



United Way
Kitchener Waterloo & Area



**UNIVERSITY OF
WATERLOO**

2016 DONATION FORM

Charitable Registration Number: 10816 0219 RR0001

Mr. Ms. Mrs. Dr. Other:

Name:

Dept:

Building:

Address (H):

City:

Postal Code:

Phone (H):

Province:

Phone (W): 519-888-4567 Ext:

Email:

Employer: University of Waterloo

Employee #:

I am retiring in the next 12 months I am retired

Please have United Way KW & Area email me my tax receipt (not for payroll/pension)

I have completed my donation online – uwaykw.org/give/donate-now (be sure to list UWaterloo as your employer)

My household has already made a 2016 gift to United Way

Your home address is required.

The contact information you provide to United Way may be used to assist in the proper administration and acknowledgment of your gift, and to issue tax receipts. United Way KW & Area does not share mailing lists.

A **tax receipt** will be issued for a donation of \$20 or more. When paying by payroll deduction, tax receipts are not issued; instead, deductions are shown on your T4 slip by your employer. For information about gifts of stock, life insurance and bequests please visit the United Way KW & Area website or contact our office.

Donate using one of our 3 easy methods below:

Payroll/Pension Deduction

I authorize my employer to deduct \$ _____ for _____ pay periods beginning January 2017.

Total gift: \$ _____ Continue these payments until notified

One Time Donation

Cash/Cheque (enclosed): \$ _____ (payable to United Way KW)

Credit Card: \$ _____

Card #: _____ Expiry (MM/YY): _____

Name on card: _____ Visa MC

Recurring Chequing/Credit Card Donations

By completing this donor form, I am authorizing United Way KW & Area to deduct my annual/monthly donation from my chequing account or credit card beginning January 15th 2017.

Annual/Monthly contributions by pre-authorized chequing or credit card will continue until United Way KW & Area receives notification of any changes.

Pre-Authorized Chequing (please include a VOID cheque)

Amount to be deducted: Annually Monthly \$ _____

Credit Card

Amount to be deducted: Annually Monthly \$ _____

Card #: _____ Expiry (MM/YY): _____

Name on card: _____ Visa MC

Authorization (please sign and date for any donation method)

Signature: _____

Date: _____

please turn over



Allow us to say **thanks...**

My gift may be publicly recognized by United Way KW & Area.

I would like my name to appear as:

ex: Joe Smith, or Mary and John Brown

United Way may publicly recognize my **leadership** gift combined with my spouse/partner's. Total **leadership** gift of \$1,200 or more required.

Spouse's Name:

Employer:

Ensure my gift remains anonymous.

Designations

Designate all or part of my gift to another Registered Canadian Charity.

The registered charitable number for non-United Way organizations must be included to process the gift.

Each donation that is designated to other charities (including other United Ways) must be a **minimum of \$100** in order to be processed. There will be a \$12 administration fee for each donation that is designated. This administration fee allows United Way KW & Area to continue offering this service into the future. If the registered charitable number is not included or the minimum gift is not met, the designated donation will be added to United Way KW & Area community investments.

Dispersment of donations: One-time designated donations paid during the campaign will be sent to the charities the following April. Donations made through payroll deduction will be sent to the charities after all monies have been collected and remitted by the workplace to United Way KW & Area. *Example: A payroll deduction donation is pledged in the fall of 2016. The donation is collected from the employee and remitted to United Way throughout the following year (2017). The designations are distributed to the charities in April 2018.*

Designation to another United Way

Total gift: \$

United Way:

Address:

City:

Postal Code:

Designation to another registered Canadian charity

Total gift: \$

Charity name:

Charitable #:

Address:

City:

Postal Code:



Connect with us

UWaterloo United Way Office

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Waterloo, ON N2L 3G1

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E: united.way@uwaterloo.ca
Web: uwaterloo.ca/united-way

United Way KW & Area

Web: uwaykw.org
Blog: uwaykw.org/blog
 [uwaykw](https://www.facebook.com/uwaykw)
 [unitedwaykw](https://twitter.com/unitedwaykw)

Thank you!

Giving Here – Helping Everywhere