**The Water Institute**

**Seed Grant Program**

**Fall 2016 Application Form**

|  |
| --- |
| **Instructions to Applicants**   1. Applications must be submitted using the template below. Responses should be entered in each section, and must adhere to the maximum lengths indicated. 2. Applications must be received electronically by **5:00pm EDT, September 30, 2016**. Late submissions will not be accepted. 3. Applications should be sent electronically in Word or PDF format to:   Mary Anne Hardy  The Water Institute  Email: [mahardy@uwaterloo.ca](mailto:mahardy@uwaterloo.ca)  Phone: 519-888-4567 ext. 32658 |

|  |
| --- |
| 1. **Project Title** |
|  |

|  |
| --- |
| 1. **Project Team and Participants [[1]](#footnote-1)** |

**Primary Applicant**

|  |  |  |
| --- | --- | --- |
| Name | : |  |
| Department | : |  |
| Faculty | : |  |

**Co- Applicant**

|  |  |  |
| --- | --- | --- |
| Name | : |  |
| Department | : |  |
| Faculty | : |  |

**Co- Applicant**

|  |  |  |
| --- | --- | --- |
| Name | : |  |
| Department | : |  |
| Faculty | : |  |

**Co- Applicant**

|  |  |  |
| --- | --- | --- |
| Name | : |  |
| Title | : |  |
| Organization | : |  |
| Address | : |  |
| Email | : |  |

**Participants**

|  |  |
| --- | --- |
| **Name** | **Affiliation** |
|  |  |
|  |  |
|  |  |
| 1. **Project Description (1½ pages maximum)**  * *Describe the specific problem or issue that the collaboration will attempt to address.* * *Provide a brief outline of the project components and the expected timing of each.* * *Describe the activities to be undertaken towards the development of a full funding proposal.* | | |
|  | | |

|  |
| --- |
| 1. **Inter-disciplinarity (½ page maximum)**  * *Describe how the proposed project, including its team and participants, are inter-disciplinary in character.* |
|  |

|  |
| --- |
| 1. **Relevance and Impact (½ page maximum)**  * *Describe how the proposed work relates to the seed grant objectives, and the mission and vision of the Water Institute.* * *Indicate how the project will address a significant challenge, and will have a positive outcome.* * *Describe the anticipated contribution of project team members or participants external to the University.* |
|  |

|  |
| --- |
| 1. **Anticipated External Funding Opportunities (½ page maximum)**  * *Describe a plan for leveraging seed grant for external funding (eg, identify potential external funding opportunities).* |
|  |

|  |
| --- |
| 1. **Budget (1 page maximum)**  * *Briefly describe what funds you require and for what purpose. Categories may include travel, meeting costs, personnel, and/or supplies. Where appropriate, specify matching (cash, in-kind) contributions.* |
|  |

|  |
| --- |
| 1. **Metrics (½ page maximum)**  * *List anticipated short-term project outputs (eg, knowledge transfer, international authorities, HQP) and long-term project outcomes (eg, publications, proposals, funding) that might help the project team or Water Institute assess the success of the proposed seed grant.* |
|  |

1. Please copy and paste co-applicant table, or add rows to participants table, as required. [↑](#footnote-ref-1)