# Project Performance

*Indicate overall project status (red, yellow, green) and resource capacity status (red, yellow, green) and trends (status direction compared to the last status report). List major project milestones and status of the milestones (red, yellow, green) using the legend at the bottom of the table. Projected End Dates is the most recent end date. Original end date is the original target date for the milestone. Use the Progress values as indicated in the table.*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Overall Project Status:** | **Green** | **Trend:** | **Resource Capacity Status:** | **Yellow** | **Trend:** |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Milestone** | **Status** | **Progress****NS = Not Started** **HF = About Halfway****AC = Almost Complete****C = Complete** | **Projected End Date****DD/MM/YY** | **Original End Date****DD/MM/YY** | **Comments/Actions to Return to Green** *If status is other than green indicate reason for status colour and what actions (change in constraints of either scope, resources, and/or timeline) will be taken to trend it back towards yellow or green.* |
|  | **G** |  |  |  |   |
|  | **R** |  |  |  |  |
|  | **Y** |  |  |  |  |
| **Legend:**Project/Milestone Status: Green – No major issues (Driving on the road) Yellow – Risk towards meeting targets (Swerving on shoulder) Red - Can’t meet targets; one or more constraints must change (In the ditch) Resource Capacity: Green – All key resources fully committed Yellow – Key Resources partially committed Red - Some or all key resources not available Trend: Improve Steady Decline |

# Items for governance/team attention

|  |
| --- |
|  **Key Project Notes** (information on major project elements including decisions, risks, issues, etc.) *(Highlight key issues being experienced and if Mgmt. needs to assist; Link to RAID log)*  |

# Project status

|  |
| --- |
| **Accomplishments this period:** *(Summarize the deliverables/activities that were completed this reporting period that the recipients of this report should be made aware of)* |
| **Planned but not completed:** *(Summarize the deliverables/activities that were planned but not completed for this reporting period that the recipients of this report should be made aware of)*  |
| **Planned for next period:** *(Summarize the deliverables/activities that are planned for the next reporting period that the recipients of this report should be made aware of)*  |

**Include links to: Project schedule RAID Log Project Charter Project repository**