thanked him for his contributions over the last two years.

- b. Salvini thanked Casello for his years of service. Casello shared the sentiments and expressed his continued interest in the work of the College.
 - c. Myers and Mann thanked Salvini for serving as Board Chair.
- 8. **The meeting adjourned at 8:57 p.m.**

Notice of Motions Passed:

Meeting of the Members of the Corporation of United College AGM on October 17, 2024

- 1. Motion to approve the agenda as presented. (Abraham/Jussaume-Carried)**
- 2. Motion to approve the minutes of the Annual General Meeting of October 12, 2023. (Abraham/Myers-Carried)**
- 3. Motion to approve the 2023-2024 audited financial statements as presented. (Sivarasah/Myers-Carried)**
- 4. Motion to approve the appointment of Deloitte Touche LLP, Kitchener, Ontario as auditors for the fiscal year, 2024-2025. (Sivarasah/Mann-Carried)**
- 5. Motion to approve the 2025 slate of directors, officers and committee appointments as presented. (Primeau/Shilton-Carried)**

Approved without amendments by the United College Board of Governors on October 23, 2025.

Signed, _____ Secretary of the Board Date: _____

Signed, _____ Chair of the Board Date: _____

For Information

Date of Meeting: October 23, 2025

To: Members, Board of Governors

From: Charlene Hone, Board Secretary

RE: **Item #5) Confirmation of Governors for 2025-2026**

BOARD MEMBER NOMINEES**Andrew Grimson**

Andrew Grimson is a retired engineer and executive living in Hanover. He spent 25 years in engineering and leadership roles at GE, Magna International, and Graham Packaging, followed by a decade in academic and leadership positions at Dartmouth and Harvard Business School. A dedicated community volunteer, he has served as Executive Director and board member for Habitat for Humanity. Andrew holds a BASc in Mechanical Engineering from the University of Waterloo and an MBA from Tuck. He enjoys woodworking, travel, and hiking with his wife, Anne.

Amit Lahiri

Amit is a 3rd year PhD student in the School of Environment, Resources and Sustainability (SERS), at the Faculty of Environment, University of Waterloo. He is a Dean's Doctoral Initiative Scholar in the Social & Ecological Sustainability graduate program. Amit brings a rich and diverse experience to his PhD. He has been a professor at Ontario's Colleges of Applied Arts and Technology, a Chief Sustainability Officer with a premier university in Delhi, India and involved in various aspects of technology commercialization in the medical biotechnology sector at two European MNCs. Additionally, Amit was an elected member of the Environmental Graduate Students Association (EGSA) during his 1st year PhD.

Amit has been a resident of the United College graduate apartments since 2023 and is an active member of the residential community along with his high school-going daughter.

Cassie Myers

Cassie Myers (she/her) is an equity, inclusion, and anti-racism practitioner and entrepreneur based in Kitchener, Ontario. Holding an MA in Cultural Analysis and Social Theory from Wilfrid Laurier University and a BA in Peace and Conflict Studies from the University of Waterloo, Cassie combines her education with lived experience to drive meaningful change.

Cassie's entrepreneurial journey started at GreenHouse, where she gained practical tools to found Lunaria Solutions, a data-driven startup helping organisations embed equity and inclusion into their practices.

Currently, Cassie serves as the Manager of Equity, Inclusion, Diversity, and Anti-Racism at Ontario Health atHome and sits on the board of YWCA Kitchener-Waterloo, where they also chair the Governance Committee.

2025-2026 United College Board Slate

Minimum # of Voting Governors - 15; Maximum # of Governors - 19; Current Slate - 18

SURNAME	FIRST NAME	Independent Members	TYPE (minimum 3, Maximum 12 Community members)	COMPETENCY	OFFICER (1)	FIRST APPOINTED	CURRENT TERM ENDS (2)	ORIGINAL YEAR NON-RENEWABLE (3)	12 MONTH EXTENSION ENDS	SUBSEQUENT TERMS ENDS (4)
HONE	Charlene		UTD Secretary	N/A	Secretary	2020	Ex-officio; non-voting			
JEAN	Michaëlle	■	Community		Chancellor	2020	2026	2029		
MANN	Tracy	■	Community	Accounting/Finance	Chair	2017	2026	2026		
MYERS	Richard		Principal	N/A	Principal	2016	Ex-officio			
PRIMEAU	Tracy	■	Community	Indigenous/Property	Vice-Chair	2020	2026	2029		
SALVINI	Julia	■	Community	Engineering	Past Chair	2017	2026	2026		
SIVARASAH	Banuja	■	Community	Financial Management	Treasurer	2019	2028	2028		

ABRAHAM	John		UTD Faculty	N/A	Elected by faculty	2021	2027	2030		
ENS	Tracey	■	Community	Business Management		2022	2028	2031		
GRIMSON	Andrew	■	Community	Business Management		2025	2028	2034		
HORSBURGH	Stephanie		UTD Staff	N/A	Elected by staff	2022	2028	2031		
JUSSAUME	Linda	■	Community	Business Management		2019	2028	2028		
LAHIRI	Amit		Graduate Student	N/A		2025	2026	Elected by graduate tenants for 1 year term		
LAM	Winnie	■	Community	Sustainability/Strategic Leadership		2022	2028	2031		
MOLDENHAUER	Julia		Undergraduate Student	N/A		2024	2026	Elected by undergraduate students for 1 year term		
MYERS	Cassie	■	Community	Social Entrepreneurship		2025	2028	2034		
ROY	Susan	■	UW Faculty	Indigenous Rights & History	Elected by UW President	2024	2027	2033		
SHILTON	Don	■	Community	Business Management		2019	2028	2028		
WATSON	Bill	■	Community	Strategy/Law		2018	2027	2027		
VACANCY										

- (1) Terms are for 3 years unless specified
- (2) Maximum 3 consecutive terms
- (3) Before extensions
- (4) Maximum 3 subsequent 3 three-year terms

2025-2026 Board Committee Assignments

SURNAME	FIRST NAME	TYPE	COMPETENCY	EXECUTIVE	GOVERNANCE	FINANCE & INVESTMENT	BUILDING & PROPERTY	AUDIT	ACADEMIC COUNCIL
ABRAHAM	John	UTD Faculty	N/A			■			
ENS	Tracey	Community	Business Management				Chair		
GRIMSON	Andrew	Community	Business Management			■		■	
HONE	Charlene	UTD Secretary	N/A	Secretary or designate is non-voting member of all committees excluding Audit Committee and Academic Council					
HORSBURGH	Stephanie	UTD Staff	N/A				■		
JEAN	Michaëlle	Chancellor	N/A	N/A					
JUSSAUME	Linda	Community	Management		■				
LAHIRI	Amit	Graduate Student	N/A				■		
LAM	Winnie	Community	Sustainability/Strategic Leadership				■		
MANN	Tracy	Community	Accounting/Finance	Chair	■				
MOLDENHAUER	Julia	Undergraduate Student	N/A				■		
MYERS	Cassie	Community	Social Entrepreneurship			■			
MYERS	Richard	Principal	N/A	■	■	■	■		
ROY	Susan	UW Faculty	Indigenous Rights & History						■
PRIMEAU	Tracy	Community	Indigenous/Property	■	Chair				
SALVINI	Julia	Community	Engineering	■	■			■	
SHILTON	Don	Community	Management			Chair			
SIVARASAH	Banuja	Community	Financial Management	■		■		Chair	
WATSON	Bill	Community	Strategy/Law		■				

Note: The Chair of the Board is invited to all committee meetings as a courtesy